

TOWN COUNCIL

AGENDA

July 17, 2012

1. Call to Order
2. Visitors – Paul Perrett
3. Minutes
4. Financial Reports
5. Adjourn

No Election!!!!

TOWN COUNCIL

MINUTES

July 17, 2012

The Rockford Town Council held their regular monthly meeting Tuesday, July 17, 2012 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Margie Lee, Frankie Cousin, Judy Wilder and Karen Pemberton.

Mayor Randall Lewis called the meeting to order.

Kristi Blanks from The Coosa County News and Paul Perrett, Coosa County Commission were the visitors.

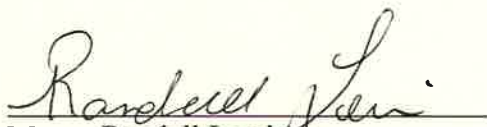
Mr. Perrett came before the Council asking to get a lease for the library at the old Rockford School to use for a Senior Center. He added that he had been appointed by the Commission to do a space study to find places for the Driver's License Department and the Senior Center. Mr. Perrett told the Council that the present Senior Center has mold and plumbing problems plus it is too small. He also stated that this project would not be at any expense to the Town of Rockford. Carel Smith made the motion to allow the Coosa County Commission to have a lease on the library at the Rockford School. Karen Pemberton seconded. All approved.

Karen Pemberton made the motion to approve the minutes from last month's meeting. Judy Wilder seconded. All approved.

Financial Statements were discussed.

Mayor Lewis told the Council that he had been approached by several people about the big hole at the corner across from the playground. Mayor Lewis told the Council that he would get Jeff Mullendore to get a price for the pipe and he would bring it before the Council next month.

Frankie Cousin made the motion to adjourn. Judy Wilder seconded. All approved. The meeting adjourned at 6:35 p.m.


Mayor Randall Lewis


Margie Lee

Judy Wilder
Judy Wilder

Frankie Cousin
Frankie Cousin

Carel Smith
Carel Smith

Karen Pemberton
Karen Pemberton

ATTEST:

Doris Culver
Doris Culver, Town Clerk

Town of Rockford - General Fund Profit & Loss

	<u>Jun 12</u>
Ordinary Income/Expense	
Income	
502 · City Sales Tax	4,099.35
504 · Advalorem Tax	164.26
506 · Police Fines & Fees	477.00
508 · City Beer Tax	263.83
510 · Motor Vehicle Casual Sales Tax	286.90
512 · St. Motor Veh. License	34.57
514 · Co. Motor Vehicle License	83.60
516 · Business License	371.88
519 · Boat Registration Tax	0.24
521 · School Gym Rental	146.91
522 · Cigarette Excise Tax	295.14
524 · Gas Tax- 3 Cent	911.64
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	4,415.14
542 · Interest Income	0.88
546 · Library Fines	11.25
554 · Transfers from Ge. Fund	-4,395.90
558 · Interest Income-Library	1.34
Total Income	<u>8,168.03</u>
Expense	
602 · Salary- Mayor & Council	807.37
605 · Town Salaries	6,060.77
610 · Exterminating	45.00
614 · Insurance- WC	1,668.00
622 · Bldg. Maint. & Repairs	146.28
626 · Office Supplies & Expense	412.06
630 · Telephone	635.79
632 · Utilities	580.54
658 · Gas and Oil - Police	405.37
670 · NCIC	230.00
672 · Repairs & Maint.- Vehicles	49.00
674 · Repairs & Maint. Radio Equip.	150.00
676 · Supplies - Police	160.82
680 · Capital Purchases - Police	8,500.00
715 · Sidewalk Repairs	3,200.00
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	208.15
802 · Books & Magazines- Library	76.00
901 · Exterminating Gym	45.00
902 · School - Repairs	23.79
904 · School - Utilities	177.81
908 · School - Supplies	79.00
Total Expense	<u>23,755.75</u>
Net Ordinary Income	<u>-15,587.72</u>
Net Income	<u><u>-15,587.72</u></u>

Town of Rockford - General Fund Balance Sheet

	<u>Jun 30, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	78,088.98
104 · Cash in Bank-P/R-ST	6,475.66
110 · Cash in Bank-Library-FB	2,757.77
112 · Cash in Savings- Gen.FB	709.53
116 · Library Savings	1,072.71
118 · CD-First Bank- Library	19,728.53
Total Checking/Savings	<u>108,833.18</u>
Other Current Assets	
122 · Prepaid Insurance	4,967.36
Total Other Current Assets	<u>4,967.36</u>
Total Current Assets	113,800.54
Fixed Assets	
130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	21,241.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-164,343.18
Total Fixed Assets	<u>1,254,069.74</u>
TOTAL ASSETS	<u>1,367,870.28</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	1,502.58
Total Accounts Payable	<u>1,502.58</u>
Other Current Liabilities	
201 · FICA W/H	2,200.61
202 · Federal Tax W/H	1,648.00
203 · State Tax W/H	1,790.31
204 · Insurance W/H	321.59
206 · Accrued Vacation Pay	5,303.91
209 · Christmas Club Payable	50.00
Total Other Current Liabilities	<u>11,314.42</u>
Total Current Liabilities	12,817.00
Long Term Liabilities	
250 · Loan First Bank	-86.84
Total Long Term Liabilities	<u>-86.84</u>
Total Liabilities	12,730.16
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,146,390.63
Net Income	-4,364.87
Total Equity	<u>1,355,140.12</u>
TOTAL LIABILITIES & EQUITY	<u>1,367,870.28</u>

4:47 PM
07/10/12
Cash Basis

Road & Bridge - Town of Rockford
Profit & Loss
June 2012

	<u>Jun 12</u>
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,587.07
532 · State Gas Tax - 5 cent	453.45
534 · State Gas Tax - 4 cent	922.73
536 · Petroleum Inspection Fees	254.89
562 · Excise Tax Add'l	65.58
Total 500 · INCOME	<u>3,283.72</u>
Total Income	3,283.72
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	579.22
708 · Equipment Repairs	209.90
714 · Materials & Supplies	1,216.45
718 · Street Lighting	684.61
Total 700 · OPERATING EXPENSE	<u>2,690.18</u>
720.00 · Miscellaneous	<u>15.00</u>
Total Expense	<u>2,705.18</u>
Net Ordinary Income	<u>578.54</u>
Net Income	<u><u>578.54</u></u>

4:45 PM
07/10/12
Cash Basis

Road & Bridge - Town of Rockford
Balance Sheet
As of June 30, 2012

	<u>Jun 30, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	20,982.28
108 · Cash in Bank-R&B Imp. (FB)	7,041.11
117 · Cash in Savings-R&B Imp.(FB)	27,520.91
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	<u>56,012.18</u>
Total Current Assets	56,012.18
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-2,958.23
Total Fixed Assets	<u>10,734.22</u>
TOTAL ASSETS	<u>66,746.40</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	26.94
Total Other Current Liabilities	<u>26.94</u>
Total Current Liabilities	<u>26.94</u>
Total Liabilities	26.94
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	47,373.90
Net Income	12,118.06
Total Equity	<u>66,719.46</u>
TOTAL LIABILITIES & EQUITY	<u>66,746.40</u>

TOWN COUNCIL

AGENDA

August 21, 2012

1. Call to Order
2. Visitors
3. Minutes
4. Financial Reports
5. Bathroom at Play Ground
6. Pipe near Play Ground
7. Adjourn

TOWN COUNCIL

MINUTES

August 21, 2012

The Rockford Town Council held their regular monthly meeting Tuesday, August 21, 2012 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Margie Lee, Frankie Cousin, Judy Wilder and Karen Pemberton.

Mayor Randall Lewis called the meeting to order.

Kristi Blanks from The Coosa County News was present.

Judy Wilder made the motion to approve the minutes from last month's meeting. Margie Lee seconded. All approved.

Financial Reports were discussed.

Mayor Lewis advised that Jeff Mullendore had given him an estimate of around \$2,000 to build a bathroom at the playground. After some discussion Margie Lee made the motion to let Jeff Mullendore build the bathroom at the playground during his regular working hours for around \$2,000. Judy Wilder seconded. All approved.

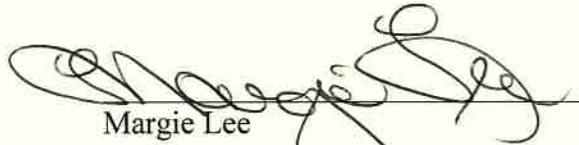
The Mayor also had a price on the pipe to fix the hole near the playground. Jeff Mullendore estimated the pipe would cost around \$300.00 and that would be all the expense for the project. Carel Smith made a motion to approve for Jeff Mullendore to buy the pipe and install it in the ditch near the playground. Frankie Cousin seconded. All approved.

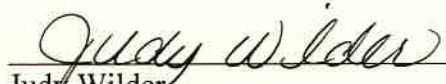
Doris Culver, Clerk gave each Council member a copy of the Policy Manual to look over and be able to discuss and possibly be able to vote on at the next month's joint meeting.

The Mayor mentioned a letter he had received from the County Commission and Sherrie Kelley about repairing the sidewalk in front of the Courthouse. No action was taken.

Judy Wilder made the motion to adjourn. Margie Lee seconded. All approved. The meeting adjourned at 6:30 p.m.


Mayor Randall Lewis


Margie Lee


Judy Wilder


Frankie Cousin


Carel Smith


Karen Pemberton

ATTEST:


Doris Culver, Town Clerk

Town of Rockford - General Fund Profit & Loss

	Jul 12
Ordinary Income/Expense	
Income	
501 · Boat Tax	3.32
502 · City Sales Tax	4,910.95
504 · Advalorem Tax	127.10
506 · Police Fines & Fees	96.25
508 · City Beer Tax	229.37
510 · Motor Vehicle Casual Sales Tax	36.10
512 · St. Motor Veh. License	33.42
514 · Co. Motor Vehicle License	94.57
516 · Business License	193.13
521 · School Gym Rental	7.00
522 · Cigarette Excise Tax	181.20
524 · Gas Tax- 3 Cent	965.52
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	18.34
Total Income	<u>7,896.27</u>
Expense	
602 · Salary- Mayor & Council	807.38
605 · Town Salaries	6,389.41
608 · Dues	481.45
610 · Exterminating	180.00
612 · Insurance	7,000.00
624 · Miscellaneous	34.96
626 · Office Supplies & Expense	584.77
630 · Telephone	454.97
632 · Utilities	650.11
634 · Legal Advertisements	31.25
638 · Continuing Education	200.00
658 · Gas and Oil - Police	400.85
668 · Miscellaneous Expense - Police	599.25
670 · NCIC	230.00
711 · Vehicle expense	339.00
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
766 · Insurance- Fire Truck	3,985.00
786 · Gas & Oil - Animal Control	230.17
804 · Miscellaneous-Library	8.00
811 · Travel-Library	34.41
901 · Exterminating Gym	45.00
904 · School - Utilities	177.81
Total Expense	<u>22,958.79</u>
Net Ordinary Income	<u>-15,062.52</u>
Net Income	<u><u>-15,062.52</u></u>

Town of Rockford - General Fund Balance Sheet

	Jul 31, 12
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	63,279.75
104 · Cash in Bank-P/R-ST	6,475.66
110 · Cash in Bank-Library-FB	2,504.48
112 · Cash in Savings- Gen.FB	709.53
116 · Library Savings	1,072.71
118 · CD-First Bank- Library	19,728.53
Total Checking/Savings	93,770.66
Other Current Assets	
122 · Prepaid Insurance	4,967.36
Total Other Current Assets	4,967.36
Total Current Assets	98,738.02
Fixed Assets	
130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	21,241.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-164,343.18
Total Fixed Assets	1,254,069.74
TOTAL ASSETS	1,352,807.76
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	1,502.58
Total Accounts Payable	1,502.58
Other Current Liabilities	
201 · FICA W/H	2,200.61
202 · Federal Tax W/H	1,648.00
203 · State Tax W/H	1,790.31
204 · Insurance W/H	321.59
206 · Accrued Vacation Pay	5,303.91
209 · Christmas Club Payable	50.00
Total Other Current Liabilities	11,314.42
Total Current Liabilities	12,817.00
Long Term Liabilities	
250 · Loan First Bank	-86.84
Total Long Term Liabilities	-86.84
Total Liabilities	12,730.16
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,146,390.63
Net Income	-19,427.39
Total Equity	1,340,077.60
TOTAL LIABILITIES & EQUITY	1,352,807.76

3:25 PM
08/14/12
Cash Basis


Road & Bridge - Town of Rockford
Profit & Loss
July 2012

	<u>Jul 12</u>
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,668.74
532 · State Gas Tax - 5 cent	476.79
534 · State Gas Tax - 4 cent	969.17
536 · Petroleum Inspection Fees	260.46
562 · Excise Tax Add'l	72.88
Total 500 · INCOME	<u>3,448.04</u>
Total Income	3,448.04
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	792.43
712 · Insurance	181.00
714 · Materials & Supplies	970.11
718 · Street Lighting	684.78
Total 700 · OPERATING EXPENSE	<u>2,628.32</u>
Total Expense	<u>2,628.32</u>
Net Ordinary Income	<u>819.72</u>
Net Income	<u><u>819.72</u></u>

3:26 PM
08/14/12
Cash Basis

Road & Bridge - Town of Rockford
Balance Sheet
As of July 31, 2012

	<u>Jul 31, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	21,325.21
108 · Cash in Bank-R&B Imp. (FB)	7,517.90
117 · Cash in Savings-R&B Imp.(FB)	27,520.91
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	<u>56,831.90</u>
Total Current Assets	<u>56,831.90</u>
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-2,958.23
Total Fixed Assets	<u>10,734.22</u>
TOTAL ASSETS	<u>67,566.12</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	26.94
Total Other Current Liabilities	<u>26.94</u>
Total Current Liabilities	<u>26.94</u>
Total Liabilities	<u>26.94</u>
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	47,373.90
Net Income	12,937.78
Total Equity	<u>67,539.18</u>
TOTAL LIABILITIES & EQUITY	<u>67,566.12</u>



Coosa County Commission

Post Office Box 10
ROCKFORD, ALABAMA 35136-0010

SHERRIE Y. KELLEY
ADMINISTRATOR CCA
PHONE (256) 377-1350
FAX (256) 377-2524

DISTRICT 1
FRED BROOKS

DISTRICT 2
COREY D. THOMAS

DISTRICT 3
UNZELL KELLEY

DISTRICT 4
PAUL PERRETT

DISTRICT 5
TODD J. ADAMS
CHAIRMAN

August 13, 2012

Honorable Randall Lewis
Mayor of the Town of Rockford
P. O. Box 128
Rockford, Alabama 35136

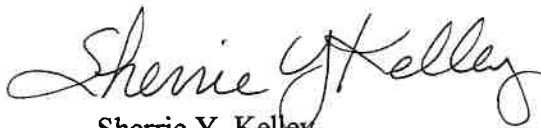
RE: Notice of Unsafe Sidewalk

Dear Mayor Lewis and City Council:

Recently, the County underwent its annual safety survey conducted by its insurer, the Meadowbrook Insurance Group. Among significant findings of unsafe conditions was the poor condition of the sidewalk along the main entrance to the Courthouse. It was observed to have "standing water" on the sidewalk following a recent rain. This condition can increase the possibility of a "slip and fall" accident by visitors using the East entrance to the building, as well as those walking along Main Street.

Please give this matter your immediate attention and if possible, correct the poor condition of this sidewalk. Your assistance in this request is appreciated.

Sincerely,



Sherrie Y. Kelley
County Administrator

SYK:rc

cc: Todd J. Adams, Chairman
Bruce Bylsma, Loss Control Consultant
John K. Johnson, County Attorney

Kellyton Construction & Restoration Company

7179 AL HWY 22E
Rockford, Alabama 35136
(256) 794-7165
June 6, 2012

Estimate

Job: Town of Rockford
Sidewalk in Front of Courthouse

Kellyton Construction agrees to furnish all material and labor to install 6 x 100' section of sidewalk in front of Courthouse as follows:

1. Remove 6 x 100' section of sidewalk
2. Replace sidewalk with new concrete 3000 psi sidewalk
3. Sidewalk to be 6" thick
4. Form walks
5. Install 6 x 6 concrete reinforcement wire
6. Dispose of debris

Total cost of job to be **\$ 6,040.00** to be paid as follows:

1st Draw (\$3,020.00) when sidewalk is formed

2nd Draw (\$3,020.00) when job is completed

Agreed this _____ day of June, 2012.

Representative, Town of Rockford

Ronnie Joiner, Contractor

Randall,

I re-measured for the pipe at the Baptist Church lot and it is 29 feet. Two 20 foot sections of 15 inch pipe is \$301.20 plus tax (not sure if we pay tax at Southern Pipe). That should be the only expense for that project.

I did a rough estimate for the bathroom at the playground and I think I can build it for less than \$2,000, probably several hundred dollars less but some of that will depend on the amount and cost of concrete. It will take a little less than a yard of concrete for an 8 X 8 foot slab and the minimum they will deliver is 3 yard at \$100+ per yard. The plan is for an 8 X 8 building with a metal lean-to roof and vinyl siding for low maintenance and a metal exterior door with automatic closer and slide type lock on the inside only so that the door cannot be locked on the outside. It will have one toilet and one sink. I did not plan to put electricity in the building because there shouldn't be anyone using it after dark but I can put a skylight in the roof for light during the day (not included in the estimate).

A handwritten signature in dark ink, appearing to read "Jeff", is located in the lower-left quadrant of the page. The signature is fluid and cursive, with a large initial "J" and a stylized "f".

TOWN COUNCIL
GAS, WATER AND SEWER BOARD

AGENDA

September 18, 2012

1. Call to Order – Council
2. Call to Order – Board
3. Visitors
4. Minutes - Council
5. Minutes - Board
6. Financial Reports – Board
7. Financial Reports – Council
8. Unaccounted for Water – Board
9. Jeff Mullendore – 6 months - Council
10. Policy and Procedure Manual – Council and Board
11. State Retirement
12. Parker Creek Contract
13. Bar Screen – Sewer – Kenneth Shaw
14. Duke Instrument Service Company – SCADA System – Kenneth Shaw
15. Adjourn

TOWN COUNCIL
GAS, WATER & SEWER BOARD

MINUTES

September 18, 2012

The Town Council and Gas, Water & Sewer Board held a joint meeting Tuesday, September 18, 2012 at 6:00 p.m. at Town Hall. Council Members present were Mayor Randall Lewis, Judy Wilder, Frankie Cousin, Karen Pemberton, Margie Lee, and Carel Smith. Gas, Water and Sewer Board Members present were Chairman Larry Carden, Vice Chairman Ronnie Brown, David Tuck, and Mike Fielding. Raymond Abrams was absent.

Mayor Randall Lewis called the meeting to order for the Council. Chairman Larry Carden for the Board.

Kristi Blanks with the Coosa County News and Terry Henley with Parker Creek Water Authority were present.

Judy Wilder made the motion to approve the Council's minutes. Karen Pemberton seconded. All approved.

David Tuck made the motion to approve the Board's minutes. Mike Fielding seconded. All approved.

The Board and Council both discussed the Financial Statements. The Board discussed the Unaccounted Water.

Mayor Lewis advised the Council that Jeff Mullendore had completed six months with the Town and would like to give him the fifty cents an hour the other employees had received in June. Judy Wilder made the motion to raise Jeff Mullendore's salary by fifty cents an hour. Karen Pemberton seconded. All approved.

The Council and Board looked over the Policy & Procedure Manual. The Council and Board asked the Clerk to send it to Larkin Radney after she makes some corrections. The Council and Board agreed to divide the cost of the legal fees.

Doris Culver, Clerk told the Board she had talked with the State Retirement System about what the Board would need to do to get Wade Brown and Jason Thornton on the Retirement System. One of the requirements to proceed with the Retirement System is to incorporate the Gas, Water and Sewer under one name. Ronnie Brown made the motion to incorporate the Gas, Water and Sewer to Rockford Utilities Board. Mike Fielding

seconded. All approved. Clerk is to get with Larkin Radney for him to do the incorporation.

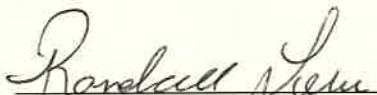
The Council adjourned because the rest of the business was the Gas, Water and Sewer. Carel Smith made the motion for the Council to adjourn. Margie Lee seconded. All approved.

Doris Culver, Clerk put the Parker Creek Contract on the agenda to ask about the pay for Kenneth Shaw, Wade Brown and Jason Thornton when they work for Parker Creek after their regular shift. The Contract states that Parker Creek pays \$15.00 per hour. The men had worked eleven hours overtime and she needed to know who was going to pay for the overtime because Terry Henley had refused. After much discussion she was told that the Gas, Water and Sewer Board would pay the remainder after Parker Creek pays the \$15.00.


Kenneth Shaw came before the Board to discuss the Bar Screen for the Sewer Plant. He told the Board about all the garbage the inmates are flushing down the toilets. He was to talk with Jonathan Bonner with CFM about why the Bar Screen was taken out of the project.


Kenneth Shaw also told the Board that he had gotten a quote from Duke Instrument Service Company for replacing all four radios in the SCADA System. The FCC has come out with a new ruling on reprogramming VHF and UHF radio operated SCADA Systems to a narrow bandwidth. The cost of this project is \$5,235.00. This project has to be completed by January 1, 2013. Ronnie Brown made the motion to update all four radios in the SCADA System. Mike Fielding seconded. All approved.

Mike Fielding made the motion to adjourn the meeting. David Tuck seconded. All approved.

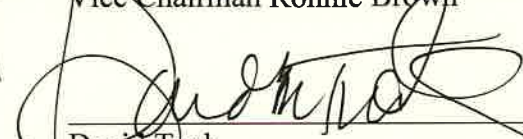

Mayor Randall Lewis



Chairman Larry Carden


Frankie Cousin

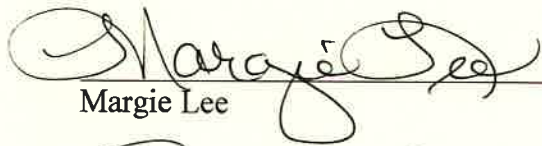

Vice Chairman Ronnie Brown

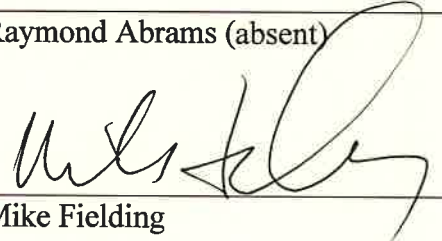

Karen Pemberton


David Tuck


Judy Wilder

Raymond Abrams (absent)


Margie Lee


Mike Fielding


Carel Smith

ATTEST:


Doris Culver, Clerk

Town of Rockford - General Fund Profit & Loss

	<u>Aug 12</u>
Ordinary Income/Expense	
Income	
502 · City Sales Tax	3,867.20
504 · Advalorem Tax	323.38
506 · Police Fines & Fees	209.47
508 · City Beer Tax	224.17
510 · Motor Vehicle Casual Sales Tax	300.20
512 · St. Motor Veh. License	40.30
514 · Co. Motor Vehicle License	135.79
516 · Business License	60.00
521 · School Gym Rental	30.00
522 · Cigarette Excise Tax	202.62
523 · Financial Inst. Excise Tax	372.04
524 · Gas Tax- 3 Cent	1,039.59
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	57.94
546 · Library Fines	3.05
552 · Library Misc. Income	12.00
Total Income	<u>7,877.75</u>
Expense	
602 · Salary- Mayor & Council	807.37
605 · Town Salaries	9,562.18
610 · Exterminating	45.00
622 · Bldg. Maint. & Repairs	182.16
626 · Office Supplies & Expense	516.71
630 · Telephone	573.72
631 · Cell Phones	118.72
632 · Utilities	704.23
636 · Travel	23.40
638 · Continuing Education	222.00
656 · Board for Prisoners	70.00
658 · Gas and Oil - Police	327.49
670 · NCIC	230.00
671 · LETS Access	300.00
672 · Repairs & Maint.- Vehicles	1,496.55
674 · Repairs & Maint. Radio Equip.	185.00
676 · Supplies - Police	21.00
682 · Travel-Police	200.00
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	330.74
802 · Books & Magazines- Library	5.00
804 · Miscellaneous-Library	24.00
811 · Travel-Library	127.99
901 · Exterminating Gym	45.00
902 · School - Repairs	0.00
904 · School - Utilities	201.16
Total Expense	<u>16,414.42</u>
Net Ordinary Income	<u>-8,536.67</u>
Net Income	<u><u>-8,536.67</u></u>

Town of Rockford - General Fund Balance Sheet

	Aug 31, 12
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	58,870.02
104 · Cash in Bank-P/R-ST	6,475.66
110 · Cash in Bank-Library-FB	2,362.54
112 · Cash in Savings- Gen.FB	709.53
116 · Library Savings	1,072.71
118 · CD-First Bank- Library	19,728.53
Total Checking/Savings	89,218.99
Other Current Assets	
122 · Prepaid Insurance	4,967.36
Total Other Current Assets	4,967.36
Total Current Assets	94,186.35
Fixed Assets	
130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	21,241.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-164,343.18
Total Fixed Assets	1,254,069.74
TOTAL ASSETS	1,348,256.09
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	1,502.58
Total Accounts Payable	1,502.58
Other Current Liabilities	
201 · FICA W/H	2,200.61
202 · Federal Tax W/H	5,633.00
203 · State Tax W/H	1,790.31
204 · Insurance W/H	321.59
206 · Accrued Vacation Pay	5,303.91
209 · Christmas Club Payable	50.00
Total Other Current Liabilities	15,299.42
Total Current Liabilities	16,802.00
Long Term Liabilities	
250 · Loan First Bank	-86.84
Total Long Term Liabilities	-86.84
Total Liabilities	16,715.16
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,146,390.63
Net Income	-27,964.06
Total Equity	1,331,540.93
TOTAL LIABILITIES & EQUITY	1,348,256.09

3:30 PM
09/11/12
Cash Basis

Road & Bridge - Town of Rockford
Profit & Loss
August 2012

	<u>Aug 12</u>
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,493.07
532 · State Gas Tax - 5 cent	426.59
534 · State Gas Tax - 4 cent	867.03
536 · Petroleum Inspection Fees	264.80
562 · Excise Tax Add'l	71.20
Total 500 · INCOME	<u>3,122.69</u>
Total Income	3,122.69
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	1,202.46
714 · Materials & Supplies	554.50
718 · Street Lighting	684.50
Total 700 · OPERATING EXPENSE	<u>2,441.46</u>
Total Expense	<u>2,441.46</u>
Net Ordinary Income	<u>681.23</u>
Net Income	<u><u>681.23</u></u>

3:31 PM
09/11/12
Cash Basis

Road & Bridge - Town of Rockford
Balance Sheet
As of August 31, 2012

	<u>Aug 31, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	21,579.85
108 · Cash in Bank-R&B Imp. (FB)	7,944.49
117 · Cash in Savings-R&B Imp.(FB)	27,520.91
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	<u>57,513.13</u>
Total Current Assets	57,513.13
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-2,958.23
Total Fixed Assets	<u>10,734.22</u>
TOTAL ASSETS	<u>68,247.35</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	26.94
Total Other Current Liabilities	<u>26.94</u>
Total Current Liabilities	<u>26.94</u>
Total Liabilities	26.94
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	47,373.90
Net Income	13,619.01
Total Equity	<u>68,220.41</u>
TOTAL LIABILITIES & EQUITY	<u>68,247.35</u>

TOWN COUNCIL

AGENDA

October 16, 2012

1. Call to Order
2. Visitors – Robin Caler - East Alabama Planning, Brian Whaley
3. Minutes
4. Financial Reports
5. Library Yearly Allotment - \$1500.00
6. Appoint Wanda Ivey to Horseshoe Bend Regional Library for 4 years
7. 2013 appropriation for Horseshoe Bend Regional Library \$250.00
8. Adjourn

TOWN COUNCIL

MINUTES

October 16, 2012

The Rockford Town Council held their regular monthly meeting Tuesday, October 16, 2012 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Margie Lee, Frankie Cousin and Karen Pemberton. Judy Wilder was absent.

Mayor Randall Lewis called the meeting to order.

Visitors were Krista Blanks with the Coosa County News and Brian Whaley.

Brian Whaley with the Coosa County Little League came before the Council asking permission for the Coosa County Little League to be able to use the ballpark for their games. He advised that he has requested funds from the Governor to purchase a scoreboard, lights etc. After much discussion Carel Smith made the motion to lease the ballpark to the Coosa County Little League. Karen seconded. All approved except Frankie Cousin and she abstained. Brian Whatley is to get back with the Council at a later date.

Margie Lee made the motion to approve the minutes from last month's meeting. Frankie Cousin seconded. All approved.

Financial Statements were discussed.

Mayor Lewis asked for a vote to give our Rockford Public Library the yearly allotment of \$1,500.00. Karen Pemberton made the motion to give the Rockford Public Library the yearly allotment of \$1,500.00. Frankie Cousin seconded. All approved.

Glenda Cardwell has asked for the Council to appoint Wanda Ivey to the Horseshoe Bend Regional Library for four years. Karen Pemberton made the motion to appoint Wanda Ivey to the Horseshoe Bend Regional Library for four years. Margie Lee seconded. All approved.

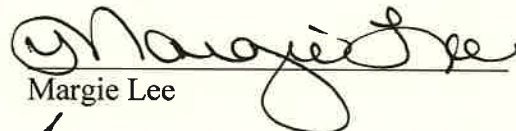
Mayor Lewis advised the Council that it was time for the 2013 appropriation for Horseshoe Bend Regional Library in the amount of \$250.00. Margie Lee made the motion to give Horseshoe Bend Regional Library \$250.00. Karen Pemberton seconded. All approved.

Mayor Lewis advised the Council that the pipe at the football field near the sewer needs cleaning and the property needs to be surveyed. Frankie Cousin made the motion to have the survey done on the football field. Karen Pemberton seconded. All approved.


Mayor Lewis told the Council that Jeff Mullendore had priced the solar panel to go in the bathroom at the park and it would cost \$750.00. The fan and light kit will be separate. Frankie Cousin made the motion to approve putting in the solar panel and fan with light kit in the bathroom at park. Karen Pemberton seconded. All approved.

Karen Pemberton made the motion to adjourn. Margie Lee seconded. All approved.


Mayor Randall Lewis


Margie Lee

Judy Wilder (absent)


Frankie Cousin


Carel Smith


Karen Pemberton

ATTEST:


Doris Culver, Town Clerk

Town of Rockford - General Fund Profit & Loss

	<u>Sep 12</u>
Ordinary Income/Expense	
Income	
502 · City Sales Tax	3,686.29
504 · Advalorem Tax	169.66
506 · Police Fines & Fees	1,046.66
508 · City Beer Tax	229.56
510 · Motor Vehicle Casual Sales Tax	299.25
512 · St. Motor Veh. License	31.36
514 · Co. Motor Vehicle License	77.13
516 · Business License	503.05
522 · Cigarette Excise Tax	220.77
524 · Gas Tax- 3 Cent	1,095.39
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	179.88
542 · Interest Income	0.89
548 · Library Donations	1,000.00
558 · Interest Income-Library	1.35
Total Income	<u>9,541.24</u>
Expense	
602 · Salary- Mayor & Council	807.37
605 · Town Salaries	3,202.18
610 · Exterminating	45.00
622 · Bldg. Maint. & Repairs	58.13
624 · Miscellaneous	15.00
626 · Office Supplies & Expense	46.99
630 · Telephone	462.83
631 · Cell Phones	118.72
632 · Utilities	560.13
642 · Community Promotions	144.00 ✓
656 · Board for Prisoners	120.00
658 · Gas and Oil - Police	495.09
670 · NCIC	230.00
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	297.22
802 · Books & Magazines- Library	26.94
804 · Miscellaneous-Library	33.59
811 · Travel-Library	38.61
901 · Exterminating Gym	45.00
902 · School - Repairs	0.00
904 · School - Utilities	191.71
Total Expense	<u>7,033.51</u>
Net Ordinary Income	<u>2,507.73</u>
Net Income	<u><u>2,507.73</u></u>

Town of Rockford - General Fund Balance Sheet

Sep 30, 12

ASSETS

Current Assets

Checking/Savings

102 · Cash in Bank-Gen-FB	60,474.65
104 · Cash in Bank-P/R-ST	6,475.66
110 · Cash in Bank-Library-FB	3,263.40
112 · Cash in Savings- Gen.FB	710.42
116 · Library Savings	1,074.06
118 · CD-First Bank- Library	19,728.53

Total Checking/Savings 91,726.72

Other Current Assets

122 · Prepaid Insurance	4,967.36
-------------------------	----------

Total Other Current Assets 4,967.36

Total Current Assets 96,694.08

Fixed Assets

130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	21,241.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-164,343.18

Total Fixed Assets 1,254,069.74

TOTAL ASSETS 1,350,763.82

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

213 · Accts Payable	1,502.58
---------------------	----------

Total Accounts Payable 1,502.58

Other Current Liabilities

201 · FICA W/H	2,200.61
202 · Federal Tax W/H	5,633.00
203 · State Tax W/H	1,790.31
204 · Insurance W/H	321.59
206 · Accrued Vacation Pay	5,303.91
209 · Christmas Club Payable	50.00

Total Other Current Liabilities 15,299.42

Total Current Liabilities 16,802.00

Long Term Liabilities

250 · Loan First Bank	-86.84
-----------------------	--------

Total Long Term Liabilities -86.84

Total Liabilities 16,715.16

Equity

302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,146,390.63
Net Income	-25,456.33

Total Equity 1,334,048.66

TOTAL LIABILITIES & EQUITY 1,350,763.82

9:52 AM

10/15/12

Cash Basis

Road & Bridge - Town of Rockford
Profit & Loss
September 2012

	<u>Sep 12</u>
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,635.83
532 · State Gas Tax - 5 cent	467.38
534 · State Gas Tax - 4 cent	948.72
536 · Petroleum Inspection Fees	258.65
544 · Interest Income	69.03
562 · Excise Tax Add'l	60.75
500 · INCOME - Other	<u>0.00</u>
Total 500 · INCOME	<u>3,440.36</u>
Total Income	3,440.36
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	403.68
714 · Materials & Supplies	75.99
718 · Street Lighting	<u>684.78</u>
Total 700 · OPERATING EXPENSE	1,164.45
720.00 · Miscellaneous	<u>0.00</u>
Total Expense	<u>1,164.45</u>
Net Ordinary Income	<u>2,275.91</u>
Net Income	<u><u>2,275.91</u></u>

9:53 AM

10/15/12

Cash Basis

Road & Bridge - Town of Rockford
Balance Sheet
As of September 30, 2012

	<u>Sep 30, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	23,319.35
108 · Cash in Bank-R&B Imp. (FB)	8,411.87
117 · Cash in Savings-R&B Imp.(FB)	27,589.94
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	<u>59,789.04</u>
Total Current Assets	59,789.04
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-2,958.23
Total Fixed Assets	<u>10,734.22</u>
TOTAL ASSETS	<u>70,523.26</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	26.94
Total Other Current Liabilities	<u>26.94</u>
Total Current Liabilities	<u>26.94</u>
Total Liabilities	26.94
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	47,373.90
Net Income	15,894.92
Total Equity	<u>70,496.32</u>
TOTAL LIABILITIES & EQUITY	<u>70,523.26</u>

3:04 PM
10/10/12
Cash Basis

Road & Bridge - Town of Rockford
Profit & Loss
September 2012

	<u>Sep 12</u>
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,635.83
532 · State Gas Tax - 5 cent	467.38
534 · State Gas Tax - 4 cent	948.72
536 · Petroleum Inspection Fees	258.65
544 · Interest Income	69.03
562 · Excise Tax Add'l	60.75
500 · INCOME - Other	0.00
Total 500 · INCOME	<u>3,440.36</u>
Total Income	3,440.36
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	403.68
714 · Materials & Supplies	75.99
718 · Street Lighting	684.78
Total 700 · OPERATING EXPENSE	<u>1,164.45</u>
720.00 · Miscellaneous	0.00
Total Expense	<u>1,164.45</u>
Net Ordinary Income	<u>2,275.91</u>
Net Income	<u><u>2,275.91</u></u>

3:05 PM
10/10/12
Cash Basis

Road & Bridge - Town of Rockford
Balance Sheet
As of September 30, 2012

	<u>Sep 30, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	23,319.35
108 · Cash in Bank-R&B Imp. (FB)	8,411.87
117 · Cash in Savings-R&B Imp.(FB)	27,589.94
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	<u>59,789.04</u>
Total Current Assets	59,789.04
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	<u>-2,958.23</u>
Total Fixed Assets	<u>10,734.22</u>
TOTAL ASSETS	<u>70,523.26</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	<u>26.94</u>
Total Other Current Liabilities	<u>26.94</u>
Total Current Liabilities	<u>26.94</u>
Total Liabilities	26.94
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	47,373.90
Net Income	<u>15,894.92</u>
Total Equity	<u>70,496.32</u>
TOTAL LIABILITIES & EQUITY	<u>70,523.26</u>

**HORSESHOE BEND REGIONAL LIBRARY
207 N. WEST STREET
DADEVILLE, AL 36853**

October 11, 2012

City of Rockford
Box 128
Rockford, AL 35136

RE: REQUEST FISCAL YEAR 2013 APPROPRIATION

The Horseshoe Bend Regional Library would like to request appropriations for fiscal year 2013, in the amount of \$250.00.

Thank you for your continued support.

Sincerely,

A handwritten signature in cursive script that reads "Wanda Martin". The signature is written in dark ink and is positioned above the printed name and title.

Wanda Martin
Bookkeeper

Town Council

Organization Meeting

Monday, November 5, 2012

1. Call meeting to order
2. Administer Oaths of Office – Terry Mitchell
3. Elect Mayor Pro-Tempore
4. Establish the time and place of regular meeting to be held
5. Adopt Rules of Procedure
6. Re-appoint Clerk/Treasurer and Police Chief
7. Adjourn

TOWN COUNCIL
ORGANIZATION MEETING

MINUTES

November 5, 2012

The newly elected Rockford Town Council held their Organization Meeting Monday, November 5, 2012 at 5:30 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Margie Lee, Karen Pemberton and Frankie Cousin. Judy Wilder was absent.

Mayor Randall Lewis called the meeting to order.

Kristin Blanks from the Coosa County News and Judge Terry Mitchell were our visitors.

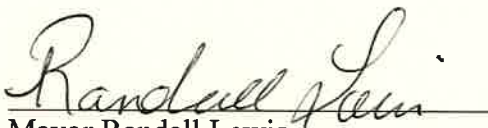
The first order of business was to Administer Oath of Office for the Mayor and Council by Judge Terry Mitchell.


The next order of business was to elect a mayor pro tempore. Karen Pemberton made the motion to appoint Margie Lee as Mayor Pro-Tempore. Carel Smith seconded. All approved.

Margie Lee made the motion to adopt the Rules of Procedures setting the time and place for the Council to meet for the next four years. Frankie Cousin seconded. All approved.

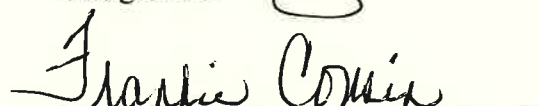
Karen Pemberton made the motion to re-appoint Doris Culver as Clerk/Treasurer and Mike Arms as Chief of Police. Frankie Cousin seconded. All approved.

Karen Pemberton made the motion to adjourn. Frankie Cousin seconded. All approved. The meeting adjourned at 5:45 p.m.


Mayor Randall Lewis


Margie Lee

Judy Wilder (absent)


Frankie Cousin


Carel Smith


Karen Pemberton

ATTEST:


Doris Culver, Town Clerk

TOWN COUNCIL

AGENDA

November 20, 2012

1. Call to Order
2. Oath of Office – Judy Wilder
3. Visitors
4. Minutes
5. Financial Reports
6. Agreement for Housing of Municipal Prisoners In Coosa County Jail
7. One Time Raise
8. Five Year Adjustment to Municipal Business Issuance Fees
Change from \$10.00 to \$12.00
9. Concession Stand
10. Christmas Parade – December 7, 2012 6:00 p.m.
11. Adjourn

No Meeting! Did not have a quorum

Town of Rockford - General Fund Profit & Loss

	<u>Oct 12</u>
Ordinary Income/Expense	
Income	
501 · Boat Tax	0.47
502 · City Sales Tax	4,323.57
504 · Advalorem Tax	877.11
506 · Police Fines & Fees	117.32
508 · City Beer Tax	187.39
510 · Motor Vehicle Casual Sales Tax	41.80
512 · St. Motor Veh. License	32.93
514 · Co. Motor Vehicle License	87.40
516 · Business License	35.10
521 · School Gym Rental	194.16
522 · Cigarette Excise Tax	189.21
524 · Gas Tax- 3 Cent	1,089.33
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	370.34
529 · Misc Income - Library	5.00
546 · Library Fines	3.00
553 · Yearly Allocation	1,500.00
Total Income	<u>10,054.13</u>
Expense	
551 · Yearly Allocation - Library	1,500.00
602 · Salary- Mayor & Council	807.37
605 · Town Salaries	9,409.30
608 · Dues	217.00
610 · Exterminating	90.00
622 · Bldg. Maint. & Repairs	604.25
626 · Office Supplies & Expense	451.35
630 · Telephone	457.18
631 · Cell Phones	118.72
632 · Utilities	519.47
656 · Board for Prisoners	105.00
658 · Gas and Oil - Police	364.00
670 · NCIC	230.00
672 · Repairs & Maint.- Vehicles	1,796.80
674 · Repairs & Maint. Radio Equip.	150.00
676 · Supplies - Police	441.46
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
785 · Shelter Exp - Animal Control	60.00
786 · Gas & Oil - Animal Control	213.00
800 · Horseshoe Bd Ref. Library	250.00
802 · Books & Magazines- Library	39.95
810 · Postage-Library	45.00
811 · Travel-Library	34.47
901 · Exterminating Gym	90.00
902 · School - Repairs	0.00
904 · School - Utilities	198.77
Total Expense	<u>18,288.09</u>
Net Ordinary Income	<u>-8,233.96</u>
Net Income	<u><u>-8,233.96</u></u>

Town of Rockford - General Fund Balance Sheet

	Oct 31, 12
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	50,852.11
104 · Cash in Bank-P/R-ST	6,475.66
110 · Cash in Bank-Library-FB	4,651.98
112 · Cash in Savings- Gen.FB	710.42
116 · Library Savings	1,074.06
118 · CD-First Bank- Library	19,728.53
Total Checking/Savings	83,492.76
Other Current Assets	
122 · Prepaid Insurance	4,967.36
Total Other Current Assets	4,967.36
Total Current Assets	88,460.12
Fixed Assets	
130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	30,316.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-164,343.18
Total Fixed Assets	1,263,144.74
TOTAL ASSETS	1,351,604.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	1,502.58
Total Accounts Payable	1,502.58
Other Current Liabilities	
201 · FICA W/H	2,200.61
202 · Federal Tax W/H	1,648.00
203 · State Tax W/H	1,790.31
204 · Insurance W/H	321.59
206 · Accrued Vacation Pay	5,303.91
209 · Christmas Club Payable	50.00
Total Other Current Liabilities	11,314.42
Total Current Liabilities	12,817.00
Total Liabilities	12,817.00
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,133,907.46
Net Income	-8,233.96
Total Equity	1,338,787.86
TOTAL LIABILITIES & EQUITY	1,351,604.86

2:53 PM
11/14/12
Cash Basis

Road & Bridge - Town of Rockford
Profit & Loss
October 2012

	<u>Oct 12</u>
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,669.78
532 · State Gas Tax - 5 cent	477.08
534 · State Gas Tax - 4 cent	969.72
536 · Petroleum Inspection Fees	270.27
562 · Excise Tax Add'l	67.38
	<hr/>
Total 500 · INCOME	3,454.23
	<hr/>
Total Income	3,454.23
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	1,049.58
714 · Materials & Supplies	34.50
718 · Street Lighting	648.16
	<hr/>
Total 700 · OPERATING EXPENSE	1,732.24
	<hr/>
Total Expense	1,732.24
	<hr/>
Net Ordinary Income	1,721.99
	<hr/>
Net Income	<u>1,721.99</u>

2:54 PM
11/14/12
Cash Basis

Road & Bridge - Town of Rockford
Balance Sheet
As of October 31, 2012

	<u>Oct 31, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	24,564.26
108 · Cash in Bank-R&B Imp. (FB)	8,888.95
117 · Cash in Savings-R&B Imp.(FB)	27,589.94
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	<u>61,511.03</u>
Total Current Assets	61,511.03
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-2,958.23
Total Fixed Assets	<u>10,734.22</u>
TOTAL ASSETS	<u><u>72,245.25</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	26.94
Total Other Current Liabilities	<u>26.94</u>
Total Current Liabilities	<u>26.94</u>
Total Liabilities	26.94
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	63,268.82
Net Income	1,721.99
Total Equity	<u>72,218.31</u>
TOTAL LIABILITIES & EQUITY	<u><u>72,245.25</u></u>

TOWN COUNCIL

AGENDA

December 18, 2012

1. Call to Order
2. Oath of Office – Judy Wilder
3. Visitors – Ruby Johnson
4. Minutes – November 5, 2012 Organization Meeting
October 16, 2012
5. Financial Reports
6. Agreement for Housing of Municipal Prisoners In Coosa County Jail
7. One Time Raise
8. Five Year Adjustment to Municipal Business Issuance Fees
Change from \$10.00 to \$12.00
9. Alabama Hiking Trail Society, Inc.
10. Adjourn

TOWN COUNCIL

MINUTES

December 18, 2012

The Rockford Town Council held their regular monthly meeting Tuesday, December 18, 2012 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Margie Lee, Frankie Cousin and Judy Wilder. Karen Pemberton was absent.

Mayor Randall Lewis called the meeting to order.

Kristi Blanks from The Coosa County News and Ruby Johnson a citizen were present.

Mrs. Johnson came to voice her displeasure with one of the Council members that had supposedly made a racial comment. Carel Smith made a motion to go into executive session. Frankie Cousin seconded. All approved. Frankie Cousin made the motion to come out of executive session. Margie Lee seconded. All approved.

Margie Lee made the motion to approve the minutes from last month's meeting. Frankie Cousin seconded. All approved.

Financial Statements were discussed.

The Agreement for Housing of Municipal Prisoners in the Coosa County Jail was discussed and approved. Frankie Cousin made the motion to approve the Agreement for Housing of Municipal Prisoners in the Coosa County Jail. Judy Wilder seconded. All approved.

Mayor Lewis asked the Council to approve the One Time Raise for the Town Employees. Doris Culver and Glenda Cardwell will get \$75.00 each from the Town and Jeff Mullendore and Mike Arms will get \$150.00. The Utilities Board had already given Doris Culver and Glenda Cardwell \$75.00 each. Margie Lee made the motion to approve the One Time Raise for the Town Employees. Judy Wilder seconded. All approved.

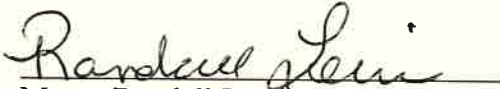
Mayor Lewis explained that the State of Alabama have notified us that we can go up on the Business License Issuance Fees from \$10.00 to \$12.00. This is only allowed every five years. Frankie Cousin made the motion to go up on the Issuance Fee from \$10.00 to \$12.00. Judy Wilder seconded. All approved.

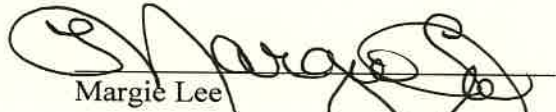
Mayor Lewis advised the Council that we had gotten a letter from the President of Alabama Hiking Trail Society asking for a sponsorship for the 2013 AHTS Conference. The funds generated by this event will be used to purchase trail buildings and

maintenance gear for each of the chapters such as loppers, mowers, chainsaws, and trailers, software, and promotional items such as website and brochure development for promoting the state's trails, hiking safety, and information about AHTS and their mission to the general public. Judy Wilder made the motion to give \$100.00 to the Hiking Trail Society. Margie Lee seconded. All approved.

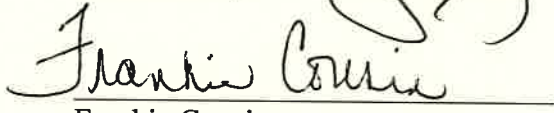
The Mayor asked the Council about letting the Fire Department use the old concession stand to train men and woman with the fire department. They will also burn two brush piles. After the other training they will burn the roof off the concession stand. This will also help Jeff Mullendore to remove the rest of the materials that is left from the concession stand. Frankie Cousin made the motion to approve for the Rockford Fire Department to burn two piles of limbs and the roof off the concession stand. Margie Lee seconded. All approved.

Judy Wilder made the motion to adjourn. Frankie Cousin seconded. All approved. The meeting adjourned at 7:40 p.m.


Mayor Randall Lewis


Margie Lee


Judy Wilder


Frankie Cousin


Carel Smith

Karen Pemberton (absent)

ATTEST:


Doris Culver, Town Clerk

Town of Rockford - General Fund Profit & Loss

	<u>Nov 12</u>
Ordinary Income/Expense	
Income	
502 · City Sales Tax	3,904.15
504 · Advalorem Tax	1,330.83
506 · Police Fines & Fees	151.76
508 · City Beer Tax	186.42
510 · Motor Vehicle Casual Sales Tax	60.80
512 · St. Motor Veh. License	41.27
514 · Co. Motor Vehicle License	48.86
516 · Business License	94.50
520 · Manufactured Homes Tax	42.00
522 · Cigarette Excise Tax	260.61
524 · Gas Tax- 3 Cent	959.82
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	8.68
546 · Library Fines	2.00
552 · Library Misc. Income	6.00
Total Income	<u>8,097.70</u>
Expense	
602 · Salary- Mayor & Council	753.56
605 · Town Salaries	6,436.66
622 · Bldg. Maint. & Repairs	809.03
624 · Miscellaneous	106.96
626 · Office Supplies & Expense	817.90
630 · Telephone	449.69
631 · Cell Phones	118.72
632 · Utilities	457.30
636 · Travel	46.80
642 · Community Promotions	333.00
658 · Gas and Oil - Police	334.21
670 · NCIC	230.00
671 · LETS Access	300.00
674 · Repairs & Maint. Radio Equip.	75.00
714 · Materials	557.71
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	209.35
802 · Books & Magazines- Library	35.27
902 · School - Repairs	0.00
904 · School - Utilities	239.71
Total Expense	<u>12,405.87</u>
Net Ordinary Income	<u>-4,308.17</u>
Net Income	<u><u>-4,308.17</u></u>

Town of Rockford - General Fund Balance Sheet

Dec 12, 12

ASSETS

Current Assets

Checking/Savings

102 · Cash in Bank-Gen-FB	41,588.95
104 · Cash in Bank-P/R-ST	7,820.76
110 · Cash in Bank-Library-FB	4,574.40
112 · Cash in Savings- Gen.FB	710.42
116 · Library Savings	1,074.06
118 · CD-First Bank- Library	19,946.43

Total Checking/Savings 75,715.02

Other Current Assets

122 · Prepaid Insurance	6,590.67
-------------------------	----------

Total Other Current Assets 6,590.67

Total Current Assets 82,305.69

Fixed Assets

130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	30,316.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-164,343.18

Total Fixed Assets 1,263,144.74

TOTAL ASSETS 1,345,450.43

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

213 · Accts Payable	1,547.91
---------------------	----------

Total Accounts Payable 1,547.91

Other Current Liabilities

201 · FICA W/H	2,084.92
202 · Federal Tax W/H	1,222.92
203 · State Tax W/H	1,816.15
204 · Insurance W/H	727.83
206 · Accrued Vacation Pay	5,879.79
209 · Christmas Club Payable	50.00

Total Other Current Liabilities 11,781.61

Total Current Liabilities 13,329.52

Total Liabilities 13,329.52

Equity

302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,136,651.25
Net Income	-17,644.70

Total Equity 1,332,120.91

TOTAL LIABILITIES & EQUITY 1,345,450.43

9:22 AM
12/12/12
Cash Basis

Road & Bridge - Town of Rockford
Profit & Loss
November 2012

	<u>Nov 12</u>
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,302.95
532 · State Gas Tax - 5 cent	372.27
534 · State Gas Tax - 4 cent	754.66
536 · Petroleum Inspection Fees	240.83
562 · Excise Tax Add'l	66.35
	<u>2,737.06</u>
Total 500 · INCOME	2,737.06
Total Income	2,737.06
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	839.66
718 · Street Lighting	641.77
	<u>1,481.43</u>
Total 700 · OPERATING EXPENSE	1,481.43
Total Expense	1,481.43
Net Ordinary Income	<u>1,255.63</u>
Net Income	<u><u>1,255.63</u></u>

9:24 AM
12/12/12
Cash Basis

Road & Bridge - Town of Rockford
Balance Sheet
As of November 30, 2012

	<u>Nov 30, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	25,619.62
108 · Cash in Bank-R&B Imp. (FB)	9,261.22
117 · Cash in Savings-R&B Imp.(FB)	27,589.94
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	<u>62,938.66</u>
Total Current Assets	62,938.66
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-2,958.23
Total Fixed Assets	<u>10,734.22</u>
TOTAL ASSETS	<u>73,672.88</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	26.94
Total Other Current Liabilities	<u>26.94</u>
Total Current Liabilities	<u>26.94</u>
Total Liabilities	26.94
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	63,440.82
Net Income	2,977.62
Total Equity	<u>73,645.94</u>
TOTAL LIABILITIES & EQUITY	<u>73,672.88</u>



JULIE P. MAGEE
Commissioner

State of Alabama Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

CYNTHIA UNDERWOOD
Assistant Commissioner

MICHAEL E. MASON
Deputy Commissioner

October 9, 2012

NOTICE

TO: Municipal License Officers
Alabama League of Municipalities

RE: Five Year Adjustment to Municipal Business License Issuance Fees

Act 2006-586 was passed in the 2006 Regular Session of the Alabama Legislature and signed into law on April 26, 2006. This Act was codified in Title 11, Section 51, Article 2 and reads in part:

The issuance fee shall be increased **every five license years** by the Department of Revenue by an amount equal to the percentage increase, if any, in the U.S. Department of Labor's Producer Price Index during that five-year period, rounded to the nearest dollar, with the base year being 2006. The Department of Revenue shall notify all municipalities and the Alabama League of Municipalities of any such fee increase no later than the November 30 preceding the license year for which the increase shall take effect. (Emphasis added.)

Per Departmental Rule 810-8-5-.15, an analysis of the Producer Price Indexes was performed for calendar years 2006 and 2011. As a result, the initial municipal business license issuance fee is to be adjusted from \$10.00 to \$12.00 beginning January 1, 2013.

Questions regarding this matter may be directed to:

**Severance & License Tax Section
Business & License Tax Division
P. O. Box 327550
Montgomery, AL 36132-7550
(334) 353-7827**

STATE OF ALABAMA)
)
COUNTY OF COOSA)

**AGREEMENT FOR HOUSING OF MUNICIPAL PRISONERS
IN THE COOSA COUNTY JAIL**

THIS AGREEMENT is made and entered into by and between Coosa County, a body corporate, herein referred to as **COOSA**; the Sheriff of Coosa County, Alabama, herein referred to as the **SHERIFF**; and the Town of Rockford, Alabama, a municipal corporation, herein referred to as **ROCKFORD**.

W I T N E S S E T H:

WHEREAS, ROCKFORD is in need of assistance to provide adequate jail facilities for the housing, safekeeping and subsistence for persons who have, through due process of law, become prisoners of the Rockford Police Department and **ROCKFORD** is willing to pay for such facilities and services; and

WHEREAS, COOSA has such facilities which it is willing to make available and is willing to provide the services required upon the terms and conditions herein stated; and

WHEREAS, the SHERIFF consents to the use of said jail facilities and personnel under his control and supervision upon the terms and conditions herein stated;

NOW THEREFORE, in consideration of these premises and the covenants and agreements herein set forth, **COOSA, the SHERIFF and ROCKFORD** covenant and agree as follows:

1. **DUTY TO ACCEPT:** The Coosa County Sheriff's Office will accept from **ROCKFORD** those prisoners as arrested and brought to the county jail by the Rockford Police Department. (**NOTE:** This Agreement **does not** apply to any person charged with a **FELONY** offense. Those persons are to be housed in the county jail at no charge to the municipality.)
2. **SUPERVISION OF INMATES:** The Sheriff's Office will provide sufficient personnel to supervise and monitor the prisoners of **ROCKFORD** housed in the county jail.
3. **PROTOCOL FOR BOOKING OF PRISONERS:** The Sheriff may provide written guidelines to the Chief of Police as to the procedures for

accepting prisoners along with information needed to process **ROCKFORD** prisoners into the county jail.

4. **MEDICAL TREATMENT OF PRISONERS:** The **SHERIFF** will provide all necessary medical treatment for **ROCKFORD** prisoners during their confinement in the county jail and **ROCKFORD** shall pay for said medical treatment upon receipt of billing from the **SHERIFF** or **COOSA**. Upon request from Sheriff's Office personnel, **ROCKFORD** shall provide transportation to and from medical facilities treating the prisoner.
5. **MAINTENANCE OF RECORDS:** The Sheriff's Office shall maintain records for all prisoners housed at the county jail.
6. **DISCHARGE OF PRISONERS FROM JAIL:** The **SHERIFF** shall not release any **ROCKFORD** prisoner without written authorization from **ROCKFORD** or a Court Order directing the release.
7. **COMPENSATION FOR HOUSING:** **ROCKFORD** agrees to pay the following amounts per day (or portion thereof) for each of its prisoners housed in the county jail:

\$ 5.00	to SHERIFF
\$ 5.00	to COOSA
\$10.00	Total

An itemized invoice shall be submitted at the beginning of each month and shall be payable no later than the 10th day of the month.

8. **MUTUAL COOPERATION:** The Sheriff's Office and Police Department of **ROCKFORD** shall endeavor to cooperate and coordinate fully to ensure the success of this Agreement.
9. **INDEMNIFICATION:**

(A) Should **COOSA**, the **SHERIFF** or any of their officers, agents or employees be sued or have claims filed against them by a municipal prisoner as a result of the negligence, wantonness or other tort committed by **ROCKFORD**, its officers, agents or employees, then in such event, **ROCKFORD** agrees to indemnify, hold harmless and reimburse **COOSA**, the **SHERIFF** and their officers, agents and employees for the cost of defense including cost of attorney fees and any damages awarded as a result of any lawsuit or claim filed.

(B) Should **ROCKFORD**, its officers, agents or employees be sued or have claims filed against them by a county prisoner as a result of the negligence,

wantonness or other tort committed by **COOSA**, the **SHERIFF** or any of their officers, agents or employees, then in such event, **COOSA**, the **SHERIFF** and any of their officers, agents or employees agree to indemnify, hold harmless and reimburse **ROCKFORD**, its officers, agents and employees for the cost of defense including cost of attorney fees and any damages awarded as a result of any lawsuit or claim filed.

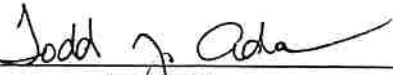
10. **TERMINATION OF THIS AGREEMENT**: After an initial six (6) month period from the date of execution of this Agreement, this Agreement may be terminated by either party upon sixty (60) days written notice.
11. **DURATION**: This Agreement shall remain in full force and effect until modified or terminated by the parties in writing.

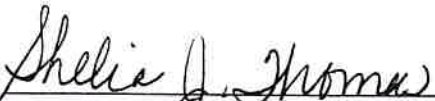
IN WITNESS WHEREOF, the undersigned parties, with full power and authority, have set their signatures on the day and year as shown.

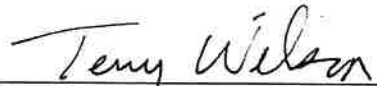
ATTEST:

COOSA COUNTY, ALABAMA


SHERRIE Y. KELLEY, Administrator

by:  12-11-12
TODD J. ADAMS, Chairman (date)
Coosa County Commission


SHELIA J. THOMAS, Office Manager

 12-12-12
TERRY WILSON, Sheriff (date)

TOWN OF ROCKFORD, ALABAMA


DORIS CULVER, Clerk

by:  12-18-12
RANDALL LEWIS, Mayor (date)



ALABAMA HIKING TRAIL SOCIETY, INC

November 19, 2012

Town of Rockford

Dear Randall,

The Alabama Hiking Trail Society would like to invite the Town of Rockford to become a sponsor of our annual Alabama Hiking and Trail Conference to benefit AHTS.

AHTS is a statewide, non-profit 501 (c)3 organization with a mission to build, maintain, protect, and promote non-motorized footpaths through Alabama's wilderness areas so that individuals and families can get outside and enjoy what has been touted as one of the most ecologically and geologically diverse regions in the U.S. These trails also provide protected greenways for wildlife. We build trails through strong partnerships with many local, state, and federal agencies such as the US Forest Service, US Fish and Wildlife, Forever Wild, and the Alabama Forestry Commission to name only a few.

In addition, AHTS provides education and outreach programs designed to teach the general public about the health and spiritual benefits of hiking and the stewardship of our land.

The primary source of funding for the Alabama Hiking Trail Society comes from our corporate sponsorships of our annual conference. The conference is a 3-day event educates the public about hiking, backpacking, and stewardship of our environment. This year's event, which will be held on March 8-10, at the 5 Rivers Delta Center in Mobile, AL, will be literally packed with exciting speakers, demonstrations, hikes, food, and much more. We are anticipating nearly 200 attendees to this year's event.

The funds generated by this event will be used to purchase trail building and maintenance gear for each of our chapters such as loppers, mowers, chainsaws, and trailers, software, and promotional items such as website and brochure development for promoting the state's trails, hiking safety, and information about AHTS and our mission to the general public.

Your sponsorship will help assure the success of the Alabama Hiking Trail Society. Enclosed please find more information about AHTS and sponsorship levels for the conference. We realize that asking for such a sponsorship is a two-way street and I think that you will find attractive incentives at any level you choose to sponsor.

Please do not hesitate to contact me with any questions or concerns. We look forward to speaking with you at your earliest convenience.

Sincerely,

Willie Thornton
President/Alabama Hiking Trail Society



ALABAMA HIKING TRAIL SOCIETY, INC

2013 AHTS Conference Sponsorship Levels

Remember, your generous sponsorship allow AHTS to continue our mission to provide safe hiking trails for all to enjoy and to educate the public about the health benefits of hiking, Leave No Trace, and stewardship of our fragile environment.

To set up your sponsorship, please contact AHTS President Callie Thornton at ahts@hikealabama.org or by phone at 256-786-0894. Thank you for your generous support!

All sponsorships will be on the Conference Welcome Banner/ Sign for the weekend of the event.

Trail Steward- \$100

Your logo will appear for 1 year in the AHTS newsletter, "Alabama Hiker", with a text link to your website on the AHTS website-www.hikealabama.org

Trail Hand- \$500

includes Trail Steward plus we will upgrade the text link to a banner ad on the AHTS website and in our monthly newsletter, the AHTS Trail Mail that is sent to hundreds of members and partners across the country. Your logo will also appear on conference print material and t-shirts.

Trail Builder- \$1000

Includes all above benefits plus space for a display or sales booth at the conference all 3 days plus 2 free admissions to the conference (does not include meals)

Trail Blazer-\$2500

Includes all above benefit but will give you 4 free admissions to the conference (does not include meals)

Corporate Sponsor - \$3500

All previous sponsorships and your logo printed on AHTS conference merchandise including items such as re-usable canvas welcome bags and water bottles.

If you are unable to sponsor the conference monetarily, please consider an in-kind donation. Items donated will be put up for auction, used in Conference welcome bags, or for raffles. Your company's sponsorship level will be determined by the value of the items donated.