TOWN COUNCIL

AGENDA

January 15, 2013

1. Call to Order
2. Visitors
3. Minutes
4. Financial Reports
5. Little League
6. Trees on Property
7. Adjourn

TOWN COUNCIL

MINUTES

January 15, 2013

The Rockford Town Council held their regular monthly meeting Tuesday, January 15, 2013 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Margie Lee, Frankie Cousin, Judy Wilder and Karen Pemberton.

Mayor Randall Lewis called the regular monthly meeting to order.

Karen Pemberton made the motion to approve the minutes from last month's meeting. Carel Smith seconded. All approved.

Financial Reports were discussed.

Mayor Lewis mentioned that the Rockford Fire Department was going to have a Cookout at the old school on April 20, 2013. Callie Thornton will also have a 5K run.

The lease on the ball park and for how many years for the Little League was discussed. No action was taken. Also the trees behind the shop that need to be cut were discussed. One just fell on the pole shed. No action was taken.

Karen Pemberton made the motion to adjourn. Margie Lee seconded. All approved. The meeting adjourned at 7:30 p.m.

Mayor Randall Lewis

Margie Lee

Judy Wilder

Frankie Cousin

Carel Smith

Karen Pemberton

ATTEST:

Doris Culver, Town Clerk

Town of Rockford - General Fund
Profit & Loss

	Dec 12
Ordinary Income/Expense	
Income	
502 · City Sales Tax	3,692.33
504 · Advalorem Tax	4,578.49
506 · Police Fines & Fees	23.66
508 · City Beer Tax	214.02
510 · Motor Vehicle Casual Sales Tax	88.35
512 · St. Motor Veh. License	39.65
514 · Co. Motor Vehicle License	190.55
516 · Business License	1,146.24
520 · Manufactured Homes Tax	17.50
521 · School Gym Rental	175.00
522 · Cigarette Excise Tax	182.91
524 · Gas Tax- 3 Cent	718.56
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	19.84
542 · Interest Income	0.90
546 · Library Fines	4.00
558 · Interest Income-Library	1.35
Total Income	12,093.35
Expense	
602 · Salary- Mayor & Council	645.89
605 · Town Salaries	6,418.78
608 · Dues	20.00
610 · Exterminating	45.00
622 · Bldg. Maint. & Repairs	1,874.99
624 · Miscellaneous	450.00
626 · Office Supplies & Expense	355.63
630 · Telephone	453.75
631 · Cell Phones	118.72
632 · Utilities	918.27
642 · Community Promotions	322.50
658 · Gas and Oil - Police	311.23
670 · NCIC	230.00
674 · Repairs & Maint. Radio Equip.	75.00
676 · Supplies - Police	129.73
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	93.05
802 · Books & Magazines- Library	182.77
811 · Travel-Library	50.31
901 · Exterminating Gym	45.00
902 · School - Repairs	941.81
904 · School - Utilities	231.46
Total Expense	14,008.89
Net Ordinary Income	-1,915.54
Net Income	**-1,915.54**

Town of Rockford - General Fund
Balance Sheet

	Dec 31, 12
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	44,952.50
104 · Cash in Bank-P/R-ST	7,820.76
110 · Cash in Bank-Library-FB	4,395.63
112 · Cash in Savings- Gen.FB	711.32
116 · Library Savings	1,075.41
118 · CD-First Bank- Library	19,946.43
Total Checking/Savings	78,902.05
Other Current Assets	
122 · Prepaid Insurance	6,590.67
Total Other Current Assets	6,590.67
Total Current Assets	85,492.72
Fixed Assets	
130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	30,316.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-220,584.67
Total Fixed Assets	1,206,903.25
TOTAL ASSETS	**1,292,395.97**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	1,547.91
Total Accounts Payable	1,547.91
Other Current Liabilities	
201 · FICA W/H	2,084.92
202 · Federal Tax W/H	1,222.92
203 · State Tax W/H	1,816.15
204 · Insurance W/H	727.83
206 · Accrued Vacation Pay	5,879.79
209 · Christmas Club Payable	50.00
Total Other Current Liabilities	11,781.61
Total Current Liabilities	13,329.52
Total Liabilities	13,329.52
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,080,409.76
Net Income	-14,457.67
Total Equity	1,279,066.45
TOTAL LIABILITIES & EQUITY	**1,292,395.97**

Road & Bridge - Town of Rockford
Profit & Loss
December 2012

	Dec 12
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,485.51
532 · State Gas Tax - 5 cent	424.43
534 · State Gas Tax - 4 cent	865.07
536 · Petroleum Inspection Fees	255.67
544 · Interest Income	34.77
562 · Excise Tax Add'l	63.97
Total 500 · INCOME	3,129.42
Total Income	3,129.42
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	839.66
718 · Street Lighting	641.93
Total 700 · OPERATING EXPENSE	1,481.59
Total Expense	1,481.59
Net Ordinary Income	1,647.83
Net Income	**1,647.83**

Road & Bridge - Town of Rockford
Balance Sheet
As of December 31, 2012

	Dec 31, 12
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	26,808.25
108 · Cash in Bank-R&B Imp. (FB)	9,685.65
117 · Cash in Savings-R&B Imp.(FB)	27,624.71
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	64,586.49
Total Current Assets	64,586.49
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-3,948.15
Total Fixed Assets	9,744.30
TOTAL ASSETS	**74,330.79**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	26.94
Total Other Current Liabilities	26.94
Total Current Liabilities	26.94
Total Liabilities	26.94
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	62,450.90
Net Income	4,625.45
Total Equity	74,303.85
TOTAL LIABILITIES & EQUITY	**74,330.79**

TOWN COUNCIL

AGENDA

February 19, 2013

1. Call to Order
2. Visitors – Paul Perrett
3. Minutes
4. Financial Statements
5. Lease for Little League
6. Retirement for Mike Arms
7. Bids on taking down trees
8. Audit Reports
9. Adjourn

TOWN COUNCIL

MINUTES

February 19, 2013

The Rockford Town Council held their regular monthly meeting Tuesday, February 19, 2013 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Karen Pemberton, Frankie Cousin, Margie Lee and Judy Wilder.

Mayor Randall Lewis called the meeting to order. Paul Perrett, County Commissioner and Kristi Blanks from the Coosa County news were our visitors.

Commissioner Perrett came before the Council asking about the Library at the old school for a senior center. He explained to the Council that four representatives with East Alabama Regional Planning and Development Commission and the Alabama Department of Senior Services met with him and visited the old Rockford school facility. He mentioned that the representatives had said the old school library would be great for a senior center but would need to improve the sidewalks, put in restrooms, and a sink. Mayor Lewis advised him that we couldn't give the library to them that we would have to lease or sell it to them at fair market value. Mr. Perrett asked for permission to go before the Board of Education and ask for an escape clause so the Town could give the library for a senior center. Carel Smith made the motion to approve for Mr. Perrett to go before the Board of Education and ask for permission for the Town to deed the Library to the Senior Center. Margie Lee seconded. All approved.

Mr. Perrett also brought up the sidewalk in front of the courthouse. He is asking the Town to put in a new sidewalk. Mayor Lewis advised him that the sidewalk belongs to the State and not the Town. He reminded Mr. Perrett that the Town had given the county the 911 building plus extra land, leased a building to the Sheriff and now trying to give the library to the Senior Center. Mr. Perrett said he would go to the Department of Transportation and ask for help in getting the sidewalk replaced.

Karen Pemberton made the motion to approve the minutes from last month's meeting. Frankie Cousin seconded. All approved.

The Financial statements were discussed.

The lease for the ballpark to the Coosa County Little League was discussed. Karen Pemberton made the motion to lease the ball park to the Coosa County Little League for 20 years. Carel Smith seconded. All approved except Frankie Cousin and she abstained. Mayor showed the Council plans for a Concession Stand for the ballpark. Brian Whatley had the plans drawn up and the estimated price would be $20,000. Mayor Lewis said he had rather we get the money from the bank rather than take it out of the General Fund.

Judy Wilder made the motion to build the concession stand for $20,000 and get the money from the bank. The Council gave the Mayor and Clerk permission to go to the bank and obtain the loan. Margie Lee seconded. All approved except Frankie Cousin and she abstained. The Resolution was discussed. Karen Pemberton made the motion to approve the Resolution. Carel Smith seconded. All approved except Frankie Cousin and she abstained. The Resolution was not passed because it had to be unanimous. It will have to be voted on again next month and it will not have to be unanimous.

Mike Arm's Retirement party was discussed. It was decided to have the retirement party on March 10, 2013 from 2-4 p.m. Doris Culver, Clerk was asked to see if the Rockford Family Life Center was available for March 10, 2013. Members of the Council divided up the food and supplies. Clerk was to order a plaque to present to Mike Arms at the Retirement party.

Mayor Lewis brought up that we will need to be looking for a replacement for Mike Arms. Doris Culver, Clerk is to run an ad in the paper seeking an individual that is already certified. The cut-off for resumes is March 8, 2013 at 5:00 p.m. The Council is to meet on March 11, 2013 at 6:00 p.m. to go over the resumes.

J. Self Tree Service and Kellyton Construction Company bided on taking down the trees behind the Equipment shed and Utility building. J. Self Tree Service gave a bid of $2400.00 to take down all trees except the 3 healthy oaks and leave them on the ground for us to dispose of or take down all trees and leave on the ground for us to dispose of $3000.00. The third bid was to take down and completely remove all the trees leaving the area clean would be $4500.00. Kellyton Construction Company's bid was $6,840.00 to take down all the trees and remove from property. Karen Pemberton made the motion to allow J. Self Tree Service to take all trees down except the 3 healthy oaks and leave them on the ground for us to dispose of for $2400.00. Margie seconded. All approved.

Karen Pemberton made a motion to declare the old police car as surplus property. Frankie Cousin seconded. All approved. Karen Pemberton made the motion to sell the 2001 Ford Crown Victoria Police car. Frankie Cousin seconded. All approved. Clerk is to run and ad in newspaper advertising it for sell with a statement that the Town reserves the right to refuse the bid.

Mayor Lewis read a letter from Roger Sammons asking if the Council had changed their views to plan a development in the Rockford area. He also wanted to know if the Utilities Board would allow new customers on the system. No action was taken.

Judy Wilder made the motion to adjourn. Margie Lee seconded. All approved. The meeting adjourned at 8:20 p.m.

Mayor Randall Lewis

Margie Lee

Judy Wilder

Frankie Cousin

Carel Smith

Karen Pemberton

ATTEST:

Doris Culver, Town Clerk

TOWN COUNCIL

MINUTES

SPECIAL CALL MEETING

March 11, 2013

The Rockford Town Council held a Special Call Meeting Monday, March 11, 2013 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Karen Pemberton, Margie Lee and Judy Wilder. Frankie Cousin was absent.

Mayor Randall Lewis called the meeting to order.

The purpose of the meeting was to go over the resumes and applications that the Town had received for the Chief of Police position to replace Mike Arms. The Town received five applications with three having the APOST Certification. After looking over all the applications it was decided that we would only interview the applicants that have the APOST Certification. Karen Pemberton made the motion to invite Luther Nichols, Jamison Hammond and Corey Shaw to the Council meeting on March 19, 2013 to be interviewed. Judy Wilder seconded the motion. All approved.

Karen Pemberton made the motion to adjourn. Margie Lee seconded. All approved. The meeting adjourned at 6:45 p.m.

Mayor Randall Lewis

Margie Lee

Judy Wilder

Frankie Cousin (absent)

Carel Smith

Karen Pemberton

ATTEST:

Doris Culver, Town Clerk

Town of Rockford - General Fund
Balance Sheet

	Jan 31, 13
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	83,805.68
104 · Cash in Bank-P/R-ST	7,820.76
110 · Cash in Bank-Library-FB	4,188.50
112 · Cash in Savings- Gen.FB	711.32
116 · Library Savings	1,075.41
118 · CD-First Bank- Library	19,946.43
Total Checking/Savings	117,548.10
Other Current Assets	
122 · Prepaid Insurance	6,590.67
Total Other Current Assets	6,590.67
Total Current Assets	124,138.77
Fixed Assets	
130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	30,316.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-220,584.67
Total Fixed Assets	1,206,903.25
TOTAL ASSETS	**1,331,042.02**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	1,547.91
Total Accounts Payable	1,547.91
Other Current Liabilities	
201 · FICA W/H	2,084.92
202 · Federal Tax W/H	1,222.92
203 · State Tax W/H	1,816.15
204 · Insurance W/H	727.83
206 · Accrued Vacation Pay	5,879.79
209 · Christmas Club Payable	50.00
Total Other Current Liabilities	11,781.61
Total Current Liabilities	13,329.52
Total Liabilities	13,329.52
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,080,409.76
Net Income	24,188.38
Total Equity	1,317,712.50
TOTAL LIABILITIES & EQUITY	**1,331,042.02**

Town of Rockford - General Fund
Profit & Loss

	Jan 13
Ordinary Income/Expense	
Income	
502 · City Sales Tax	5,152.03
504 · Advalorem Tax	5,616.57
506 · Police Fines & Fees	68.23
508 · City Beer Tax	183.08
510 · Motor Vehicle Casual Sales Tax	256.50
512 · St. Motor Veh. License	20.82
514 · Co. Motor Vehicle License	10.52
516 · Business License	36,423.71
521 · School Gym Rental	90.00
522 · Cigarette Excise Tax	183.33
524 · Gas Tax- 3 Cent	999.93
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	6.16
Total Income	50,010.88
Expense	
601 · Election Expenses	18.00
602 · Salary- Mayor & Council	753.57
605 · Town Salaries	6,418.79
608 · Dues	72.00
610 · Exterminating	45.00
622 · Bldg. Maint. & Repairs	417.19
626 · Office Supplies & Expense	387.29
630 · Telephone	447.36
631 · Cell Phones	118.72
632 · Utilities	998.60
633 · Returned Check	38.27
636 · Travel	23.40
657 · Prisoner expenses	20.00
658 · Gas and Oil - Police	273.20
670 · NCIC	230.00
672 · Repairs & Maint.- Vehicles	60.95
714 · Materials	119.24
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	129.49
802 · Books & Magazines- Library	126.00
811 · Travel-Library	81.13
901 · Exterminating Gym	45.00
902 · School - Repairs	153.85
904 · School - Utilities	292.78
Total Expense	11,364.83
Net Ordinary Income	38,646.05
Net Income	**38,646.05**

Road & Bridge - Town of Rockford
Profit & Loss
January 2013

	Jan 13
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,647.85
532 · State Gas Tax - 5 cent	470.82
534 · State Gas Tax - 4 cent	955.46
536 · Petroleum Inspection Fees	240.64
562 · Excise Tax Add'l	69.26
Total 500 · INCOME	3,384.03
Total Income	3,384.03
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	839.66
718 · Street Lighting	642.39
Total 700 · OPERATING EXPENSE	1,482.05
Total Expense	1,482.05
Net Ordinary Income	1,901.98
Net Income	**1,901.98**

Road & Bridge - Town of Rockford
Balance Sheet
As of January 31, 2013

	Jan 31, 13
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	28,239.41
108 · Cash in Bank-R&B Imp. (FB)	10,156.47
117 · Cash in Savings-R&B Imp.(FB)	27,624.71
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	66,488.47
Total Current Assets	66,488.47
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-3,948.15
Total Fixed Assets	9,744.30
TOTAL ASSETS	**76,232.77**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	40.77
Total Other Current Liabilities	40.77
Total Current Liabilities	40.77
Total Liabilities	40.77
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	62,437.07
Net Income	6,527.43
Total Equity	76,192.00
TOTAL LIABILITIES & EQUITY	**76,232.77**

February 11, 2013

Randall,

James Self came this morning and looked at the trees behind town hall. I asked him to give us a price 3 different ways and his bid is as follows:

Bid #1 - Take down all trees except the 3 healthy oaks and leave them on the ground for us to dispose of. $2400

Bid #2 - Take down all trees and leave on the ground for us to dispose of. $3000

Bid #3 - Take down and completely remove all trees leaving the area clean. $4500

James states that these bids are contingent on being allowed to get to the north side of the property so we will need to get permission from John Kelly Johnson for him to do so.

He will provide a formal bid sheet and get it to me in the next few days.

I am still trying to find a telephone number for BJ's Tree Service.

Jeff

@ 940

February 11, 2013

Dear Mayor and Council:

I regret to inform you that due to medical reasons I am resigning from my position as Chief of Police for the Town of Rockford. My last day of employment is February 16, 2013.

Thank you for the support and the opportunities that you have provided me during the last twenty-five years. I have enjoyed my employment with the Town of Rockford.

Sincerely,

Mike Arms

Mike Arms

Kellyton Construction & Restoration Company
7179 Alabama Highway 22
Rockford, Alabama 35136
(256) 794-7165
kellytonconstruction@yahoo.com

January 30, 2012

ESTIMATE

In Re: Town of Rockford
Rockford, Alabama

Kellyton Construction agrees to remove trees between the town's storage lot and the property of John Kelley Johnson, Attorney at Law, P.C. The specifications of which are as follows:

1. Take all trees down in above-described area
2. Dispose of all tree branches and tree trunks
3. Stumps will be left in the ground
4. Kellyton Construction will furnish all equipment necessary to do said job

Total cost of job to be $6,840.00 to be paid upon completion of job

Agreed this_____day of_____.2013.

_____ _____

Representative, Town of Rockford Ronnie Joiner, Contractor

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/23/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
First Insurance, Inc.
346 Madison Street
P O Box 878
Alexander City AL 35011-

CONTACT NAME: Margie Alford Waters
PHONE (A/C, No, Ext): (256) 329-0888 **FAX (A/C, No):** (256) 234-7627
E-MAIL ADDRESS: mwaters@firstinsurancellc.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Maxum Indemnity Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED Ronnie Joiner DBA Kellyton Construction
P O Box 85

Rockford AL 35136-

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			BDG 00676569-01	08/01/2012	08/01/2013	EACH OCCURRENCE	$ 100,000
	X COMMERCIAL GENERAL LIABILITY				/ /	/ /	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
	CLAIMS-MADE X OCCUR				/ /	/ /	MED EXP (Any one person)	$ 5,000
	$1,000 deductible				/ /	/ /	PERSONAL & ADV INJURY	$ 100,000
					/ /	/ /	GENERAL AGGREGATE	$ 200,000
	GEN'L AGGREGATE LIMIT APPLIES PER:				/ /	/ /	PRODUCTS - COMP/OP AGG	$ 200,000
	POLICY PRO-JECT LOC				/ /	/ /	NOWND	$
	AUTOMOBILE LIABILITY				/ /	/ /	COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO				/ /	/ /	BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS				/ /	/ /	BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS				/ /	/ /	PROPERTY DAMAGE (Per accident)	$
					/ /	/ /		$
	UMBRELLA LIAB OCCUR				/ /	/ /	EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE				/ /	/ /	AGGREGATE	$
	DED RETENTION $				/ /	/ /		$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N				/ /	/ /	WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N/A	N/A			/ /	/ /	E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below				/ /	/ /	E.L. DISEASE - EA EMPLOYEE	$
					/ /	/ /	E.L. DISEASE - POLICY LIMIT	$
					/ /	/ /		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)

CERTIFICATE HOLDER

( ) - ( ) -

City of Rockford

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CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Christine T. Cramer

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TOWN COUNCIL

AGENDA

March 19, 2013

1. Call to Order
2. Visitors - Diane Glenn – East Alabama
3. Interview – Corey Shaw, Jamison Hammond, Luther Nichols
4. Minutes
5. Financial Reports
6. Little League - Resolution
7. First Bank – Loan for concession stand
8. Ordinance 590 – Mike Arms
9. Bids on Police Car
10. Adjourn

TOWN COUNCIL

MINUTES

March 19, 2013

The Rockford Town Council held their regular monthly meeting Tuesday, March 19, 2013 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Margie Lee, Frankie Cousin, Judy Wilder and Karen Pemberton.

Mayor Randall Lewis called the meeting to order.

Kristi Blanks from the Coosa County News and Diane Glenn with East Alabama Regional Planning were our visitors.

Diane Glenn, Grant Administrator, with East Alabama Regional Planning and Development Commission presented the following information to the attendees of the Public Hearing. The CDBG project replaced the existing treatment plant with a modular one and rehabilitated the pump station in an effort to meet the requirements of an Alabama Department of Environmental Management (ADEM) Consent Order.

A total of 90 persons in 48 households were served by the project. Of these 90, 63 are low and moderate income persons. The CDBG Program requires that at least 51% of the project beneficiaries be low and moderate income persons. The percent low and moderate income for this project was 63%.

The estimated total project cost was $203,412.00. The Town requested $200,000.00 in CDBG Very Small City Funds (the maximum grant request available) and committed a local match of $3,412.00. The bids received for construction of the project exceeded the available funds, a change order was required and mathematical errors were made in the initial budget form. Consequently, the actual cash match provided by the Town of Rockford is $22,352.13.

All construction activities have been completed. The project closeout documents will be submitted to ADECA on Friday, March 22, 2013. Eligibility to apply to ADECA for 2013 Community Development Block Grant funds are dependent on close out of open projects by March 29, 2013. Therefore, the Town of Rockford will be eligible to apply for 2013 funds.

The Town of Rockford is required to keep the project files for three years after ADECA's closeout of Funding Year 2011 with HUD.

Karen Pemberton made the motion to approve the minutes from last month's meeting. Margie Lee seconded. All approved.

Financials Statements were discussed.

Karen Pemberton made the motion to pass the Resolution to lease the ballpark to the Little League. Judy Wilder seconded. All approved except Frankie Cousin and she abstained. This Resolution was voted on last month but it wasn't unanimous so we had to bring it back up this month.

Mayor Lewis advised the Council that the Clerk had gotten some figures from First Bank on financing the concession stand for the ballpark. The two choices were; 3 years at 4.5% at $600.00 per month or 5 years at 4.9% at $380.00 per month. Karen Pemberton made the motion to go with the 3 years at 4.5% at $600.00 per month. Judy Wilder seconded. All approved.

The Mayor and Council wanted to give Mike Arms his service revolver and badge as part of his retirement. The Clerk, Doris Culver, wrote Ordinance 590 giving any individual employed by the Town of Rockford as a law enforcement officer for a period of 10 years or more who retires from the Town in good standing may receive from the Mayor, without cost, his or her retired badge and service revolver, as part of the retirement benefits provided the service revolver is furnished by the Town. Ordinance 590 will be reactive back to January 1, 2013. Margie Lee made the motion to suspend the rules to pass an ordinance at one meeting. Frankie Cousin seconded. Roll call vote was given. Frankie Cousin yea, Margie Lee yea, Karen Pemberton yea, Judy Wilder yea, Carel Smith yea and Mayor Randall Lewis yea. Karen Pemberton made the motion to pass Ordinance 590. Frankie Cousin seconded. Roll call vote was given. Frankie Cousin yea, Margie Lee yea, Karen Pemberton yea, Judy Wilder yea, Carel Smith yea and Mayor Randall Lewis yea.

Mayor Lewis opened the sealed bids on the old police car. Kenneth Shaw's bid was $1280.00 and Rockford Volunteer Fire Department bided $1,500.00. Carel Smith made the motion to accept the bid from the Rockford Volunteer Fire Department. Margie Lee seconded. All approved.

The Council interviewed Corey Shaw, Jamison Hammond and Dewayne Nichols for Chief of Police. After all the interviews Karen Pemberton made the motion to go into executive session. Margie Lee seconded. All approved. Judy Wilder made the motion to go out of executive session. Frankie seconded. All approved. The Mayor asked for nominations for Chief of Police. Margie Lee nominated Corey Shaw. There were no other nominations so Frankie Cousin seconded. All approved. The Mayor was to contact Corey Shaw and offered him the job as Chief of Police pay starting at $16.00 per hour.

Judy Wilder made the motion to adjourn. Carel Smith seconded. All approved.

Mayor Randall Lewis

Margie Lee

Judy Wilder

Frankie Cousin

Carel Smith

Karen Pemberton

ATTEST:

Doris Culver, Town Clerk

ORDINANCE 590

TOWN OF ROCKFORD

STATE OF ALABAMA

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ROCKFORD, ALABAMA, AS FOLLOWS:

Any individual employed by the Town of Rockford as a law enforcement officer for a period of 10 years or more who retires from the Town in good standing may receive from the Mayor, without cost, his or her retired badge and service revolver, as part of the retirement benefits provided the service revolver is furnished by the Town. Ordinance 590 will be reactive back to January 1, 2013.

ADOPTED AND APPROVED THIS 19TH DAY OF MARCH 2013.

Mayor, Randall Lewis

Margie Lee

Judy Wilder

Frankie Cousin

Carel Smith

Karen Pemberton

ATTEST:

Doris Culver, Town Clerk

Town of Rockford - General Fund
Profit & Loss

	Feb 13
Ordinary Income/Expense	
Income	
502 · City Sales Tax	3,685.81
504 · Advalorem Tax	291.70
506 · Police Fines & Fees	366.00
508 · City Beer Tax	173.86
510 · Motor Vehicle Casual Sales Tax	895.83
512 · St. Motor Veh. License	46.86
514 · Co. Motor Vehicle License	67.93
516 · Business License	11,781.50
521 · School Gym Rental	175.00
522 · Cigarette Excise Tax	253.86
524 · Gas Tax- 3 Cent	1,098.24
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	2,463.97
529 · Misc Income - Library	33.00
548 · Library Donations	150.00
552 · Library Misc. Income	4.25
Total Income	22,487.81
Expense	
602 · Salary- Mayor & Council	807.36
605 · Town Salaries	6,723.01
606 · Audit	3,100.00
610 · Exterminating	45.00
622 · Bldg. Maint. & Repairs	53.43
624 · Miscellaneous	44.00
626 · Office Supplies & Expense	523.11
630 · Telephone	455.70
632 · Utilities	586.25
658 · Gas and Oil - Police	75.69
670 · NCIC	230.00
671 · LETS Access	300.00
672 · Repairs & Maint.- Vehicles	2,963.97
674 · Repairs & Maint. Radio Equip.	150.00
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	140.17
802 · Books & Magazines- Library	36.97
806 · Supplies-Library	46.69
901 · Exterminating Gym	45.00
902 · School - Repairs	108.61
904 · School - Utilities	158.70
909 · Refund on Renting Gym	100.00
Total Expense	16,788.66
Net Ordinary Income	5,699.15
Net Income	**5,699.15**

Town of Rockford - General Fund
Balance Sheet

	Feb 28, 13
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	89,401.24
104 · Cash in Bank-P/R-ST	7,820.76
110 · Cash in Bank-Library-FB	4,292.09
112 · Cash in Savings- Gen.FB	711.32
116 · Library Savings	1,075.41
118 · CD-First Bank- Library	19,946.43
Total Checking/Savings	123,247.25
Other Current Assets	
122 · Prepaid Insurance	6,590.67
Total Other Current Assets	6,590.67
Total Current Assets	129,837.92
Fixed Assets	
130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	30,316.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-220,584.67
Total Fixed Assets	1,206,903.25
TOTAL ASSETS	**1,336,741.17**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	1,547.91
Total Accounts Payable	1,547.91
Other Current Liabilities	
201 · FICA W/H	2,084.92
202 · Federal Tax W/H	1,222.92
203 · State Tax W/H	1,816.15
204 · Insurance W/H	727.83
206 · Accrued Vacation Pay	5,879.79
209 · Christmas Club Payable	50.00
Total Other Current Liabilities	11,781.61
Total Current Liabilities	13,329.52
Total Liabilities	13,329.52
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,080,409.76
Net Income	29,887.53
Total Equity	1,323,411.65
TOTAL LIABILITIES & EQUITY	**1,336,741.17**

Road & Bridge - Town of Rockford
Profit & Loss
February 2013

	Feb 13
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,411.37
532 · State Gas Tax - 5 cent	403.25
534 · State Gas Tax - 4 cent	816.89
536 · Petroleum Inspection Fees	237.34
562 · Excise Tax Add'l	65.11
Total 500 · INCOME	2,933.96
Total Income	2,933.96
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	671.74
718 · Street Lighting	641.89
Total 700 · OPERATING EXPENSE	1,313.63
Total Expense	1,313.63
Net Ordinary Income	1,620.33
Net Income	**1,620.33**

Road & Bridge - Town of Rockford
Balance Sheet
As of February 28, 2013

	Feb 28, 13
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	29,456.49
108 · Cash in Bank-R&B Imp. (FB)	10,559.72
117 · Cash in Savings-R&B Imp.(FB)	27,624.71
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	68,108.80
Total Current Assets	68,108.80
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-3,948.15
Total Fixed Assets	9,744.30
TOTAL ASSETS	**77,853.10**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	40.77
Total Other Current Liabilities	40.77
Total Current Liabilities	40.77
Total Liabilities	40.77
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	62,437.07
Net Income	8,147.76
Total Equity	77,812.33
TOTAL LIABILITIES & EQUITY	**77,853.10**

TOWN COUNCIL

AGENDA

April 16, 2013

1. Call to Order
2. Visitors
3. Present Mike Arms his Service Revolver
4. Minutes
5. Financial Reports
6. Adjourn

TOWN COUNCIL

MINUTES

April 16, 2013

The Rockford Town Council held their regular monthly meeting Tuesday, April 16, 2013 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Margie Lee, Frankie Cousin and Judy Wilder. Karen Pemberton was absent.

Mayor Randall Lewis called the meeting to order.

Kristi Blanks from the Coosa County News and Mike Arms were our visitors.

Mayor Lewis presented Mike Arms with the revolver that he had used when he went through the Police Academy. Mayor Lewis thanked him for his service and told him that he would be really missed.

Judy Wilder made the motion to approve the minutes from last month's meeting. Margie Lee seconded. All approved.

Financial Statements were discussed.

Mayor Lewis brought up that we need to pave part of Spring Street. He only had one bid so the Council wanted to wait until next month hoping to get another bid.

Mayor Lewis advised the Council that Corey Shaw would be starting to work on April 29th.

Judy Wilder made the motion to adjourn. Margie Lee seconded. All approved. Meeting adjourned at 6:45 p.m.

Randall Lewis
Mayor Randall Lewis

Margie Lee
Margie Lee

Judy Wilder

Frankie Cousin

Carel Smith

Karen Pemberton (absent)

ATTEST:

Doris Culver, Town Clerk

Town of Rockford - General Fund
Profit & Loss

	Mar 13
Ordinary Income/Expense	
Income	
502 · City Sales Tax	3,207.76
504 · Advalorem Tax	447.66
506 · Police Fines & Fees	124.66
508 · City Beer Tax	143.87
510 · Motor Vehicle Casual Sales Tax	13.30
512 · St. Motor Veh. License	23.92
514 · Co. Motor Vehicle License	64.70
516 · Business License	2,060.50
521 · School Gym Rental	175.00
522 · Cigarette Excise Tax	208.80
524 · Gas Tax- 3 Cent	814.80
526 · Rent- Gas & Water Bds.	1,000.00
527 · Sale of Assets	1,500.00
528 · Miscellaneous Income	19.22
529 · Misc Income - Library	26.25
542 · Interest Income	0.87
546 · Library Fines	3.00
548 · Library Donations	100.00
558 · Interest Income-Library	1.33
Total Income	9,935.64
Expense	
602 · Salary- Mayor & Council	807.39
605 · Town Salaries	2,588.44
607 · Subcontract labor	2,400.00
610 · Exterminating	45.00
614 · Insurance- WC	7,505.00
622 · Bldg. Maint. & Repairs	20.89
624 · Miscellaneous	5,709.59
626 · Office Supplies & Expense	440.03
630 · Telephone	456.17
631 · Cell Phones	118.72
632 · Utilities	593.90
634 · Legal Advertisements	45.00
642 · Community Promotions	25.00
670 · NCIC	230.00
674 · Repairs & Maint. Radio Equip.	95.00
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
785 · Shelter Exp - Animal Control	60.00
786 · Gas & Oil - Animal Control	38.41
802 · Books & Magazines- Library	91.00
804 · Miscellaneous-Library	43.27
901 · Exterminating Gym	45.00
902 · School - Repairs	84.21
904 · School - Utilities	157.54
Total Expense	21,694.56
Net Ordinary Income	-11,758.92
Net Income	**-11,758.92**

Town of Rockford - General Fund
Balance Sheet

	Mar 31, 13
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	77,645.14
104 · Cash in Bank-P/R-ST	7,820.76
110 · Cash in Bank-Library-FB	4,287.07
112 · Cash in Savings- Gen.FB	712.19
116 · Library Savings	1,076.74
118 · CD-First Bank- Library	19,946.43
Total Checking/Savings	111,488.33
Other Current Assets	
122 · Prepaid Insurance	6,590.67
Total Other Current Assets	6,590.67
Total Current Assets	118,079.00
Fixed Assets	
130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	30,316.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-220,584.67
Total Fixed Assets	1,206,903.25
TOTAL ASSETS	**1,324,982.25**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	1,547.91
Total Accounts Payable	1,547.91
Other Current Liabilities	
201 · FICA W/H	2,084.92
202 · Federal Tax W/H	1,222.92
203 · State Tax W/H	1,816.15
204 · Insurance W/H	727.83
206 · Accrued Vacation Pay	5,879.79
209 · Christmas Club Payable	50.00
Total Other Current Liabilities	11,781.61
Total Current Liabilities	13,329.52
Total Liabilities	13,329.52
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,080,409.76
Net Income	18,128.61
Total Equity	1,311,652.73
TOTAL LIABILITIES & EQUITY	**1,324,982.25**

Road & Bridge - Town of Rockford
Profit & Loss
March 2013

	Mar 13
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,461.89
532 · State Gas Tax - 5 cent	417.69
534 · State Gas Tax - 4 cent	848.11
536 · Petroleum Inspection Fees	235.22
544 · Interest Income	34.06
562 · Excise Tax Add'l	63.85
Total 500 · INCOME	3,060.82
Total Income	3,060.82
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	510.79
718 · Street Lighting	641.89
Total 700 · OPERATING EXPENSE	1,152.68
Total Expense	1,152.68
Net Ordinary Income	1,908.14
Net Income	**1,908.14**

Road & Bridge - Town of Rockford
Balance Sheet
As of March 31, 2013

	Mar 31, 13
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	30,912.88
108 · Cash in Bank-R&B Imp. (FB)	10,977.41
117 · Cash in Savings-R&B Imp.(FB)	27,658.77
119 · Cash in Bank-Cap Imp Fund	467.88
Total Checking/Savings	70,016.94
Total Current Assets	70,016.94
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-3,948.15
Total Fixed Assets	9,744.30
TOTAL ASSETS	**79,761.24**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	40.77
Total Other Current Liabilities	40.77
Total Current Liabilities	40.77
Total Liabilities	40.77
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	62,437.07
Net Income	10,055.90
Total Equity	79,720.47
TOTAL LIABILITIES & EQUITY	**79,761.24**

TOWN COUNCIL

AGENDA

May 21, 2013

1. Call to Order
2. Judge Mitchell swearing in Cory Shaw
3. Visitors – Mr. Cousin, Paul Perrett
4. Minutes
5. Financial Statements
6. Police Car – Cory Shaw
7. Fence around Utilities Building
8. Adjourn

TOWN COUNCIL

MINUTES

May 21, 2013

The Rockford Town Council held their regular monthly meeting Tuesday, May 21, 2013 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Margie Lee, Frankie Cousin and Judy Wilder. Karen Pemberton was absent.

Mayor Randall Lewis called the meeting to order.

Christa Jennings from the Coosa County News and Judge Terry Mitchell were our visitors.

The first order of business was for Judge Terry Mitchell to swear in Chief Corey Shaw. Shaw was given permission to address the Council with some ideas he would like to implement. Shaw wants to be more interactive with the Yellow Dot program in town, which is gaining in participation but has not seen as much activity from Rockford residents yet. He said he would like to have a day once a month to focus on signing up new Yellow Dot Program participants.

Chief Shaw said he would also like to look into starting a Neighborhood Watch group in town to meet with him once a month and address residents' concerns, as well as let them know what is going on in their community.

Shaw also addressed classes, saying that he wants to start doing a basic self-dense training class to help teach participants fundamentals of defense and other areas of interest.

Mayor Lewis also said that he and Shaw want to look into starting a reserve unit for the Rockford Police Department, similar to the one utilized by the Sheriff's Office, but on a smaller scale. The reserve unit would be on a volunteer basis, meaning reserves would not get paid. Additionally, those who wish to be a police reserve officer would need to undergo training to become qualified to participate. Having a reserve unit in place would allow for Shaw to have someone ride along with him on patrols or for service calls, giving him an extra pair of eyes and ears as an added safety measure.

Mayor Lewis said the Council could look at an ordinance during next month's meeting to consider adopting that would put the reserve unit into effect. For now, he said he and Shaw wanted to seek the town's permission to move forward with starting the reserve unit.

After brief discussion, the Council unanimously approved allowing for Shaw to go forward with working on establishing a reserve unit for Rockford Police Department. Frankie Cousin made the motion to allow for Chief Shaw to go forward with establishing a reserve unit for Rockford Police Department. Margie Lee seconded. All approved.

In other business concerning the Police Department, Mayor Lewis reported that the police car had been involved in an accident during race weekend. As a result of the wreck, the car's frame was bent, leading the insurance company to say it would cost more to fix the damage than the car is worth. The insurance company totaled the car and is paying the Town $4,012.50 after the $500.00 deductible.

After some discussion, the Council unanimously approved allowing Chief Shaw up to $9,000 to purchase a refurbished patrol car, with the insurance's portion of 4, 012.50 and the town supplementing it with up to $5,000. Judy Wilder made the motion to allow Chief Shaw to use the $4,012.50 from the insurance company and approved for him to have $5,000 to go with it to buy another car. Frankie Cousin seconded. All approved.

Frankie Cousin, Council member, addressed the Council with a request for purchasing a small strip of land behind her and her husband's property, which would extend it to a tree line. Mayor Lewis said the only problem he could see with selling that strip of land is that it is the only direct access from the baseball field to the football field, and that a sewer line runs through the strip of land for the park's concession stand. After some discussion the council approved tabling the matter until next month's meeting to allow Council members to look into the matter and view the strip of land in question.

Judy Wilder made the motion to approve the minutes from last month's meeting. Margie Lee seconded. All approved.

Financial Statements were discussed.

Mayor Lewis told the Council that Jeff Mullendore had asked that we move the fence behind the shed and utilities building back a few feet so he could run the mower thru that strip of land. Carel Smith made the motion to allow Jeff Mullendore to move the field back a few feet. Margie Lee seconded. All approved.

The Council approved accepting bids for the two trailers located on the old school property. Mayor Lewis said the 12-by-56-feet trailers would have to be torn down on site and then hauled out for scrap. Judy Wilder made the motion to accept bids for the two trailers located on the old school property. Margie Lee seconded. All approved.

Judy Wilder made the motion to adjourn. Frankie Cousin seconded. All approved. Meeting adjourned at 6:55 p.m.

Mayor Randall Lewis

Margie Lee

Judy Wilder

Frankie Cousin

Carel Smith

Karen Pemberton (absent)

ATTEST:

Doris Culver, Town Clerk

Town of Rockford - General Fund
Profit & Loss

	Apr 13
Ordinary Income/Expense	
Income	
502 · City Sales Tax	4,012.45
504 · Advalorem Tax	186.96
508 · City Beer Tax	351.58
510 · Motor Vehicle Casual Sales Tax	5.70
512 · St. Motor Veh. License	32.27
514 · Co. Motor Vehicle License	112.45
516 · Business License	124.50
521 · School Gym Rental	71.00
522 · Cigarette Excise Tax	190.68
524 · Gas Tax- 3 Cent	889.35
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	78.00
546 · Library Fines	6.25
560 · Alabama Trust Fund	11,718.06
Total Income	18,779.25
Expense	
602 · Salary- Mayor & Council	837.36
605 · Town Salaries	4,109.70
607 · Subcontract labor	5,150.00
608 · Dues	72.00
610 · Exterminating	195.00
622 · Bldg. Maint. & Repairs	88.63
624 · Miscellaneous	2,252.99
626 · Office Supplies & Expense	422.94
627 · Professional Services	160.00
630 · Telephone	455.57
631 · Cell Phones	237.44
632 · Utilities	546.12
638 · Continuing Education	100.00
670 · NCIC	230.00
674 · Repairs & Maint. Radio Equip.	95.00
676 · Supplies - Police	409.00
714 · Materials	12.27
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	144.59
804 · Miscellaneous-Library	185.08
901 · Exterminating Gym	45.00
902 · School - Repairs	0.00
904 · School - Utilities	132.92
Total Expense	15,976.61
Net Ordinary Income	2,802.64
Net Income	**2,802.64**

Town of Rockford - General Fund
Balance Sheet

	Apr 30, 13
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	73,408.55
103 · Gov Capital Improvement	7,218.06
104 · Cash in Bank-P/R-ST	7,820.76
110 · Cash in Bank-Library-FB	4,108.24
112 · Cash in Savings- Gen.FB	712.19
116 · Library Savings	1,076.74
118 · CD-First Bank- Library	19,946.43
Total Checking/Savings	114,290.97
Other Current Assets	
122 · Prepaid Insurance	6,590.67
Total Other Current Assets	6,590.67
Total Current Assets	120,881.64
Fixed Assets	
130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	30,316.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-220,584.67
Total Fixed Assets	1,206,903.25
TOTAL ASSETS	**1,327,784.89**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	1,547.91
Total Accounts Payable	1,547.91
Other Current Liabilities	
201 · FICA W/H	2,084.92
202 · Federal Tax W/H	1,222.92
203 · State Tax W/H	1,816.15
204 · Insurance W/H	727.83
206 · Accrued Vacation Pay	5,879.79
209 · Christmas Club Payable	50.00
Total Other Current Liabilities	11,781.61
Total Current Liabilities	13,329.52
Total Liabilities	13,329.52
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,080,409.76
Net Income	20,931.25
Total Equity	1,314,455.37
TOTAL LIABILITIES & EQUITY	**1,327,784.89**

Road & Bridge - Town of Rockford
Profit & Loss
April 2013

	Apr 13
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,416.29
532 · State Gas Tax - 5 cent	404.66
534 · State Gas Tax - 4 cent	823.66
536 · Petroleum Inspection Fees	224.35
560 · Spec Revenue-AL Trust Fund	11,718.06
562 · Excise Tax Add'l	65.48
Total 500 · INCOME	14,652.50
Total Income	14,652.50
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	1,011.09
714 · Materials & Supplies	202.11
718 · Street Lighting	642.08
Total 700 · OPERATING EXPENSE	1,855.28
720.00 · Miscellaneous	4,500.00
Total Expense	6,355.28
Net Ordinary Income	8,297.22
Net Income	**8,297.22**

Road & Bridge - Town of Rockford
Balance Sheet
As of April 30, 2013

	Apr 30, 13
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	31,587.38
108 · Cash in Bank-R&B Imp. (FB)	11,382.07
117 · Cash in Savings-R&B Imp.(FB)	27,658.77
119 · Cash in Bank-Cap Imp Fund	7,685.94
Total Checking/Savings	78,314.16
Total Current Assets	78,314.16
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-3,948.15
Total Fixed Assets	9,744.30
TOTAL ASSETS	**88,058.46**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	40.77
Total Other Current Liabilities	40.77
Total Current Liabilities	40.77
Total Liabilities	40.77
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	62,437.07
Net Income	18,353.12
Total Equity	88,017.69
TOTAL LIABILITIES & EQUITY	**88,058.46**

Randall,

I have surveyed all streets in town and prepared a list of those problems that can be repaired with patching that I can do and those that are too big for simple patching (mostly along sewer lines, manholes and water lines that have been replaced). I have talked to Wade and Jason and they will be able to go to the APAC plant in Montgomery (which is where Mike Fielding advised to go) and pick up 4 or 5 tons of cold patch for patching. Jason called and got the pricing and I think it will run about $130 a ton.

I would also like to officially request that the Town purchase a box blade for grading unpaved roads. Tractor Supply has one for $600 or we can try to find a used one.

Unfortunately there are some major problems with some of the streets that will require some major work or total repaving and I have listed them below. As I mentioned before, I think the Mayor and Council should consider a street maintenance/repaving plan and schedule based on the amount of funds received for road projects. I am at a disadvantage by not knowing how much is available each year but it would be nice if there is enough to repave at least on major street per year and simply maintain the rest until it is on the repaving schedule.

Jeff

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Communications Dr – sinking along sewer lines and manholes
Jackson St – sinking along sewer lines and manholes, large patches and edge work
School St – major work at Jackson St and Washington St and large patches near the school
Ash St east of Hwy 231 – total repaving (would you consider vacating this section since it is not really used as a street by the public?)
Davis St – major work but in my opinion should be considered for vacating since it is not used by the public. Maybe the School Board could take ownership and use the property.

TOWN COUNCIL

AGENDA

June 18, 2013

1. Call to Order
2. Visitors
3. Minutes
4. Financial Reports
5. Appoint Peggy Heath to Library Board
6. Police Auxiliary Unit – Corey Shaw
7. Adjourn

TOWN COUNCIL

MINUTES

June 18, 2013

The Rockford Town Council held their regular monthly meeting Tuesday, June 18, 2013 at 6:00 p.m. at Town Hall. Members present were Mayor Randall Lewis, Carel Smith, Margie Lee, Frankie Cousin, Judy Wilder and Karen Pemberton.

Mayor Randall Lewis called the meeting to order.

Carlton Jones and Kristi Blanks from the Coosa County News and Travis Thornton were our visitors.

Police Chief Corey Shaw attended the meeting to speak to the Council about the police auxiliary unit he mentioned at last month's meeting. Shaw explained that he had one candidate who has already completed the physical. He said the candidate has to take classes and complete additional training if the Council approved going forward with the auxiliary unit, but he did not want to go forward without the Council's approval. Shaw said that he has another individual who has also expressed an interest in joining the auxiliary. He said the minimum age for serving with the unit is 19 years old, and he is looking for a maximum of five individuals to serve on it although he said any less than that is fine. Karen Pemberton made the motion to approve initiating the police auxiliary unit and going forward with the process. Frankie Cousin seconded. All approved.

Chief Shaw also asked the Council to approve buying a body camera for approximately $120.00 which will record video and audio to help protect Shaw and individuals he encounters. Judy Wilder made the motion to buy the body camera for approximately $120.00. Karen Pemberton seconded. All approved.

Karen Pemberton made the motion to approve the minutes from last month's meeting. Frankie Cousin seconded. All approved.

Financial Statements were discussed.

Jeff Mullendore presented Mayor Lewis with a list of streets that are in need of repair. Mayor Lewis asked the Council to review the list and inspect the areas mentioned and be ready to discuss at next month's meeting.

Mayor Lewis advised the Council that Jeff Mullendore had requested the Town buy a box blade which would cost approximately $600.00. Carel Smith made the motion to buy a box blade for approximately $600.00. Judy Winder seconded. All approved.

At last month's meeting Frankie Cousin had asked the Town to consider selling her and her husband the property located between the Cousin's residence and the ball field. Mayor Lewis mentioned that in addition to the property sometimes being used, the Town could not sell the property to Mrs. Cousin or her husband because of it potentially being an ethics violation. He explained that instead the property would have to advertise to be sold. After a brief discussion Judy Wilder made the motion to not sell the property at this time. Karen Pemberton seconded. All approved except Mrs. Cousin.

Glenda Caldwell, Librarian, asked the Council to approve appointing Peggy Heath to the Library Board. Judy Wilder made the motion to approve appointing Peggy Heath to the Library Board. Karen Pemberton seconded. All approved.

Karen Pemberton made the motion to adjourn. Frankie Cousin seconded. All approved. Meeting adjourned at 6:45 p.m.

Mayor Randall Lewis

Margie Lee

Judy Wilder

Frankie Cousin

Carel Smith

Karen Pemberton

ATTEST:

Doris Culver, Town Clerk

Town of Rockford - General Fund
Profit & Loss

	May 13
Ordinary Income/Expense	
Income	
502 · City Sales Tax	6,892.48
504 · Advalorem Tax	128.06
508 · City Beer Tax	176.53
510 · Motor Vehicle Casual Sales Tax	36.10
512 · St. Motor Veh. License	36.16
514 · Co. Motor Vehicle License	51.65
516 · Business License	277.27
521 · School Gym Rental	125.00
522 · Cigarette Excise Tax	210.15
524 · Gas Tax- 3 Cent	1,028.13
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	74.56
529 · Misc Income - Library	29.25
Total Income	10,065.34
Expense	
602 · Salary- Mayor & Council	753.57
605 · Town Salaries	5,041.06
610 · Exterminating	90.00
614 · Insurance- WC	5,066.00
622 · Bldg. Maint. & Repairs	65.43
624 · Miscellaneous	20.58
626 · Office Supplies & Expense	710.94
630 · Telephone	461.79
631 · Cell Phones	118.72
632 · Utilities	432.31
658 · Gas and Oil - Police	42.42
668 · Miscellaneous Expense - Police	63.00
670 · NCIC	230.00
672 · Repairs & Maint.- Vehicles	60.00
674 · Repairs & Maint. Radio Equip.	190.00
714 · Materials	104.98
717 · Supplies - Street	253.87
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	238.42
901 · Exterminating Gym	90.00
902 · School - Repairs	0.00
904 · School - Utilities	138.53
909 · Refund on Renting Gym	100.00
Total Expense	14,366.62
Net Ordinary Income	-4,301.28
Net Income	**-4,301.28**

Town of Rockford - General Fund
Balance Sheet

	May 31, 13
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	62,692.82
103 · Gov Capital Improvement	7,218.06
104 · Cash in Bank-P/R-ST	7,820.76
110 · Cash in Bank-Library-FB	4,137.49
112 · Cash in Savings- Gen.FB	712.19
116 · Library Savings	1,076.74
118 · CD-First Bank- Library	19,946.43
Total Checking/Savings	103,604.49
Other Current Assets	
122 · Prepaid Insurance	6,590.67
Total Other Current Assets	6,590.67
Total Current Assets	110,195.16
Fixed Assets	
130 · Office Furniture & Fixtures	19,972.55
134 · Police Cars	36,941.78
136 · City Hall	61,337.03
138 · Improvements	25,371.27
140 · Other Equipment	23,285.52
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
160 · School Buildings	1,130,300.00
180 · Accumulated Depreciation	-220,584.67
Total Fixed Assets	1,213,528.25
TOTAL ASSETS	**1,323,723.41**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	1,547.91
Total Accounts Payable	1,547.91
Other Current Liabilities	
201 · FICA W/H	2,084.92
202 · Federal Tax W/H	1,222.92
203 · State Tax W/H	1,816.15
204 · Insurance W/H	727.83
206 · Accrued Vacation Pay	5,879.79
209 · Christmas Club Payable	50.00
Total Other Current Liabilities	11,781.61
Total Current Liabilities	13,329.52
Total Liabilities	13,329.52
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	89,136.95
3900 · Retained Earnings	1,080,409.76
Net Income	16,869.77
Total Equity	1,310,393.89
TOTAL LIABILITIES & EQUITY	**1,323,723.41**

Road & Bridge - Town of Rockford
Profit & Loss
May 2013

	May 13
Ordinary Income/Expense	
Income	
500 · INCOME	
530 · State Gas Tax - 7 cent	1,482.05
532 · State Gas Tax - 5 cent	423.45
534 · State Gas Tax - 4 cent	861.09
536 · Petroleum Inspection Fees	233.65
562 · Excise Tax Add'l	71.64
Total 500 · INCOME	3,071.88
Total Income	3,071.88
Expense	
700 · OPERATING EXPENSE	
702 · Salaries	573.77
718 · Street Lighting	641.89
Total 700 · OPERATING EXPENSE	1,215.66
Total Expense	1,215.66
Net Ordinary Income	1,856.22
Net Income	**1,856.22**

Road & Bridge - Town of Rockford
Balance Sheet
As of May 31, 2013

	May 31, 13
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash in Bank-R&B (FB)	33,020.15
108 · Cash in Bank-R&B Imp. (FB)	11,805.52
117 · Cash in Savings-R&B Imp.(FB)	27,658.77
119 · Cash in Bank-Cap Imp Fund	7,685.94
Total Checking/Savings	80,170.38
Total Current Assets	80,170.38
Fixed Assets	
136 · Capital Improvements	12,767.45
140 · Equipment	925.00
180 · Accumulated Depreciation	-3,948.15
Total Fixed Assets	9,744.30
TOTAL ASSETS	**89,914.68**
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Liabilities	
Current Liabilities	
Other Current Liabilities	
212 · Accounts Payable	40.77
Total Other Current Liabilities	40.77
Total Current Liabilities	40.77
Total Liabilities	40.77
Equity	
302 · Investment in Gen Fixed Assets	7,227.50
304 · Fund Balance	62,437.07
Net Income	20,209.34
Total Equity	89,873.91
TOTAL LIABILITIES & EQUITY	**89,914.68**

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