TOWN OF ROCKFORD

AGENDA

JULY 17, 2018

1. Call to Order
2. Approval of Minutes, June 19, 2018
3. Financial Statements
4. Part-Time Police Officer
5. Ag Building Roof
6. RC & D Grant for Spring Event
7. Adjourn

TOWN COUNCIL
MINUTES
July 17, 2018

The Rockford Town Council held its regular monthly meeting on Tuesday, July 17, 2018, at Town Hall. Members present were Mayor Randall Lewis, Cordarius Lee, Karen Pemberton, Frankie Cousin, Judy Wilder and Nancy Wood. Also present were Chief Corey Shaw and Kris Rambo.

Mayor Randall Lewis called the meeting to order at 6:02 p.m.

Frankie Cousin made a motion to approve the minutes from the June 19, 2018, Council meeting. Second by Judy Wilder. All approved.

Karen Pemberton made a motion to approve the financial statements. Second by Frankie Cousin. All approved.

Karen Pemberton made a motion to hold a special called meeting on July 24, 2018, at 6 pm to interview and hire for the part-time police officer position. Second by Judy Wilder. All approved.

Nancy Wood made a motion to approve a quote from Mark Till to repair the roof on the Ag building. Second by Judy Wilder. All approved.

Judy Wilder made a motion to move forward in securing an RC & D grant for the Bicentennial event planned for Spring 2019. Second by Frankie Cousin. All approved.

Frankie Cousin made a motion to remove, at no cost, the visitor side bleachers from the football field. Second by Judy Wilder. All approved.

Nancy Wood made a motion to adjourn the meeting at 7:06 p.m. Second by Cordarious Lee. All approved.

I, Kris Rambo, Town Clerk, do hereby swear the above is a true and correct account of the Council Meeting which was held on Tuesday, July 17, 2018.

Kris Rambo – Town Clerk

Town of Rockford - General Fund
Profit & Loss

	Jun 18
Ordinary Income/Expense	
Income	
502 · City Sales Tax	5,897.66
504 · Advalorem Tax	142.33
505 · Simplified Sellers Use Tax	860.99
506 · Police Fines & Fees	23.16
508 · City Beer Tax	154.36
509 · Consumer Use Tax	21.89
510 · Motor Vehicle Casual Sales Tax	34.68
512 · St. Motor Veh. License	126.54
516 · Business License	5.00
518 · Xerox	12.00
521 · School Gym Rental	69.00
522 · Cigarette Excise Tax	197.58
524 · Gas Tax- 3 Cent	1,329.51
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	322.10
552 · Library Misc. Income	27.00
Total Income	10,223.80
Expense	
601 · Election Expenses	0.00
602 · Salary- Mayor & Council	807.42
605 · Town Salaries	7,988.86
610 · Exterminating	45.00
611 · Theater and Concessions	0.00
614 · Insurance- WC	142.00
622 · Bldg. Maint. & Repairs	0.00
624 · Miscellaneous	853.71
626 · Office Supplies & Expense	1,247.64
630 · Telephone	506.79
632 · Utilities	521.74
636 · Travel	41.97
638 · Continuing Education	285.00
642 · Community Promotions	0.00
658 · Gas and Oil - Police	137.71
668 · Miscellaneous Expense - Police	71.03
672 · Repairs & Maint.- Vehicles Poli	748.89
674 · Repairs & Maint. Radio Equip.	190.00
740 · Capital Purchases - R&B	0.00
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	79.91
806 · Supplies-Library	14.02
811 · Travel-Library	34.88
901 · Exterminating Gym	45.00
902 · School - Repairs	0.00
904 · School - Utilities	111.43
Total Expense	13,968.00
Net Ordinary Income	-3,744.20
Net Income	**-3,744.20**

Town of Rockford - General Fund
Balance Sheet

	Jun 30, 18
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	99,593.67
104 · Cash in Bank-P/R-ST	7,375.21
110 · Cash in Bank-Library-FB	1,116.83
116 · Library Savings	183.27
118 · CD-First Bank- Library	20,528.26
Total Checking/Savings	128,797.24
Other Current Assets	
122 · Prepaid Insurance	6,661.13
Total Other Current Assets	6,661.13
Total Current Assets	135,458.37
Fixed Assets	
130 · Office Furniture & Fixtures	22,674.62
134 · Police Cars	17,721.28
136 · City Hall	60,959.53
138 · Improvements	28,071.27
140 · Other Equipment	24,067.72
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
150 · Park / Playground	4,414.24
160 · School Buildings	1,139,850.00
162 · Furniture - School	3,129.84
180 · Accumulated Depreciation	-464,580.67
Total Fixed Assets	973,212.60
TOTAL ASSETS	**1,108,670.97**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	354.02
Total Accounts Payable	354.02
Other Current Liabilities	
201 · FICA W/H	514.97
203 · State Tax W/H	1,647.76
204 · Insurance W/H	600.00
205 · Retirement W/H	563.07
206 · Accrued Vacation Pay	4,967.95
252 · First Bank Note Payable - Gym	38,716.54
Total Other Current Liabilities	47,010.29
Total Current Liabilities	47,364.31
Total Liabilities	47,364.31
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	90,161.52
3900 · Retained Earnings	802,919.98
Net Income	44,247.75
Total Equity	1,061,306.66
TOTAL LIABILITIES & EQUITY	**1,108,670.97**

HAROLD KELLEY ROOFING

348 AMBERWOOD LANE
SYLACAUGA, AL 35151
(256)267-1340

Job: Rockford Ag Building

Estimate: Repair shingles blown off by storm and Repair rotted spots where shingles are missing

Total labor and materials: $2500.00
Labor : _____
Payment due upon completion.
Deck work extra.

Date: July 11, 2018
Thank You: Harold Kelley

July 13, 2018

Quote from Mark Till and Done Right Roofing

Ag Building at the corner of Nixburg & Communications Drive

$2000 to replace shingles, repair damaged wood & tear down chimneys

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Ordinary Income/Expense								
Income								
502 · City Sales Tax								
Deposit	06/13/2018			Sales Tax		102 · Cash in ...	259.58	259.58
Deposit	06/22/2018			ADOR Sales ...		102 · Cash in ...	382.19	641.77
Deposit	06/22/2018			ADOR Collect...		102 · Cash in ...	-28.93	612.84
Deposit	06/26/2018			Sales tax		102 · Cash in ...	5,284.82	5,897.66
Total 502 · City Sales Tax							5,897.66	5,897.66
504 · Advalorem Tax								
Deposit	06/21/2018			Ad valorem tax		102 · Cash in ...	142.33	142.33
Total 504 · Advalorem Tax							142.33	142.33
505 · Simplified Sellers Use Tax								
Deposit	06/22/2018			ADOR Sellers...		102 · Cash in ...	383.87	383.87
Deposit	06/26/2018			Sellers use tax		102 · Cash in ...	477.12	860.99
Total 505 · Simplified Sellers Use Tax							860.99	860.99
506 · Police Fines & Fees								
Deposit	06/08/2018			Police Fines ...		102 · Cash in ...	23.16	23.16
Total 506 · Police Fines & Fees							23.16	23.16
508 · City Beer Tax								
Deposit	06/18/2018			Gulf Supreme		102 · Cash in ...	26.91	26.91
Deposit	06/21/2018			Bama Bud		102 · Cash in ...	127.45	154.36
Total 508 · City Beer Tax							154.36	154.36
509 · Consumer Use Tax								
Deposit	06/22/2018			ADOR Consu...		102 · Cash in ...	0.22	0.22
Deposit	06/26/2018			Consumer us...		102 · Cash in ...	21.67	21.89
Total 509 · Consumer Use Tax							21.89	21.89
510 · Motor Vehicle Casual Sales Tax								
Deposit	06/21/2018			MV Casual		102 · Cash in ...	34.68	34.68
Total 510 · Motor Vehicle Casual Sales Tax							34.68	34.68
512 · St. Motor Veh. License								
Deposit	06/08/2018			MV License		102 · Cash in ...	33.06	33.06
Deposit	06/21/2018			MV		102 · Cash in ...	93.48	126.54
Total 512 · St. Motor Veh. License							126.54	126.54
516 · Business License								
Deposit	06/01/2018			M. Ware one ...		102 · Cash in ...	5.00	5.00

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Total 516 · Business License							5.00	5.00
518 · Xerox								
Deposit	06/28/2018			Library copies		110 · Cash in ...	12.00	12.00
Total 518 · Xerox							12.00	12.00
521 · School Gym Rental								
Deposit	06/08/2018			Sardis		102 · Cash in ...	69.00	69.00
Total 521 · School Gym Rental							69.00	69.00
522 · Cigarette Excise Tax								
Deposit	06/18/2018			Coremark		102 · Cash in ...	169.98	169.98
Deposit	06/26/2018			Spartan/Supe...		102 · Cash in ...	27.60	197.58
Total 522 · Cigarette Excise Tax							197.58	197.58
524 · Gas Tax- 3 Cent								
Deposit	06/26/2018			Mapco		102 · Cash in ...	1,329.51	1,329.51
Total 524 · Gas Tax- 3 Cent							1,329.51	1,329.51
526 · Rent- Gas & Water Bds.								
Deposit	06/05/2018			Rent - Water ...		102 · Cash in ...	1,000.00	1,000.00
Total 526 · Rent- Gas & Water Bds.							1,000.00	1,000.00
528 · Miscellaneous Income								
Deposit	06/14/2018			Southern LIN...		102 · Cash in ...	22.10	22.10
Deposit	06/26/2018			Reimb for saf...		102 · Cash in ...	300.00	322.10
Total 528 · Miscellaneous Income							322.10	322.10
552 · Library Misc. Income								
Deposit	06/05/2018			Library copies		110 · Cash in ...	27.00	27.00
Total 552 · Library Misc. Income							27.00	27.00
Total Income							10,223.80	10,223.80
Expense								
601 · Election Expenses								
Check	06/28/2018	9391	Cash	Election		102 · Cash in ...	0.00	0.00
Total 601 · Election Expenses							0.00	0.00
602 · Salary- Mayor & Council								
Check	06/01/2018	9362	Payroll	mayor/council...		102 · Cash in ...		0.00
Check	06/01/2018	9363	Payroll	mayor/council...		102 · Cash in ...	538.25	538.25
Check	06/15/2018	9371	Payroll	mayor/council...		102 · Cash in ...		538.25
Check	06/19/2018	9382	Payroll	mayor/council...		102 · Cash in ...	269.17	807.42

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Check	06/29/2018	9393	Payroll	mayor/council...		102 · Cash in ...		807.42
Total 602 · Salary- Mayor & Council							807.42	807.42
605 · Town Salaries 3 PR's in June								
Check	06/01/2018	9362	Payroll	town salaries		102 · Cash in ...	2,662.72	2,662.72
Check	06/01/2018	9363	Payroll	town salaries		102 · Cash in ...		2,662.72
Check	06/15/2018	9371	Payroll	town salaries		102 · Cash in ...	2,662.72	5,325.44
Check	06/19/2018	9382	Payroll	town salaries		102 · Cash in ...		5,325.44
Check	06/29/2018	9393	Payroll	town salaries		102 · Cash in ...	2,663.42	7,988.86
Total 605 · Town Salaries							7,988.86	7,988.86
610 · Exterminating								
Check	06/18/2018	9374	First Response Pest...	Pest Control ...		102 · Cash in ...	45.00	45.00
Total 610 · Exterminating							45.00	45.00
611 · Theater and Concessions								
Check	06/18/2018	9381	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 611 · Theater and Concessions							0.00	0.00
614 · Insurance- WC								
Check	06/07/2018	9368	Municipal Workers ...	WORKERS C...		102 · Cash in ...	7.00	7.00
Check	06/18/2018	9378	Municipal Workers ...	WORKERS C...		102 · Cash in ...	135.00	142.00
Total 614 · Insurance- WC							142.00	142.00
622 · Bldg. Maint. & Repairs								
Check	06/18/2018	9381	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 622 · Bldg. Maint. & Repairs							0.00	0.00
624 · Miscellaneous								
Check	06/18/2018	9376	Mayer Electric Com...	bulbs		102 · Cash in ...	38.30	38.30
Check	06/18/2018	9381	Home Depot Credit ...	Misc. Supplies		102 · Cash in ...	815.41	853.71
Total 624 · Miscellaneous							853.71	853.71
626 · Office Supplies & Expense								
Check	06/07/2018	9367	ABS Business Syste...	Maintenance ...		102 · Cash in ...	56.40	56.40
Check	06/11/2018	9370	Postmaster	POSTAGE		102 · Cash in ...	50.00	106.40
Check	06/18/2018	9375	Office Depot	Misc. Supplies		102 · Cash in ...	413.16	519.56
Check	06/18/2018	9380	Postmaster	12 months po ...		102 · Cash in ...	58.00	577.56
Check	06/26/2018	9384	Tractor Supply Safe	Safe		102 · Cash in ...	599.99	1,177.55
Check	06/26/2018	9389	ABS Business Syste...	Maintenance ...		102 · Cash in ...	56.40	1,233.95
Check	06/28/2018	9391	Cash	Office Supplies		102 · Cash in ...	13.69	1,247.64
Total 626 · Office Supplies & Expense							1,247.64	1,247.64
630 · Telephone								
Check	06/18/2018	9377	Charter Communica...	Internet		102 · Cash in ...	119.98	119.98

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Check	06/26/2018	9388	Charter Communica...	Internet		102 · Cash in ...	7.21	127.19
Check	06/26/2018	9390	CenturyLink	Telephone Bill		102 · Cash in ...	379.60	506.79
Total 630 · Telephone							506.79	506.79
632 · Utilities								
Check	06/07/2018	9366	Gross Revenue	City Park		102 · Cash in ...	0.00	0.00
Check	06/07/2018	9366	Gross Revenue	Office		102 · Cash in ...	78.16	78.16
Check	06/07/2018	9366	Gross Revenue	Playground		102 · Cash in ...	22.88	101.04
Check	06/26/2018	9387	Alabama Power Co...	09634-10022...		102 · Cash in ...	53.94	154.98
Check	06/26/2018	9387	Alabama Power Co...	Town Hall 986...		102 · Cash in ...	366.76	521.74
Check	06/26/2018	9387	Alabama Power Co...	Christmas Tre...		102 · Cash in ...		521.74
Check	06/26/2018	9387	Alabama Power Co...	24877-62007 ...		102 · Cash in ...		521.74
Total 632 · Utilities							521.74	521.74
636 · Travel								
Check	06/21/2018	9383	Kris Rambo	Lila's engravin...		102 · Cash in ...	20.17	20.17
Check	06/28/2018	9391	Cash	Travel		102 · Cash in ...	21.80	41.97
Total 636 · Travel							41.97	41.97
638 · Continuing Education								
Check	06/28/2018	9391	Cash	reimb petty ca...		102 · Cash in ...	0.00	0.00
Check	06/28/2018	9392	The University of Ala...	Clerk's confer...		102 · Cash in ...	285.00	285.00
Total 638 · Continuing Education							285.00	285.00
642 · Community Promotions								
Check	06/28/2018	9391	Cash	reimb petty ca...		102 · Cash in ...		0.00
Total 642 · Community Promotions							0.00	0.00
658 · Gas and Oil - Police								
Check	06/18/2018	9379	Water Operations & ...	Fuel Reimbur...		102 · Cash in ...	137.71	137.71
Total 658 · Gas and Oil - Police							137.71	137.71
668 · Miscellaneous Expense - Police								
Check	06/13/2018	9372	Corey Shaw	reimb police c...		102 · Cash in ...	46.78	46.78
Check	06/13/2018	9373	Alabama Departmen...	Tag Crown Vic		102 · Cash in ...	24.25	71.03
Check	06/28/2018	9391	Cash	Postage		102 · Cash in ...	0.00	71.03
Check	06/28/2018	9391	Cash	reimb petty ca...		102 · Cash in ...		71.03
Total 668 · Miscellaneous Expense - Police							71.03	71.03
672 · Repairs & Maint.- Vehicles Poli								
Check	06/26/2018	9385	Harvey Auto	2005 Crown V...		102 · Cash in ...	350.00	350.00
Check	06/26/2018	9386	Midway Auto Parts	crown vic aut...		102 · Cash in ...	398.89	748.89
Total 672 · Repairs & Maint.- Vehicles Poli							748.89	748.89
674 · Repairs & Maint. Radio Equip.								

police car repairs + parts

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Check	06/07/2018	9369	Allcomm Wireless, I...	MONTHLY BI...		102 · Cash in ...	190.00	190.00
Total 674 · Repairs & Maint. Radio Equip.							190.00	190.00
740 · Capital Purchases - R&B								
Check	06/18/2018	9381	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 740 · Capital Purchases - R&B							0.00	0.00
752 · Senior Citizens								
Check	06/04/2018	9364	Senior Citizens	Monthly Alloc...		102 · Cash in ...	70.00	70.00
Total 752 · Senior Citizens							70.00	70.00
754 · Civil Defense								
Check	06/04/2018	9365	Civil Defense	Monthly Alloc...		102 · Cash in ...	25.00	25.00
Total 754 · Civil Defense							25.00	25.00
786 · Gas & Oil - Animal Control								
Check	06/18/2018	9379	Water Operations & ...	Lawn Mainten...		102 · Cash in ...	79.91	79.91
Total 786 · Gas & Oil - Animal Control							79.91	79.91
806 · Supplies-Library								
Check	06/04/2018	1608	Kris Rambo	Storytime		110 · Cash in ...	14.02	14.02
Total 806 · Supplies-Library							14.02	14.02
811 · Travel-Library								
Check	06/04/2018	1609	Christy Barrett	travel		110 · Cash in ...	34.88	34.88
Total 811 · Travel-Library							34.88	34.88
901 · Exterminating Gym								
Check	06/18/2018	9374	First Response Pest...	Pest Control ...		102 · Cash in ...	45.00	45.00
Total 901 · Exterminating Gym							45.00	45.00
902 · School - Repairs								
Check	06/18/2018	9381	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 902 · School - Repairs							0.00	0.00
904 · School - Utilities								
Check	06/07/2018	9366	Gross Revenue	Gym Utilities		102 · Cash in ...	54.52	54.52
Check	06/26/2018	9387	Alabama Power Co...	Gym Utilities ...		102 · Cash in ...	56.91	111.43
Total 904 · School - Utilities							111.43	111.43
Total Expense							13,968.00	13,968.00
Net Ordinary Income							-3,744.20	-3,744.20

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Net Income							-3,744.20	-3,744.20

TOWN OF ROCKFORD
AGENDA
SPECIAL CALLED MEETING
JULY 24, 2018

1. Call to Order

2. Part-Time Police Officer

3. Adjourn

TOWN COUNCIL
MINUTES
SPECIAL CALLED MEETING
July 24, 2018

The Rockford Town Council held a special called meeting on Tuesday, July 24, 2018, at Town Hall. Members present were Mayor Randall Lewis, Cordarius Lee, Judy Wilder, and Frankie Cousin. Also present were Lamar Taylor and Kris Rambo.

Mayor Randall Lewis called the meeting to order at 6:03 p.m.

Judy Wilder made a motion to go into executive session at 6:04 p.m. to interview Lamar Taylor for the part-time police officer position. Second by Cordarius Lee. All approved.

The Council came out of executive session at 6:18 p.m.

Judy Wilder made a motion to hire Lamar Taylor for the part-time police officer position; contingent upon passing pre-employment tests. The position is 40 hours per month at $10.00 per hour, with a 3 month probation period. Second by Frankie Cousin. All approved.

Frankie Cousin made a motion to adjourn the meeting at 6:30 p.m. Second by Cordarius Lee. All approved.

I, Kris Rambo, Town Clerk, do hereby swear the above is a true and correct account of the Council Meeting which was held on Tuesday, July 24, 2018.

Kris Rambo – Town Clerk

TOWN OF ROCKFORD
AGENDA
AUGUST 21, 2018

1. Call to Order
2. Approval of Minutes, July 17, 2018
3. Approval of Minutes, Special Called Meeting, July 24, 2018
4. Financial Statements
5. Utilities Billing Clerk/Town Librarian Position
6. Bank Signatures
7. C & M Southern Midway
8. Adjourn

TOWN COUNCIL
MINUTES
August 21, 2018

The Rockford Town Council held its regular monthly meeting on Tuesday, August 21, 2018, at Town Hall. Members present were Mayor Randall Lewis, Cordarius Lee, Karen Pemberton, Frankie Cousin, Judy Wilder and Nancy Wood. Also present were Chief Corey Shaw, Derrick Blythe, Kris Rambo, and visitor from Coosa Central High School, Asa Strength.

Mayor Randall Lewis called the meeting to order at 6:02 p.m.

Karen Pemberton made a motion to approve the minutes from the July 17, 2018, Council meeting. Second by Judy Wilder. All approved.

Frankie Cousin made a motion to approve the minutes from the July 24, 2018, Special Called meeting. Second by Cordarius Lee. All approved.

Karen Pemberton made a motion to approve the financial statements. Second by Nancy Wood. All approved.

With the departure of Christy Barrett on August 13th, the opening for Utilities Billing Clerk/Town Librarian was discussed. The job will be posted for 30 days after which time a Special Called meeting will be scheduled to interview applicants.

Karen Pemberton made a motion to have Christy Barrett removed from the bank signatures at First Bank. Second by Frankie Cousin. All approved.

Judy Wilder made a motion to have C & M Southern Midway bring the fair to Rockford on October 25th, 26th, 27th and 28th. Second by Cordarius Lee. All approved.

After some discussion, Judy Wilder made a motion to buy a taser for part-time police officer Lamar Taylor. Second by Cordarius Lee. All approved.

Judy Wilder made a motion to adjourn the meeting at 6:20 p.m. Second by Cordarius Lee. All approved.

I, Kris Rambo, Town Clerk, do hereby swear the above is a true and correct account of the Council Meeting which was held on Tuesday, August 21, 2018.

Kris Rambo

Kris Rambo – Town Clerk

Town of Rockford - General Fund
Profit & Loss

	Jul 18
Ordinary Income/Expense	
Income	
502 · City Sales Tax	6,856.58
504 · Advalorem Tax	162.23
505 · Simplified Sellers Use Tax	867.67
506 · Police Fines & Fees	196.33
508 · City Beer Tax	208.48
509 · Consumer Use Tax	508.68
510 · Motor Vehicle Casual Sales Tax	0.05
512 · St. Motor Veh. License	187.28
516 · Business License	41.00
522 · Cigarette Excise Tax	250.38
524 · Gas Tax- 3 Cent	1,146.42
526 · Rent- Gas & Water Bds.	1,000.00
548 · Library Donations	414.50
Total Income	11,839.60
Expense	
602 · Salary- Mayor & Council	753.61
605 · Town Salaries	5,325.44
608 · Dues	527.69
612 · Insurance	7,641.00
624 · Miscellaneous	2,191.02
626 · Office Supplies & Expense	90.00
627 · Professional Services	1,162.50
630 · Telephone	505.89
632 · Utilities	212.58
636 · Travel	80.12
642 · Community Promotions	101.50
658 · Gas and Oil - Police	186.12
671 · LETS Access	300.00
672 · Repairs & Maint.- Vehicles Poli	269.10
674 · Repairs & Maint. Radio Equip.	160.00
714 · Materials	474.54
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	188.19
904 · School - Utilities	54.52
Total Expense	20,318.82
Net Ordinary Income	-8,479.22
Net Income	**-8,479.22**

Town of Rockford - General Fund
Balance Sheet

	Jul 31, 18
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	90,699.95
104 · Cash in Bank-P/R-ST	7,375.21
110 · Cash in Bank-Library-FB	1,531.33
116 · Library Savings	183.27
118 · CD-First Bank- Library	20,528.26
Total Checking/Savings	120,318.02
Other Current Assets	
122 · Prepaid Insurance	6,661.13
Total Other Current Assets	6,661.13
Total Current Assets	126,979.15
Fixed Assets	
130 · Office Furniture & Fixtures	22,674.62
134 · Police Cars	17,721.28
136 · City Hall	60,959.53
138 · Improvements	28,071.27
140 · Other Equipment	24,067.72
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
150 · Park / Playground	4,414.24
160 · School Buildings	1,139,850.00
162 · Furniture - School	3,129.84
180 · Accumulated Depreciation	-464,580.67
Total Fixed Assets	973,212.60
TOTAL ASSETS	**1,100,191.75**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	354.02
Total Accounts Payable	354.02
Other Current Liabilities	
201 · FICA W/H	514.97
203 · State Tax W/H	1,647.76
204 · Insurance W/H	600.00
205 · Retirement W/H	563.07
206 · Accrued Vacation Pay	4,967.95
252 · First Bank Note Payable - Gym	38,716.54
Total Other Current Liabilities	47,010.29
Total Current Liabilities	47,364.31
Total Liabilities	47,364.31
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	90,161.52
3900 · Retained Earnings	802,919.98
Net Income	35,768.53
Total Equity	1,052,827.44
TOTAL LIABILITIES & EQUITY	**1,100,191.75**

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Ordinary Income/Expense								
Income								
502 · City Sales Tax								
Deposit	07/12/2018			Sales Tax		102 · Cash in ...	788.91	788.91
Deposit	07/12/2018			Sales Tax		102 · Cash in ...	-125.61	663.30
Deposit	07/12/2018			Sales Tax		102 · Cash in ...	274.85	938.15
Deposit	07/18/2018			Sales Tax		102 · Cash in ...	144.69	1,082.84
Deposit	07/24/2018			Sales Tax		102 · Cash in ...	230.08	1,312.92
Deposit	07/26/2018			City Sales Tax		102 · Cash in ...	5,543.66	6,856.58
Total 502 · City Sales Tax							6,856.58	6,856.58
504 · Advalorem Tax								
Deposit	07/18/2018			Ad Val Tax		102 · Cash in ...	162.23	162.23
Total 504 · Advalorem Tax							162.23	162.23
505 · Simplified Sellers Use Tax								
Deposit	07/12/2018			Sellers Use Tax		102 · Cash in ...	1.80	1.80
Deposit	07/18/2018			Sellers Use Tax		102 · Cash in ...	7.20	9.00
Deposit	07/24/2018			Sellers Use Tax		102 · Cash in ...	406.79	415.79
Deposit	07/26/2018			Sellers Use Tax		102 · Cash in ...	451.88	867.67
Total 505 · Simplified Sellers Use Tax							867.67	867.67
506 · Police Fines & Fees								
Deposit	07/12/2018			Police Fines ...		102 · Cash in ...	196.33	196.33
Total 506 · Police Fines & Fees							196.33	196.33
508 · City Beer Tax								
Deposit	07/18/2018			Bama Bud		102 · Cash in ...	172.68	172.68
Deposit	07/20/2018			Gulf Supreme		102 · Cash in ...	35.80	208.48
Total 508 · City Beer Tax							208.48	208.48
509 · Consumer Use Tax								
Deposit	07/24/2018			Consumer Us...		102 · Cash in ...	23.07	23.07
Deposit	07/26/2018			Consumer Us...		102 · Cash in ...	485.61	508.68
Total 509 · Consumer Use Tax							508.68	508.68
510 · Motor Vehicle Casual Sales Tax								
Deposit	07/18/2018			MV Casual		102 · Cash in ...	0.05	0.05
Total 510 · Motor Vehicle Casual Sales Tax							0.05	0.05
512 · St. Motor Veh. License								
Deposit	07/10/2018			MV Gas tax		102 · Cash in ...	35.02	35.02
Deposit	07/18/2018			Motor Vehicle		102 · Cash in ...	152.26	187.28
Total 512 · St. Motor Veh. License							187.28	187.28

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
516 · Business License								
Deposit	07/05/2018			M. Ware/Cru...		102 · Cash in ...	5.00	5.00
Deposit	07/25/2018			Crumbs - ped...		102 · Cash in ...	5.00	10.00
Deposit	07/31/2018			Victory Sign - ...		102 · Cash in ...	31.00	41.00
Total 516 · Business License							41.00	41.00
522 · Cigarette Excise Tax								
Deposit	07/25/2018			CoreMark		102 · Cash in ...	225.48	225.48
Deposit	07/25/2018			Super Foods		102 · Cash in ...	24.90	250.38
Total 522 · Cigarette Excise Tax							250.38	250.38
524 · Gas Tax- 3 Cent								
Deposit	07/25/2018			Mapco		102 · Cash in ...	1,146.42	1,146.42
Total 524 · Gas Tax- 3 Cent							1,146.42	1,146.42
526 · Rent- Gas & Water Bds.								
Deposit	07/05/2018			Rent		102 · Cash in ...	1,000.00	1,000.00
Total 526 · Rent- Gas & Water Bds.							1,000.00	1,000.00
548 · Library Donations								
Deposit	07/24/2018			Donation-Gri...		110 · Cash in ...	414.50	414.50
Total 548 · Library Donations							414.50	414.50
Total Income							11,839.60	11,839.60
Expense								
602 · Salary- Mayor & Council								
Check	07/02/2018	9394	Payroll	mayor/council...		102 · Cash in ...	538.25	538.25
Check	07/15/2018	9412	Payroll	mayor/council...		102 · Cash in ...		538.25
Check	07/18/2018	9414	Payroll	mayor/council...		102 · Cash in ...	215.36	753.61
Check	07/30/2018	9426	Payroll	mayor/council...		102 · Cash in ...		753.61
Total 602 · Salary- Mayor & Council							753.61	753.61
605 · Town Salaries								
Check	07/02/2018	9394	Payroll	town salaries		102 · Cash in ...		0.00
Check	07/15/2018	9412	Payroll	town salaries		102 · Cash in ...	2,662.72	2,662.72
Check	07/18/2018	9414	Payroll	town salaries		102 · Cash in ...		2,662.72
Check	07/30/2018	9426	Payroll	town salaries		102 · Cash in ...	2,662.72	5,325.44
Total 605 · Town Salaries							5,325.44	5,325.44
608 · Dues								
Check	07/09/2018	9400	East Alabama Regio...	July-Sept 2018		102 · Cash in ...	70.20	70.20
Check	07/24/2018	9420	Alabama League of ...	Membership ...		102 · Cash in ...	457.49	527.69
Total 608 · Dues							527.69	527.69

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
612 · Insurance								
Check	07/09/2018	9406	Alabama Municipal I...	annual premiu...		102 · Cash in ...	7,641.00	7,641.00
Total 612 · Insurance							7,641.00	7,641.00
624 · Miscellaneous								
Check	07/10/2018	9407	Tommy Ayers	solar battery		102 · Cash in ...	149.60	149.60
Check	07/12/2018	9409	Tommy Ayers	Simmons batt...		102 · Cash in ...	41.42	191.02
Check	07/20/2018	9415	Mark Till	roof repair AG...		102 · Cash in ...	2,000.00	2,191.02
Total 624 · Miscellaneous							2,191.02	2,191.02
626 · Office Supplies & Expense								
Check	07/09/2018	9403	Alabama Municipal I...	lic bonds DOT		102 · Cash in ...	50.00	50.00
Check	07/09/2018	9405	Swen Communicatio...	Busines cards...		102 · Cash in ...	20.00	70.00
Check	07/24/2018	9422	Swen Communicatio...	Busines cards...		102 · Cash in ...	20.00	90.00
Total 626 · Office Supplies & Expense							90.00	90.00
627 · Professional Services								
Check	07/17/2018	9413	Derrick Blythe	attorney fees		102 · Cash in ...	1,162.50	1,162.50
Total 627 · Professional Services							1,162.50	1,162.50
630 · Telephone								
Check	07/24/2018	9419	CenturyLink	Telephone Bill		102 · Cash in ...	385.91	385.91
Check	07/24/2018	9425	Charter Communica...	Internet		102 · Cash in ...	119.98	505.89
Total 630 · Telephone							505.89	505.89
632 · Utilities								
Check	07/09/2018	9399	Gross Revenue	City Park		102 · Cash in ...	0.00	0.00
Check	07/09/2018	9399	Gross Revenue	Office		102 · Cash in ...	74.52	74.52
Check	07/09/2018	9399	Gross Revenue	Playground		102 · Cash in ...	22.88	97.40
Check	07/09/2018	9404	Alabama Power Co...	09634-10022...		102 · Cash in ...		97.40
Check	07/09/2018	9404	Alabama Power Co...	Town Hall 986...		102 · Cash in ...		97.40
Check	07/09/2018	9404	Alabama Power Co...	Christmas Tre...		102 · Cash in ...		97.40
Check	07/09/2018	9404	Alabama Power Co...	24877-62007 ...		102 · Cash in ...	53.74	151.14
Check	07/24/2018	9424	ADVANCED DISPO...	Trash Contain...		102 · Cash in ...	61.44	212.58
Total 632 · Utilities							212.58	212.58
636 · Travel								
Check	07/11/2018	9408	Kris Rambo	SWEN & Lila's		102 · Cash in ...	36.52	36.52
Check	07/12/2018	9410	Kris Rambo	Kenny Dean		102 · Cash in ...	21.80	58.32
Check	07/24/2018	9418	Kris Rambo	Accountant & ...		102 · Cash in ...	21.80	80.12
Total 636 · Travel							80.12	80.12
642 · Community Promotions								
Check	07/05/2018	9398	Triple R Restaurant	Yard of the M...		102 · Cash in ...	25.00	25.00
Check	07/24/2018	9417	Lila's Engraving	plaque/trophies		102 · Cash in ...	76.50	101.50

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Total 642 · Community Promotions							101.50	101.50
658 · Gas and Oil - Police								
Check	07/13/2018	9411	Water Operations & ...	Fuel Reimbur...		102 · Cash in ...	186.12	186.12
Total 658 · Gas and Oil - Police							186.12	186.12
671 · LETS Access								
Check	07/05/2018	9397	Alabama Law Enforc...	Let's Access ...		102 · Cash in ...	300.00	300.00
Total 671 · LETS Access							300.00	300.00
672 · Repairs & Maint.- Vehicles Poli								
Check	07/09/2018	9401	Midway Auto Parts	crown vic aut...		102 · Cash in ...	130.65	130.65
Check	07/20/2018	9416	Second Chance Gar...	Police vehicle...		102 · Cash in ...	138.45	269.10
Total 672 · Repairs & Maint.- Vehicles Poli							269.10	269.10
674 · Repairs & Maint. Radio Equip.								
Check	07/09/2018	9402	Allcomm Wireless, I...	MONTHLY BI...		102 · Cash in ...	80.00	80.00
Check	07/24/2018	9423	Allcomm Wireless, I...	MONTHLY BI...		102 · Cash in ...	80.00	160.00
Total 674 · Repairs & Maint. Radio Equip.							160.00	160.00
714 · Materials								
Check	07/24/2018	9421	Satterfield, Inc.	Saw & parts		102 · Cash in ...	474.54	474.54
Total 714 · Materials							474.54	474.54
752 · Senior Citizens								
Check	07/02/2018	9396	Senior Citizens	Monthly Alloc...		102 · Cash in ...	70.00	70.00
Total 752 · Senior Citizens							70.00	70.00
754 · Civil Defense								
Check	07/02/2018	9395	Civil Defense	Monthly Alloc...		102 · Cash in ...	25.00	25.00
Total 754 · Civil Defense							25.00	25.00
786 · Gas & Oil - Animal Control								
Check	07/13/2018	9411	Water Operations & ...	Lawn Mainten...		102 · Cash in ...	188.19	188.19
Total 786 · Gas & Oil - Animal Control							188.19	188.19
904 · School - Utilities								
Check	07/09/2018	9399	Gross Revenue	Gym Utilities		102 · Cash in ...	54.52	54.52
Check	07/09/2018	9404	Alabama Power Co...	Gym Utilities ...		102 · Cash in ...		54.52
Total 904 · School - Utilities							54.52	54.52
Total Expense							20,318.82	20,318.82
Net Ordinary Income							-8,479.22	-8,479.22

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Net Income							-8,479.22	-8,479.22

TOWN OF ROCKFORD
AGENDA
SEPTEMBER 18, 2018

1. Call to Order
2. Suzie Anderson – Horseshoe Bend Library
3. Approval of Minutes – August 21, 2018
4. Financial Statements
5. CDBG Project – Engineering Contract/ADECA Agreement
6. Utilities Billing Clerk/Town Librarian Position
7. Comp Time Pay Down
8. Office Printer & Copier
9. Adjourn

TOWN COUNCIL
MINUTES
September 18, 2018

The Rockford Town Council held its regular monthly meeting on Tuesday, September 18, 2018, at Town Hall. Members present were Mayor Randall Lewis, Cordarius Lee, Karen Pemberton, Frankie Cousin, and Judy Wilder. Also present were Chief Corey Shaw, Paul Perrett, Ken Whitehead and Kris Rambo. Susie Anderson with Horseshoe Bend Public Library arrived at 6:10 p.m. Council member Nancy Wood was not present.

Mayor Randall Lewis called the meeting to order at 6:00 p.m.

Judy Wilder made a motion to approve the minutes from the August 21, 2018, Council meeting. Second by Karen Pemberton. All approved.

Karen Pemberton made a motion to approve the financial statements. Second by Frankie Cousin. All approved.

Frankie Cousin made a motion to have Mayor Lewis sign the Engineering contract for the CDBG Project. Second by Karen Pemberton. All approved.

Cordarius Lee made a motion to have Mayor Lewis sign the ADECA agreement for the CDBG Project. Second by Frankie Cousin. All approved.

Paul Perrett discussed the possibility of reapplying for more grant funds to refurbish the remainder of the school, including the old auditorium due to its historical value.

Karen Pemberton made a motion to schedule a Special Called Meeting on Tuesday, September 25, 2018, at 6 p.m., to interview candidates for the Utilities Billing Clerk/Town Librarian position. Second by Judy Wilder. All approved.

Frankie Cousin made a motion to approve a comp time pay down of 100 hours to Kris Rambo on the next payroll. Second by Judy Wilder. All approved.

Kris Rambo discussed a quote from ABS Business Systems to replace the printer and copier in the clerk's office. Both machines will need to be replaced in the near future due to maintenance issues. The Council suggested she get quotes from other vendors and bring those to the next meeting.

Susie Anderson with Horseshoe Bend Public Library addressed the Council regarding state requirements for the library. Based on the town's population, the library should be open at least 16 hours per week and have someone dedicated to working in the library for those 16 hours. She stressed the person hired as the new town librarian should have a good customer service attitude and want to see the library succeed. She also stated that currently the library receives $2400 in state aid annually which is primarily used for the book lease program.

Kris Rambo gave an update of the upcoming events the town is planning and asked for volunteers to help with those events.

Ken Whitehead spoke briefly to the Council regarding his candidacy for County Commission District 3.

Paul Perrett stated that he had been working with Ivy Creek Medical to get a medical facility back in town and is trying to find grant funds to make that happen. He also gave an update on Alabama Graphite and another international mining company and projects that those companies could be in operation in Coosa county within 2 to 3 years.

Judy Wilder made a motion to adjourn the meeting at 6:43 p.m. Second by Cordarius Lee. All approved.

I, Kris Rambo, Town Clerk, do hereby swear the above is a true and correct account of the Council Meeting which was held on Tuesday, September 18, 2018.

Kris Rambo

Kris Rambo – Town Clerk

Town of Rockford - General Fund
Profit & Loss

	Aug 18
Ordinary Income/Expense	
Income	
502 · City Sales Tax	5,635.88
504 · Advalorem Tax	272.44
505 · Simplified Sellers Use Tax	815.38
506 · Police Fines & Fees	160.50
508 · City Beer Tax	139.27
509 · Consumer Use Tax	689.93
510 · Motor Vehicle Casual Sales Tax	342.02
512 · St. Motor Veh. License	192.81
516 · Business License	31.00
521 · School Gym Rental	43.00
522 · Cigarette Excise Tax	216.00
523 · Financial Inst. Excise Tax	3,771.93
524 · Gas Tax- 3 Cent	1,254.39
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	1,386.68
529 · Misc Income - Library	4.15
546 · Library Fines	5.00
548 · Library Donations	5.00
Total Income	15,965.38
Expense	
601 · Election Expenses	0.00
602 · Salary- Mayor & Council	807.41
605 · Town Salaries	5,195.37
608 · Dues	200.00
610 · Exterminating	45.00
611 · Theater and Concessions	0.00
622 · Bldg. Maint. & Repairs	176.65
624 · Miscellaneous	728.75
626 · Office Supplies & Expense	2,184.97
627 · Professional Services	20.00
630 · Telephone	518.22
632 · Utilities	1,119.88
636 · Travel	43.60
638 · Continuing Education	0.00
642 · Community Promotions	0.00
656 · Board for Prisoners	300.00
658 · Gas and Oil - Police	216.61
668 · Miscellaneous Expense - Police	80.00
672 · Repairs & Maint.- Vehicles Poli	183.76
674 · Repairs & Maint. Radio Equip.	59.10
676 · Supplies - Police	678.95
714 · Materials	93.61
740 · Capital Purchases - R&B	0.00
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	149.45
804 · Miscellaneous-Library	0.00
806 · Supplies-Library	0.00
810 · Postage-Library	22.99
901 · Exterminating Gym	45.00
902 · School - Repairs	0.00
904 · School - Utilities	195.47
Total Expense	13,159.79
Net Ordinary Income	2,805.59
Net Income	**2,805.59**

Town of Rockford - General Fund
Balance Sheet

	Aug 31, 18
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	93,514.38
104 · Cash in Bank-P/R-ST	7,375.21
110 · Cash in Bank-Library-FB	1,522.49
116 · Library Savings	183.27
118 · CD-First Bank- Library	20,528.26
Total Checking/Savings	123,123.61
Other Current Assets	
122 · Prepaid Insurance	6,661.13
Total Other Current Assets	6,661.13
Total Current Assets	129,784.74
Fixed Assets	
130 · Office Furniture & Fixtures	22,674.62
134 · Police Cars	17,721.28
136 · City Hall	60,959.53
138 · Improvements	28,071.27
140 · Other Equipment	24,067.72
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
150 · Park / Playground	4,414.24
160 · School Buildings	1,139,850.00
162 · Furniture - School	3,129.84
180 · Accumulated Depreciation	-464,580.67
Total Fixed Assets	973,212.60
TOTAL ASSETS	**1,102,997.34**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	354.02
Total Accounts Payable	354.02
Other Current Liabilities	
201 · FICA W/H	514.97
203 · State Tax W/H	1,647.76
204 · Insurance W/H	600.00
205 · Retirement W/H	563.07
206 · Accrued Vacation Pay	4,967.95
252 · First Bank Note Payable - Gym	38,716.54
Total Other Current Liabilities	47,010.29
Total Current Liabilities	47,364.31
Total Liabilities	47,364.31
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	90,161.52
3900 · Retained Earnings	802,919.98
Net Income	38,574.12
Total Equity	1,055,633.03
TOTAL LIABILITIES & EQUITY	**1,102,997.34**

ABS
Business Systems

Lexmark

Town of Rockford

(1) Lexmark 4140

- 40 copies per minute b/w and color
- 100 Sheet RADF
- 2-550 Sheet Paper Tray
- Network Printing, Scanning and Faxing
- Stand

Monthly Maintenance:

Maintenance includes all parts, labor and supplies. Excludes paper and damage due to misuse, negligence, or acts of God.

	Current Cost	Proposed Cost
HP LaserJet CP 1525 Black (uses one black toner per month)	$69.00	$18.00 includes 1500 Copies per month
HP LaserJet CP 1525 Color (uses color toner every 6 weeks)	$100.00 per month	$60.00 includes 1000 color copies per month
Canon Copier Maintenance	$56.40 per month	$77.00 Lease
Total	$225.40	$155.00
Savings per month		**$70.40**

Tdga aff machines

Town Clerk

From: Coosa County Chamber of Commerce <coosachamber@gmail.com>
Sent: Saturday, September 15, 2018 2:27 PM
To: Kris Rambo
Subject: Join us on 10/18 for Chamber Annual Meeting!

October 18: Chamber Annual Meeting

What?

Please join us for our annual Coosa County Chamber of Commerce Members Meeting. Everyone is welcome!

Hors d'oeuvres will be provided by Triple R Cafe. The program includes a brief chamber update followed by mix and mingle.

Where?

Family Life Center at Rockford Baptist Church at 9575 US Highway 231, Rockford, Alabama 35136

When?

Thursday, 10-18-2018 from 5:30 to 7:30 PM

RSVP

Please RSVP by 10/13 and let us know how many friends and business associates you will be bringing.

RSVP

COOSA COUNTY CHAMBER OF COMMERCE
256-537-3004

Town of Rockford - General Fund
Profit & Loss Detail

6F

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Ordinary Income/Expense								
Income								
502 · City Sales Tax								
Deposit	08/10/2018			Simple Seller...		102 · Cash in ...	264.28	264.28
Deposit	08/16/2018			sales tax		102 · Cash in ...	709.74	974.02
Deposit	08/16/2018			collections/adj...		102 · Cash in ...	-86.29	887.73
Deposit	08/22/2018			sales tax		102 · Cash in ...	38.14	925.87
Deposit	08/24/2018			sales tax		102 · Cash in ...	4,710.01	5,635.88
Total 502 · City Sales Tax							5,635.88	5,635.88
504 · Advalorem Tax								
Deposit	08/13/2018			Ad Vdvalorem		102 · Cash in ...	272.44	272.44
Total 504 · Advalorem Tax							272.44	272.44
505 · Simplified Sellers Use Tax								
Deposit	08/16/2018			sellers use tax		102 · Cash in ...	42.72	42.72
Deposit	08/22/2018			sellers use tax		102 · Cash in ...	39.21	81.93
Deposit	08/24/2018			sellers use tax		102 · Cash in ...	733.45	815.38
Total 505 · Simplified Sellers Use Tax							815.38	815.38
506 · Police Fines & Fees								
Deposit	08/06/2018			Deposit		102 · Cash in ...	160.50	160.50
Total 506 · Police Fines & Fees							160.50	160.50
508 · City Beer Tax								
Deposit	08/17/2018			Bama Bud		102 · Cash in ...	94.11	94.11
Deposit	08/20/2018			Gulf Supreme		102 · Cash in ...	7.25	101.36
Deposit	08/20/2018			Allstate		102 · Cash in ...	37.91	139.27
Total 508 · City Beer Tax							139.27	139.27
509 · Consumer Use Tax								
Deposit	08/22/2018			consumer use...		102 · Cash in ...	17.45	17.45
Deposit	08/24/2018			consumer use...		102 · Cash in ...	672.48	689.93
Total 509 · Consumer Use Tax							689.93	689.93
510 · Motor Vehicle Casual Sales Tax								
Deposit	08/13/2018			MV Casual		102 · Cash in ...	342.02	342.02
Total 510 · Motor Vehicle Casual Sales Tax							342.02	342.02
512 · St. Motor Veh. License								
Deposit	08/10/2018			MV License		102 · Cash in ...	41.65	41.65
Deposit	08/13/2018			MV		102 · Cash in ...	151.16	192.81
Total 512 · St. Motor Veh. License							192.81	192.81
516 · Business License								

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	08/14/2018			J&J Heating &...		102 · Cash in ...	31.00	31.00
Total 516 · Business License							31.00	31.00
521 · School Gym Rental								
Deposit	08/17/2018			Sardis		102 · Cash in ...	43.00	43.00
Total 521 · School Gym Rental							43.00	43.00
522 · Cigarette Excise Tax								
Deposit	08/20/2018			Coremark		102 · Cash in ...	184.80	184.80
Deposit	08/20/2018			Super Foods		102 · Cash in ...	31.20	216.00
Total 522 · Cigarette Excise Tax							216.00	216.00
523 · Financial Inst. Excise Tax								
Deposit	08/28/2018			Financial instit...		102 · Cash in ...	3,771.93	3,771.93
Total 523 · Financial Inst. Excise Tax							3,771.93	3,771.93
524 · Gas Tax- 3 Cent								
Deposit	08/20/2018			Mapco		102 · Cash in ...	1,254.39	1,254.39
Total 524 · Gas Tax- 3 Cent							1,254.39	1,254.39
526 · Rent- Gas & Water Bds.								
Deposit	08/06/2018			Deposit		102 · Cash in ...	1,000.00	1,000.00
Total 526 · Rent- Gas & Water Bds.							1,000.00	1,000.00
528 · Miscellaneous Income								
Deposit	08/23/2018			Reimb for QB ...		102 · Cash in ...	1,386.68	1,386.68
Total 528 · Miscellaneous Income							1,386.68	1,386.68
529 · Misc Income - Library								
Deposit	08/22/2018			Copies		110 · Cash in ...	4.15	4.15
Total 529 · Misc Income - Library							4.15	4.15
546 · Library Fines								
Deposit	08/22/2018			Library Fines		110 · Cash in ...	5.00	5.00
Total 546 · Library Fines							5.00	5.00
548 · Library Donations								
Deposit	08/23/2018			Donation		110 · Cash in ...	5.00	5.00
Total 548 · Library Donations							5.00	5.00
Total Income							15,965.38	15,965.38
Expense								
601 · Election Expenses								

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Check	08/27/2018	9454	Cash	Election		102 · Cash in ...	0.00	0.00
Total 601 · Election Expenses							0.00	0.00
602 · Salary- Mayor & Council								
Check	08/01/2018	9428	Payroll	mayor/council...		102 · Cash in ...	538.25	538.25
Check	08/10/2018	9443	Payroll	mayor/council...		102 · Cash in ...		538.25
Check	08/23/2018	9451	Payroll	mayor/council...		102 · Cash in ...	269.16	807.41
Check	08/27/2018	9452	Payroll	mayor/council...		102 · Cash in ...		807.41
Total 602 · Salary- Mayor & Council							807.41	807.41
605 · Town Salaries								
Check	08/01/2018	9428	Payroll	town salaries		102 · Cash in ...		0.00
Check	08/10/2018	9443	Payroll	town salaries		102 · Cash in ...	2,662.72	2,662.72
Check	08/23/2018	9451	Payroll	town salaries		102 · Cash in ...		2,662.72
Check	08/27/2018	9452	Payroll	town salaries		102 · Cash in ...	2,532.65	5,195.37
Total 605 · Town Salaries							5,195.37	5,195.37
608 · Dues								
Check	08/27/2018	9455	Coosa County Cha...	dues		102 · Cash in ...	200.00	200.00
Total 608 · Dues							200.00	200.00
610 · Exterminating								
Check	08/01/2018	9432	First Response Pest...	Pest Control ...		102 · Cash in ...	45.00	45.00
Total 610 · Exterminating							45.00	45.00
611 · Theater and Concessions								
Check	08/01/2018	9437	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Check	08/21/2018	9449	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 611 · Theater and Concessions							0.00	0.00
622 · Bldg. Maint. & Repairs								
Check	08/01/2018	9437	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Check	08/21/2018	9446	Safeguard Corporation	Service Fire E...		102 · Cash in ...	176.65	176.65
Check	08/21/2018	9449	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	176.65
Total 622 · Bldg. Maint. & Repairs							176.65	176.65
624 · Miscellaneous								
Check	08/01/2018	9430	Oak Grove Feed & T...	eraser/eraser ...		102 · Cash in ...	144.00	144.00
Check	08/01/2018	9431	NAPA /Thomas Aut...	grease & oil f...		102 · Cash in ...	82.18	226.18
Check	08/01/2018	9437	Home Depot Credit ...	Misc. Supplies		102 · Cash in ...	243.15	469.33
Check	08/21/2018	9449	Home Depot Credit ...	Misc. Supplies		102 · Cash in ...	171.44	640.77
Check	08/27/2018	9453	Oak Grove Feed & T...	eraser		102 · Cash in ...	87.98	728.75
Total 624 · Miscellaneous							728.75	728.75
626 · Office Supplies & Expense								

Town of Rockford - General Fund
Profit & Loss Detail

1/3 W/ 1/3 Gas / 1/3 GF

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Check	08/01/2018	9436	Office Depot	Misc. Supplies		102 · Cash in ...	10.23	10.23
Check	08/06/2018	9442	ABS Business Syste...	Maintenance ...		102 · Cash in ...	56.40	66.63
Check	08/21/2018	9450	Office Depot	Misc. Supplies		102 · Cash in ...	38.34	104.97
Check	08/21/2018	EFT	Kaspro	3 yr QB Support		102 · Cash in ...	2,080.00	2,184.97
Check	08/27/2018	9454	Cash	Office Supplies		102 · Cash in ...	0.00	2,184.97
Total 626 · Office Supplies & Expense							2,184.97	2,184.97
627 · Professional Services								
Check	08/06/2018	9441	Quest Diagnostics	Drug Screen		102 · Cash in ...	20.00	20.00
Total 627 · Professional Services							20.00	20.00
630 · Telephone								
Check	08/01/2018	9433	Charter Communica...	Internet		102 · Cash in ...	7.21	7.21
Check	08/21/2018	9444	Charter Communica...	Internet		102 · Cash in ...	119.98	127.19
Check	08/21/2018	9445	CenturyLink	Telephone Bill		102 · Cash in ...	383.82	511.01
Check	08/27/2018	9457	Charter Communica...	Internet		102 · Cash in ...	7.21	518.22
Total 630 · Telephone							518.22	518.22
632 · Utilities								
Check	08/01/2018	9429	Gross Revenue	City Park		102 · Cash in ...	0.00	0.00
Check	08/01/2018	9429	Gross Revenue	Office		102 · Cash in ...	77.64	77.64
Check	08/01/2018	9429	Gross Revenue	Playground		102 · Cash in ...	26.00	103.64
Check	08/01/2018	9435	Alabama Power Co...	09634-10022...		102 · Cash in ...	49.67	153.31
Check	08/01/2018	9435	Alabama Power Co...	Town Hall 986...		102 · Cash in ...	403.21	556.52
Check	08/01/2018	9435	Alabama Power Co...	Christmas Tre...		102 · Cash in ...		556.52
Check	08/01/2018	9435	Alabama Power Co...	24877-62007 ...		102 · Cash in ...	49.50	606.02
Check	08/27/2018	9459	Alabama Power Co...	09634-10022...		102 · Cash in ...	49.67	655.69
Check	08/27/2018	9459	Alabama Power Co...	Town Hall 986...		102 · Cash in ...	414.69	1,070.38
Check	08/27/2018	9459	Alabama Power Co...	Christmas Tre...		102 · Cash in ...		1,070.38
Check	08/27/2018	9459	Alabama Power Co...	24877-62007 ...		102 · Cash in ...	49.50	1,119.88
Total 632 · Utilities							1,119.88	1,119.88
636 · Travel								
Check	08/01/2018	9427	Kris Rambo	travel/errands		102 · Cash in ...	43.60	43.60
Check	08/27/2018	9454	Cash	Travel		102 · Cash in ...	0.00	43.60
Total 636 · Travel							43.60	43.60
638 · Continuing Education								
Check	08/27/2018	9454	Cash	reimb WOM f...		102 · Cash in ...	0.00	0.00
Total 638 · Continuing Education							0.00	0.00
642 · Community Promotions								
Check	08/27/2018	9454	Cash	reimb WOM f...		102 · Cash in ...		0.00
Total 642 · Community Promotions							0.00	0.00
656 · Board for Prisoners								

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Check	08/21/2018	9447	Coosa County Com...	Inmate housing		102 · Cash in ...	150.00	150.00
Check	08/21/2018	9448	Office of the Sheriff	inmate meals		102 · Cash in ...	150.00	300.00
Total 656 · Board for Prisoners							300.00	300.00
658 · Gas and Oil - Police								
Check	08/06/2018	9440	Water Operations & ...	Fuel Reimbur...		102 · Cash in ...	216.61	216.61
Total 658 · Gas and Oil - Police							216.61	216.61
668 · Miscellaneous Expense - Police								
Check	08/27/2018	9454	Cash	Postage		102 · Cash in ...	0.00	0.00
Check	08/27/2018	9456	Allcomm Wireless, I...	monthly billing...		102 · Cash in ...	80.00	80.00
Total 668 · Miscellaneous Expense - Police							80.00	80.00
672 · Repairs & Maint.- Vehicles Poli								
Check	08/27/2018	9454	Cash	reimb WOM f...		102 · Cash in ...	183.76	183.76
Total 672 · Repairs & Maint.- Vehicles Poli							183.76	183.76
674 · Repairs & Maint. Radio Equip.								
Check	08/01/2018	9434	Allcomm Wireless, I...	radio install/p...		102 · Cash in ...	59.10	59.10
Total 674 · Repairs & Maint. Radio Equip.							59.10	59.10
676 · Supplies - Police								
Check	08/31/2018	9460	Lamar Taylor	reimb for taser		102 · Cash in ...	678.95	678.95
Total 676 · Supplies - Police							678.95	678.95
714 · Materials								
Check	08/27/2018	9458	Satterfield, Inc.	scag blade, fil...		102 · Cash in ...	93.61	93.61
Total 714 · Materials							93.61	93.61
740 · Capital Purchases - R&B								
Check	08/01/2018	9437	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Check	08/21/2018	9449	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 740 · Capital Purchases - R&B							0.00	0.00
752 · Senior Citizens								
Check	08/01/2018	9439	Senior Citizens	Monthly Alloc...		102 · Cash in ...	70.00	70.00
Total 752 · Senior Citizens							70.00	70.00
754 · Civil Defense								
Check	08/01/2018	9438	Civil Defense	Monthly Alloc...		102 · Cash in ...	25.00	25.00
Total 754 · Civil Defense							25.00	25.00
786 · Gas & Oil - Animal Control								

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Check	08/06/2018	9440	Water Operations & ...	Lawn Mainten...		102 · Cash in ...	149.45	149.45
Total 786 · Gas & Oil - Animal Control							149.45	149.45
804 · Miscellaneous-Library								
Check	08/23/2018	1610	Cash	Story Hour		110 · Cash in ...	0.00	0.00
Total 804 · Miscellaneous-Library							0.00	0.00
806 · Supplies-Library								
Check	08/23/2018	1610	Cash	library supplies		110 · Cash in ...	0.00	0.00
Check	08/23/2018	1610	Cash	egg hunt		110 · Cash in ...	0.00	0.00
Total 806 · Supplies-Library							0.00	0.00
810 · Postage-Library								
Check	08/23/2018	1610	Cash	Postage		110 · Cash in ...	22.99	22.99
Total 810 · Postage-Library							22.99	22.99
901 · Exterminating Gym								
Check	08/01/2018	9432	First Response Pest...	Pest Control ...		102 · Cash in ...	45.00	45.00
Total 901 · Exterminating Gym							45.00	45.00
902 · School - Repairs								
Check	08/01/2018	9437	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Check	08/21/2018	9449	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 902 · School - Repairs							0.00	0.00
904 · School - Utilities								
Check	08/01/2018	9429	Gross Revenue	Gym Utilities		102 · Cash in ...	57.64	57.64
Check	08/01/2018	9435	Alabama Power Co...	Gym Utilities ...		102 · Cash in ...	52.35	109.99
Check	08/27/2018	9459	Alabama Power Co...	Gym Utilities ...		102 · Cash in ...	85.48	195.47
Total 904 · School - Utilities							195.47	195.47
Total Expense							13,159.79	13,159.79
Net Ordinary Income							2,805.59	2,805.59
Net Income							**2,805.59**	**2,805.59**

ROCKFORD TOWN COUNCIL
ROCKFORD UTILITIES BOARD
SPECIAL CALLED MEETING
SEPTEMBER 25, 2018
MINUTES

The Rockford Town Council and the Rockford Utilities Board held a special called meeting on Tuesday, September 25, 2018, at Town Hall. Council members present were Mayor Randall Lewis, Judy Wilder, Nancy Wood, Frankie Cousin, and Karen Pemberton. Board members present were Ronnie Brown, Raymond Abrams, Katherleen Larmon, and J.T. McDonald. Board member Ronnie Joiner arrived at 6:37 p.m. Also present was Kris Rambo. Council member Cordarius Lee was not present.

Mayor Randall Lewis called the meeting to order at 6:03 p.m.

Raymond Abrams made a motion to go into executive session at 6:04 p.m. to conduct interviews for the Utilities Billing Clerk/Town Librarian position. Second by Judy Wilder. All approved.

For the Town Council, Judy Wilder made a motion to hire Kelly Berry as the new Utilities Billing Clerk/Town Librarian at $13.00 per hour, with an increase after six months to $13.50 per hour; effective October 15, 2018. This hire is contingent upon the results of a pre-employment drug test. Second by Frankie Cousin. All approved.

For the Utilities Board, Katherleen Larmon made a motion to hire Kelly Berry as the new Utilities Billing Clerk/Town Librarian at $13.00 per hour, with an increase after six months to $13.50 per hour; effective October 15, 2018. This hire is contingent upon the results of a pre-employment drug test. Second by Raymond Abrams. All approved.

For the Town Council, Nancy Wood made a motion to come out of executive session at 7:40 p.m. Second by Frankie Cousin. All approved.

For the Utilities Board, Raymond Abrams made a motion to come out of executive session at 7:40 p.m. Second by J.T. McDonald. All approved.

Raymond Abrams made a motion to adjourn at 7:46 p.m. Second by Frankie Cousin. All approved.

I, Kris Rambo, Town Clerk, do hereby swear the above is a true and correct account of the special called meeting of the Rockford Town Council and the Rockford Utilities Board which was held on Tuesday, September 25, 2018.

Kris Rambo

Kris Rambo – Town Clerk

TOWN OF ROCKFORD
AGENDA
OCTOBER 16, 2018

1. Call to Order
2. Michael Howell
3. Approval of Minutes – September 18, 2018
4. Approval of Minutes, Special Called Meeting – September 25, 2018
5. Financial Statements
6. Hare & Dunlap Letter of Engagement
7. Adjourn

Town of Rockford - General Fund
Profit & Loss

	Sep 18
Ordinary Income/Expense	
Income	
502 · City Sales Tax	5,825.01
504 · Advalorem Tax	175.78
505 · Simplified Sellers Use Tax	715.86
506 · Police Fines & Fees	89.43
508 · City Beer Tax	199.46
509 · Consumer Use Tax	409.48
510 · Motor Vehicle Casual Sales Tax	14.25
512 · St. Motor Veh. License	136.91
516 · Business License	709.95
518 · Xerox	1.50
521 · School Gym Rental	258.00
522 · Cigarette Excise Tax	240.99
524 · Gas Tax- 3 Cent	1,149.66
526 · Rent- Gas & Water Bds.	1,000.00
528 · Miscellaneous Income	73.09
529 · Misc Income - Library	1.94
552 · Library Misc. Income	13.05
Total Income	11,014.36
Expense	
602 · Salary- Mayor & Council	807.46
605 · Town Salaries	5,479.91
624 · Miscellaneous	2,254.00
626 · Office Supplies & Expense	474.33
627 · Professional Services	235.00
630 · Telephone	500.61
632 · Utilities	526.42
638 · Continuing Education	150.00
656 · Board for Prisoners	310.00
658 · Gas and Oil - Police	258.24
668 · Miscellaneous Expense - Police	80.00
672 · Repairs & Maint.- Vehicles Poli	1,946.82
714 · Materials	25.28
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	164.14
811 · Travel-Library	71.68
904 · School - Utilities	136.50
909 · Refund on Renting Gym	50.00
Total Expense	13,565.39
Net Ordinary Income	-2,551.03
Net Income	**-2,551.03**

Town of Rockford - General Fund
Balance Sheet

	Sep 30, 18
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	91,020.04
104 · Cash in Bank-P/R-ST	7,375.21
110 · Cash in Bank-Library-FB	1,465.80
116 · Library Savings	183.27
118 · CD-First Bank- Library	20,528.26
Total Checking/Savings	120,572.58
Other Current Assets	
122 · Prepaid Insurance	6,661.13
Total Other Current Assets	6,661.13
Total Current Assets	127,233.71
Fixed Assets	
130 · Office Furniture & Fixtures	22,674.62
134 · Police Cars	17,721.28
136 · City Hall	60,959.53
138 · Improvements	28,071.27
140 · Other Equipment	24,067.72
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
150 · Park / Playground	4,414.24
160 · School Buildings	1,139,850.00
162 · Furniture - School	3,129.84
180 · Accumulated Depreciation	-464,580.67
Total Fixed Assets	973,212.60
TOTAL ASSETS	**1,100,446.31**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	354.02
Total Accounts Payable	354.02
Other Current Liabilities	
201 · FICA W/H	514.97
203 · State Tax W/H	1,647.76
204 · Insurance W/H	600.00
205 · Retirement W/H	563.07
206 · Accrued Vacation Pay	4,967.95
252 · First Bank Note Payable - Gym	38,716.54
Total Other Current Liabilities	47,010.29
Total Current Liabilities	47,364.31
Total Liabilities	47,364.31
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	90,161.52
3900 · Retained Earnings	802,919.98
Net Income	36,023.09
Total Equity	1,053,082.00
TOTAL LIABILITIES & EQUITY	**1,100,446.31**

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Ordinary Income/Expense								
Income								
502 · City Sales Tax								
Deposit	09/14/2018			Deposit		102 · Cash in ...	296.43	296.43
Deposit	09/17/2018			ADOR Sales ...		102 · Cash in ...	849.44	1,145.87
Deposit	09/17/2018			ADOR Collect...		102 · Cash in ...	-98.97	1,046.90
Deposit	09/24/2018			Deposit		102 · Cash in ...	265.52	1,312.42
Deposit	09/26/2018			Deposit		102 · Cash in ...	4,512.59	5,825.01
Total 502 · City Sales Tax							5,825.01	5,825.01
504 · Advalorem Tax								
Deposit	09/11/2018			Deposit		102 · Cash in ...	175.78	175.78
Total 504 · Advalorem Tax							175.78	175.78
505 · Simplified Sellers Use Tax								
Deposit	09/17/2018			ADOR Sellers...		102 · Cash in ...	9.36	9.36
Deposit	09/24/2018			Deposit		102 · Cash in ...	347.44	356.80
Deposit	09/26/2018			Deposit		102 · Cash in ...	359.06	715.86
Total 505 · Simplified Sellers Use Tax							715.86	715.86
506 · Police Fines & Fees								
Deposit	09/11/2018			Police fees & ...		102 · Cash in ...	89.43	89.43
Total 506 · Police Fines & Fees							89.43	89.43
508 · City Beer Tax								
Deposit	09/19/2018			Bama Bud		102 · Cash in ...	161.55	161.55
Deposit	09/20/2018			Allstate		102 · Cash in ...	37.91	199.46
Total 508 · City Beer Tax							199.46	199.46
509 · Consumer Use Tax								
Deposit	09/24/2018			Deposit		102 · Cash in ...	35.19	35.19
Deposit	09/26/2018			Deposit		102 · Cash in ...	374.29	409.48
Total 509 · Consumer Use Tax							409.48	409.48
510 · Motor Vehicle Casual Sales Tax								
Deposit	09/11/2018			Deposit		102 · Cash in ...	14.25	14.25
Total 510 · Motor Vehicle Casual Sales Tax							14.25	14.25
512 · St. Motor Veh. License								
Deposit	09/10/2018			Deposit		102 · Cash in ...	33.36	33.36
Deposit	09/11/2018			Deposit		102 · Cash in ...	103.55	136.91
Total 512 · St. Motor Veh. License							136.91	136.91
516 · Business License								
Deposit	09/20/2018			ALM - delinq ...		102 · Cash in ...	678.95	678.95

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	09/28/2018			All Element R...		102 · Cash in ...	31.00	709.95
Total 516 · Business License							709.95	709.95
518 · Xerox								
Deposit	09/24/2018			Copies		102 · Cash in ...	1.50	1.50
Total 518 · Xerox							1.50	1.50
521 · School Gym Rental								
Deposit	09/04/2018			S. Mitchell ev...		102 · Cash in ...	200.00	200.00
Deposit	09/04/2018			F. Cousin par...		102 · Cash in ...	25.00	225.00
Deposit	09/07/2018			Sardis		102 · Cash in ...	33.00	258.00
Total 521 · School Gym Rental							258.00	258.00
522 · Cigarette Excise Tax								
Deposit	09/27/2018			Super Foods/...		102 · Cash in ...	23.25	23.25
Deposit	09/27/2018			Core Mark		102 · Cash in ...	217.74	240.99
Total 522 · Cigarette Excise Tax							240.99	240.99
524 · Gas Tax- 3 Cent								
Deposit	09/27/2018			Mapco		102 · Cash in ...	1,149.66	1,149.66
Total 524 · Gas Tax- 3 Cent							1,149.66	1,149.66
526 · Rent- Gas & Water Bds.								
Deposit	09/05/2018			Rent		102 · Cash in ...	1,000.00	1,000.00
Total 526 · Rent- Gas & Water Bds.							1,000.00	1,000.00
528 · Miscellaneous Income								
Deposit	09/19/2018			ABC Profits 2...		102 · Cash in ...	73.09	73.09
Total 528 · Miscellaneous Income							73.09	73.09
529 · Misc Income - Library								
Deposit	09/24/2018			Copies		110 · Cash in ...	1.94	1.94
Total 529 · Misc Income - Library							1.94	1.94
552 · Library Misc. Income								
Deposit	09/07/2018			Copies		110 · Cash in ...	13.05	13.05
Total 552 · Library Misc. Income							13.05	13.05
Total Income							11,014.36	11,014.36
Expense								
602 · Salary- Mayor & Council								
Check	09/04/2018	9461	Payroll	mayor/council...		102 · Cash in ...	538.25	538.25
Check	09/07/2018	9466	Payroll	mayor/council...		102 · Cash in ...		538.25

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Check	09/18/2018	9481	Payroll	mayor/council...		102 · Cash in ...	269.21	807.46
Check	09/20/2018	9484	Payroll	mayor/council...		102 · Cash in ...	0.00	807.46
Total 602 · Salary- Mayor & Council							807.46	807.46
605 · Town Salaries								
Check	09/04/2018	9461	Payroll	town salaries		102 · Cash in ...		0.00
Check	09/07/2018	9466	Payroll	town salaries		102 · Cash in ...	2,637.80	2,637.80
Check	09/18/2018	9481	Payroll	town salaries		102 · Cash in ...	0.00	2,637.80
Check	09/20/2018	9484	Payroll	town salaries		102 · Cash in ...	2,842.11	5,479.91
Total 605 · Town Salaries							5,479.91	5,479.91
624 · Miscellaneous								
Check	09/27/2018	9487	Beverly Ogle	town decorati...		102 · Cash in ...	54.00	54.00
Check	09/27/2018	9488	Charles Moore, Jr.	power pole/fo...		102 · Cash in ...	2,200.00	2,254.00
Total 624 · Miscellaneous							2,254.00	2,254.00
626 · Office Supplies & Expense								
Check	09/10/2018	9471	ABS Business Syste...	Maintenance ...		102 · Cash in ...	56.40	56.40
Check	09/18/2018	9476	Office Depot	Misc. Supplies		102 · Cash in ...	367.93	424.33
Check	09/20/2018	9483	Postmaster	stamps		102 · Cash in ...	50.00	474.33
Total 626 · Office Supplies & Expense							474.33	474.33
627 · Professional Services								
Check	09/10/2018	9469	Quest Diagnostics	Lamar Taylor		102 · Cash in ...	20.00	20.00
Check	09/10/2018	9473	American Behavioral...	Lamar Taylor		102 · Cash in ...	200.00	220.00
Check	09/18/2018	9477	Pricare, PA	Pre emp D/S ...		102 · Cash in ...	15.00	235.00
Total 627 · Professional Services							235.00	235.00
630 · Telephone								
Check	09/18/2018	9475	CenturyLink	Telephone Bill		102 · Cash in ...	380.63	380.63
Check	09/18/2018	9479	Charter Communica...	Internet		102 · Cash in ...	119.98	500.61
Total 630 · Telephone							500.61	500.61
632 · Utilities								
Check	09/10/2018	9467	Gross Revenue	City Park		102 · Cash in ...	0.00	0.00
Check	09/10/2018	9467	Gross Revenue	Office		102 · Cash in ...	77.64	77.64
Check	09/10/2018	9467	Gross Revenue	Playground		102 · Cash in ...	26.00	103.64
Check	09/26/2018	9485	Alabama Power Co...	09634-10022...		102 · Cash in ...		103.64
Check	09/26/2018	9485	Alabama Power Co...	Town Hall 986...		102 · Cash in ...	422.78	526.42
Check	09/26/2018	9485	Alabama Power Co...	Christmas Tre...		102 · Cash in ...		526.42
Check	09/26/2018	9485	Alabama Power Co...	24877-62007 ...		102 · Cash in ...		526.42
Total 632 · Utilities							526.42	526.42
638 · Continuing Education								
Check	09/10/2018	9468	Alabama League of ...	Registration ...		102 · Cash in ...	150.00	150.00

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Total 638 · Continuing Education							150.00	150.00
656 · Board for Prisoners								
Check	09/10/2018	9472	Office of the Sheriff	inmate meals		102 · Cash in ...	155.00	155.00
Check	09/18/2018	9478	Coosa County Com...	Inmate housing		102 · Cash in ...	155.00	310.00
Total 656 · Board for Prisoners							310.00	310.00
658 · Gas and Oil - Police								
Check	09/18/2018	9480	Water Operations & ...	Fuel Reimbur...		102 · Cash in ...	258.24	258.24
Total 658 · Gas and Oil - Police							258.24	258.24
668 · Miscellaneous Expense - Police								
Check	09/26/2018	9486	Allcomm Wireless, I...	monthly billing...		102 · Cash in ...	80.00	80.00
Total 668 · Miscellaneous Expense - Police							80.00	80.00
672 · Repairs & Maint.- Vehicles Poli								
Check	09/06/2018	9465	Second Chance Gar...	Police vehicle...		102 · Cash in ...	250.00	250.00
Check	09/10/2018	9474	Second Chance Gar...	Police vehicle...		102 · Cash in ...	27.27	277.27
Check	09/19/2018	9482	Henderson Tire	Shocks, struts...		102 · Cash in ...	1,669.55	1,946.82
Total 672 · Repairs & Maint.- Vehicles Poli							1,946.82	1,946.82
714 · Materials								
Check	09/10/2018	9470	Satterfield, Inc.	hex bolt, hex ...		102 · Cash in ...	25.28	25.28
Total 714 · Materials							25.28	25.28
752 · Senior Citizens								
Check	09/04/2018	9462	Senior Citizens	Monthly Alloc...		102 · Cash in ...	70.00	70.00
Total 752 · Senior Citizens							70.00	70.00
754 · Civil Defense								
Check	09/04/2018	9463	Civil Defense	Monthly Alloc...		102 · Cash in ...	25.00	25.00
Total 754 · Civil Defense							25.00	25.00
786 · Gas & Oil - Animal Control								
Check	09/18/2018	9480	Water Operations & ...	Lawn Mainten...		102 · Cash in ...	164.14	164.14
Total 786 · Gas & Oil - Animal Control							164.14	164.14
811 · Travel-Library								
Check	09/10/2018	1611	Glenda Cardwell	Workshop		110 · Cash in ...	71.68	71.68
Total 811 · Travel-Library							71.68	71.68
904 · School - Utilities								
Check	09/10/2018	9467	Gross Revenue	Gym Utilities		102 · Cash in ...	57.64	57.64
Check	09/26/2018	9485	Alabama Power Co...	Gym Utilities ...		102 · Cash in ...	78.86	136.50

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Total 904 · School - Utilities							136.50	136.50
909 · Refund on Renting Gym								
Check	09/04/2018	9464	Steve Mitchell	S. Mitchell ref...		102 · Cash in ...	50.00	50.00
Total 909 · Refund on Renting Gym							50.00	50.00
Total Expense							13,565.39	13,565.39
Net Ordinary Income							-2,551.03	-2,551.03
Net Income							**-2,551.03**	**-2,551.03**

TOWN OF ROCKFORD

AGENDA

NOVEMBER 20, 2018

1. Call to Order

2. School Bus Safety
   Scott White; Beverly Ogle

3. Jake Brakes
   Terry Westfall; Bill Allen

4. Approval of Minutes – October 16, 2018

5. Financial Statements

6. One-Time Pay Increase

7. Comp Time Paydown

8. Adjourn

TOWN COUNCIL
MINUTES
October 16, 2018

The Rockford Town Council held its regular monthly meeting on Tuesday, October 16, 2018, at Town Hall. Members present were Mayor Randall Lewis, Cordarius Lee, Nancy Wood, and Frankie Cousin. Also present were Michael Howell, candidate for sheriff, Derrick Blythe, attorney, and Kris Rambo, Town Clerk. Council members Karen Pemberton and Judy Wilder were not present.

Mayor Randall Lewis called the meeting to order at 6:11 p.m.

Michael Howell, candidate for sheriff, addressed and took questions from the Council regarding his qualifications and his plans for the Coosa county Sheriff's department should he be elected on November 6th.

Frankie Cousin made a motion to approve the minutes from the September 18, 2018, Council meeting. Second by Nancy Wood. All approved.

Nancy Wood made a motion to approve the minutes from the September 25, 2018, Special Called meeting. Second by Frankie Cousin. All approved.

Cordarius Lee made a motion to approve the financial statements. Second by Nancy Wood. All approved.

Nancy Wood made a motion to have Mayor Lewis sign the Letter of Engagement from Hare & Dunlap to move forward with the annual audit. Second by Frankie Cousin. All approved.

Nancy Wood made a motion to adjourn the meeting at 6:48 p.m. Second by Frankie Cousin. All approved.

I, Kris Rambo, Town Clerk, do hereby swear the above is a true and correct account of the Council Meeting which was held on Tuesday, October 16, 2018.

Kris Rambo

Kris Rambo – Town Clerk

Town of Rockford - General Fund
Profit & Loss

	Oct 18
Ordinary Income/Expense	
Income	
502 · City Sales Tax	6,345.05
504 · Advalorem Tax	558.73
505 · Simplified Sellers Use Tax	2,127.79
506 · Police Fines & Fees	344.83
508 · City Beer Tax	137.01
509 · Consumer Use Tax	61.15
510 · Motor Vehicle Casual Sales Tax	71.73
512 · St. Motor Veh. License	149.90
516 · Business License	31.00
521 · School Gym Rental	50.00
522 · Cigarette Excise Tax	214.26
524 · Gas Tax- 3 Cent	1,373.94
526 · Rent- Gas & Water Bds.	1,000.00
Total Income	12,465.39
Expense	
602 · Salary- Mayor & Council	753.56
605 · Town Salaries	5,440.37
608 · Dues	72.00
609 · Petty Cash	52.86
610 · Exterminating	45.00
611 · Theater and Concessions	0.00
622 · Bldg. Maint. & Repairs	0.00
624 · Miscellaneous	607.03
626 · Office Supplies & Expense	355.91
630 · Telephone	127.19
632 · Utilities	264.25
636 · Travel	74.26
642 · Community Promotions	640.00
656 · Board for Prisoners	210.00
658 · Gas and Oil - Police	269.40
668 · Miscellaneous Expense - Police	80.00
671 · LETS Access	300.00
678 · Uniforms	129.80
740 · Capital Purchases - R&B	0.00
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	144.49
803 · Movies-Library	98.98
804 · Miscellaneous-Library	2.18
806 · Supplies-Library	65.97
810 · Postage-Library	9.99
901 · Exterminating Gym	45.00
902 · School - Repairs	0.00
904 · School - Utilities	57.64
Total Expense	9,940.88
Net Ordinary Income	2,524.51
Net Income	**2,524.51**

Town of Rockford - General Fund
Balance Sheet

	Oct 31, 18
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	93,721.67
104 · Cash in Bank-P/R-ST	7,375.21
110 · Cash in Bank-Library-FB	1,472.29
116 · Library Savings	183.27
118 · CD-First Bank- Library	20,528.26
Total Checking/Savings	123,280.70
Other Current Assets	
122 · Prepaid Insurance	6,661.13
Total Other Current Assets	6,661.13
Total Current Assets	129,941.83
Fixed Assets	
130 · Office Furniture & Fixtures	22,674.62
134 · Police Cars	17,721.28
136 · City Hall	60,959.53
138 · Improvements	28,071.27
140 · Other Equipment	24,067.72
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
150 · Park / Playground	4,414.24
160 · School Buildings	1,139,850.00
162 · Furniture - School	3,129.84
180 · Accumulated Depreciation	-464,580.67
Total Fixed Assets	973,212.60
TOTAL ASSETS	**1,103,154.43**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	354.02
Total Accounts Payable	354.02
Other Current Liabilities	
201 · FICA W/H	514.97
203 · State Tax W/H	1,647.76
204 · Insurance W/H	600.00
205 · Retirement W/H	563.07
206 · Accrued Vacation Pay	4,967.95
252 · First Bank Note Payable - Gym	38,716.54
Total Other Current Liabilities	47,010.29
Total Current Liabilities	47,364.31
Total Liabilities	47,364.31
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	90,161.52
3900 · Retained Earnings	839,126.68
Net Income	2,524.51
Total Equity	1,055,790.12
TOTAL LIABILITIES & EQUITY	**1,103,154.43**

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Ordinary Income/Expense								
Income								
502 · City Sales Tax								
Deposit	10/11/2018			Sales tax		102 · Cash in ...	295.25	295.25
Deposit	10/12/2018			Sales tax		102 · Cash in ...	757.57	1,052.82
Deposit	10/19/2018			Sales Tax		102 · Cash in ...	45.07	1,097.89
Deposit	10/19/2018			Sales Tax		102 · Cash in ...	52.28	1,150.17
Deposit	10/26/2018			Sales Tax		102 · Cash in ...	5,194.88	6,345.05
Total 502 · City Sales Tax							6,345.05	6,345.05
504 · Advalorem Tax								
Deposit	10/12/2018			Ad Val Tax		102 · Cash in ...	172.78	172.78
Deposit	10/25/2018			CC Rev Com...		102 · Cash in ...	385.95	558.73
Total 504 · Advalorem Tax							558.73	558.73
505 · Simplified Sellers Use Tax								
Deposit	10/19/2018			Sellers Use Tax		102 · Cash in ...	918.28	918.28
Deposit	10/19/2018			Sellers Use Tax		102 · Cash in ...	763.97	1,682.25
Deposit	10/26/2018			Sellers Use Tax		102 · Cash in ...	445.54	2,127.79
Total 505 · Simplified Sellers Use Tax							2,127.79	2,127.79
506 · Police Fines & Fees								
Deposit	10/01/2018			Deposit		102 · Cash in ...	344.83	344.83
Total 506 · Police Fines & Fees							344.83	344.83
508 · City Beer Tax								
Deposit	10/16/2018			Bama Bud		102 · Cash in ...	103.08	103.08
Deposit	10/18/2018			Allstate		102 · Cash in ...	33.93	137.01
Total 508 · City Beer Tax							137.01	137.01
509 · Consumer Use Tax								
Deposit	10/19/2018			Consumer Us...		102 · Cash in ...	2.28	2.28
Deposit	10/26/2018			Consumer Us...		102 · Cash in ...	58.87	61.15
Total 509 · Consumer Use Tax							61.15	61.15
510 · Motor Vehicle Casual Sales Tax								
Deposit	10/12/2018			MV Casual		102 · Cash in ...	71.73	71.73
Total 510 · Motor Vehicle Casual Sales Tax							71.73	71.73
512 · St. Motor Veh. License								
Deposit	10/10/2018			Motor Vehicle		102 · Cash in ...	38.40	38.40
Deposit	10/12/2018			MV		102 · Cash in ...	111.50	149.90
Total 512 · St. Motor Veh. License							149.90	149.90
516 · Business License								

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	10/01/2018			All Element R...		102 · Cash in ...	31.00	31.00
Total 516 · Business License							31.00	31.00
521 · School Gym Rental								
Deposit	10/23/2018			Event Center ...		102 · Cash in ...	50.00	50.00
Total 521 · School Gym Rental							50.00	50.00
522 · Cigarette Excise Tax								
Deposit	10/23/2018			Core Mark		102 · Cash in ...	191.31	191.31
Deposit	10/23/2018			Super Foods/...		102 · Cash in ...	22.95	214.26
Total 522 · Cigarette Excise Tax							214.26	214.26
524 · Gas Tax- 3 Cent								
Deposit	10/23/2018			Mapco		102 · Cash in ...	1,373.94	1,373.94
Total 524 · Gas Tax- 3 Cent							1,373.94	1,373.94
526 · Rent- Gas & Water Bds.								
Deposit	10/09/2018			Rent - Gas & ...		102 · Cash in ...	1,000.00	1,000.00
Total 526 · Rent- Gas & Water Bds.							1,000.00	1,000.00
Total Income							12,465.39	12,465.39
Expense								
602 · Salary- Mayor & Council								
Check	10/03/2018	9493	Payroll	mayor/council...		102 · Cash in ...	538.25	538.25
Check	10/08/2018	9497	Payroll	mayor/council...		102 · Cash in ...	0.00	538.25
Check	10/16/2018	9510	Payroll	mayor/council...		102 · Cash in ...	215.31	753.56
Check	10/22/2018	9511	Payroll	mayor/council...		102 · Cash in ...	0.00	753.56
Total 602 · Salary- Mayor & Council							753.56	753.56
605 · Town Salaries								
Check	10/03/2018	9493	Payroll	town salaries		102 · Cash in ...	0.00	0.00
Check	10/08/2018	9497	Payroll	town salaries		102 · Cash in ...	2,713.00	2,713.00
Check	10/16/2018	9510	Payroll	town salaries		102 · Cash in ...	0.00	2,713.00
Check	10/22/2018	9511	Payroll	town salaries		102 · Cash in ...	2,727.37	5,440.37
Total 605 · Town Salaries							5,440.37	5,440.37
608 · Dues								
Check	10/12/2018	9508	East Alabama Regio...	Oct-Dec 2018		102 · Cash in ...	72.00	72.00
Total 608 · Dues							72.00	72.00
609 · Petty Cash								
Check	10/29/2018	9518	Petty Cash	Reimburse Pe...		102 · Cash in ...	52.86	52.86
Total 609 · Petty Cash							52.86	52.86

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
610 · Exterminating								
Check	10/02/2018	9492	First Response Pest...	Pest Control ...		102 · Cash in ...	45.00	45.00
Total 610 · Exterminating							45.00	45.00
611 · Theater and Concessions								
Check	10/12/2018	9501	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 611 · Theater and Concessions							0.00	0.00
622 · Bldg. Maint. & Repairs								
Check	10/12/2018	9501	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 622 · Bldg. Maint. & Repairs							0.00	0.00
624 · Miscellaneous								
Check	10/03/2018	9494	Kris Rambo	fall festival		102 · Cash in ...	55.59	55.59
Check	10/05/2018	9496	Tommy Ayers	tire repair		102 · Cash in ...	7.55	63.14
Check	10/12/2018	9501	Home Depot Credit ...	Misc. Supplies		102 · Cash in ...	271.83	334.97
Check	10/12/2018	9502	NAPA /Thomas Aut...	battery & cabl...		102 · Cash in ...	128.06	463.03
Check	10/12/2018	9503	Oak Grove Feed & T...	hay		102 · Cash in ...	144.00	607.03
Total 624 · Miscellaneous							607.03	607.03
626 · Office Supplies & Expense								
Check	10/12/2018	9500	Greatland Corporation	GF Checks		102 · Cash in ...	160.84	160.84
Check	10/12/2018	9504	ABS Business Syste...	Maintenance ...		102 · Cash in ...	56.40	217.24
Check	10/22/2018	9517	Office Depot	Toner/Supplies		102 · Cash in ...	138.67	355.91
Total 626 · Office Supplies & Expense							355.91	355.91
630 · Telephone								
Check	10/02/2018	9491	Charter Communica...	Internet		102 · Cash in ...	7.21	7.21
Check	10/12/2018	9506	Charter Communica...	Internet		102 · Cash in ...	119.98	127.19
Total 630 · Telephone							127.19	127.19
632 · Utilities								
Check	10/02/2018	9489	Gross Revenue	City Park		102 · Cash in ...	0.00	0.00
Check	10/02/2018	9489	Gross Revenue	Office		102 · Cash in ...	77.64	77.64
Check	10/02/2018	9489	Gross Revenue	Playground		102 · Cash in ...	26.00	103.64
Check	10/02/2018	9490	Alabama Power Co...	09634-10022...		102 · Cash in ...	49.67	153.31
Check	10/02/2018	9490	Alabama Power Co...	Town Hall 986...		102 · Cash in ...		153.31
Check	10/02/2018	9490	Alabama Power Co...	Christmas Tre...		102 · Cash in ...		153.31
Check	10/02/2018	9490	Alabama Power Co...	24877-62007 ...		102 · Cash in ...	49.50	202.81
Check	10/22/2018	9514	ADVANCED DISPO...	Trash Contain...		102 · Cash in ...	61.44	264.25
Total 632 · Utilities							264.25	264.25
636 · Travel								
Check	10/03/2018	9494	Kris Rambo	travel MLI Wo...		102 · Cash in ...	74.26	74.26

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Total 636 · Travel							74.26	74.26
642 · Community Promotions								
Check	10/22/2018	9513	Display Sales	Bulbs & Bows...		102 · Cash in ...	640.00	640.00
Total 642 · Community Promotions							640.00	640.00
656 · Board for Prisoners								
Check	10/12/2018	9505	Office of the Sheriff	inmate meals		102 · Cash in ...	105.00	105.00
Check	10/22/2018	9512	Coosa County Com...	Inmate housing		102 · Cash in ...	105.00	210.00
Total 656 · Board for Prisoners							210.00	210.00
658 · Gas and Oil - Police								
Check	10/12/2018	9509	Water Operations & ...	Fuel Reimbur...		102 · Cash in ...	269.40	269.40
Total 658 · Gas and Oil - Police							269.40	269.40
668 · Miscellaneous Expense - Police								
Check	10/22/2018	9516	Allcomm Wireless, I...	monthly billing...		102 · Cash in ...	80.00	80.00
Total 668 · Miscellaneous Expense - Police							80.00	80.00
671 · LETS Access								
Check	10/12/2018	9507	Alabama Law Enforc...	Let's Access ...		102 · Cash in ...	300.00	300.00
Total 671 · LETS Access							300.00	300.00
678 · Uniforms								
Check	10/22/2018	9515	Gall's Inc.	Bates/Reebok		102 · Cash in ...	129.80	129.80
Total 678 · Uniforms							129.80	129.80
740 · Capital Purchases - R&B								
Check	10/12/2018	9501	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 740 · Capital Purchases - R&B							0.00	0.00
752 · Senior Citizens								
Check	10/05/2018	9499	Senior Citizens	Monthly Alloc...		102 · Cash in ...	70.00	70.00
Total 752 · Senior Citizens							70.00	70.00
754 · Civil Defense								
Check	10/05/2018	9498	Civil Defense	Monthly Alloc...		102 · Cash in ...	25.00	25.00
Total 754 · Civil Defense							25.00	25.00
786 · Gas & Oil - Animal Control								
Check	10/12/2018	9509	Water Operations & ...	Lawn Mainten...		102 · Cash in ...	144.49	144.49
Total 786 · Gas & Oil - Animal Control							144.49	144.49
803 · Movies-Library								

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Check	10/22/2018	1614	SYNCB/AMAZON	dvds - library		110 · Cash in ...	98.98	98.98
Total 803 · Movies-Library							98.98	98.98
804 · Miscellaneous-Library								
Check	10/12/2018	1612	Cash	Story Hour		110 · Cash in ...	2.18	2.18
Total 804 · Miscellaneous-Library							2.18	2.18
806 · Supplies-Library								
Check	10/12/2018	1612	Cash	library supplies		110 · Cash in ...	0.00	0.00
Check	10/12/2018	1612	Cash	egg hunt		110 · Cash in ...	0.00	0.00
Check	10/16/2018	1613	Glenda Cardwell	printer/ink		110 · Cash in ...	65.97	65.97
Total 806 · Supplies-Library							65.97	65.97
810 · Postage-Library								
Check	10/12/2018	1612	Cash	Postage		110 · Cash in ...	9.99	9.99
Total 810 · Postage-Library							9.99	9.99
901 · Exterminating Gym								
Check	10/02/2018	9492	First Response Pest...	Pest Control ...		102 · Cash in ...	45.00	45.00
Total 901 · Exterminating Gym							45.00	45.00
902 · School - Repairs								
Check	10/12/2018	9501	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 902 · School - Repairs							0.00	0.00
904 · School - Utilities								
Check	10/02/2018	9489	Gross Revenue	Gym Utilities		102 · Cash in ...	57.64	57.64
Check	10/02/2018	9490	Alabama Power Co...	Gym Utilities ...		102 · Cash in ...		57.64
Total 904 · School - Utilities							57.64	57.64
Total Expense							9,940.88	9,940.88
Net Ordinary Income							2,524.51	2,524.51
Net Income							**2,524.51**	**2,524.51**

EVENTS:

CARNIVAL - $708 porta potty Ponder Equip 100 / concessions / live music

TAILGATE IN THE PARK

FALL FESTIVAL - $712

VETERANS PROGRAM

CHRISTMAS PARADE

SPRING EVENT – 200 YEARS OF COMMUNITY

CDBG GRANT:

ARCHITECT WORKING ON PLANS FOR NEW SENIOR CENTER

ESTIMATED DATE TO BEGIN WORK PER EAST ALABAMA REGIONAL – LATE JANUARY/EARLY FEBRUARY

EVENT CENTER WILL BE CLOSED UNTIL ALL WORK IS COMPLETED

BUSINESS LICENSE RENEWALS BY FIRST WEEK IN DECEMBER

Estimate on auditorium roof

ROCKFORD UTILITIES BOARD
AGENDA
DECEMBER 18, 2018

1. Call to Order
2. Approval of Minutes, November 20, 2018
3. Financial Statements
4. Severe Weather Preparedness Tax Holiday
5. Adjourn

TOWN COUNCIL
MINUTES
November 20, 2018

The Rockford Town Council held its regular monthly meeting on Tuesday, November 20, 2018, at Town Hall. Members present were Mayor Randall Lewis, Cordarius Lee, Nancy Wood, Frankie Cousin and Karen Pemberton. Also present were Scott White, Terry Westfall, Bill Allen, Derrick Blythe, attorney, and Kris Rambo, Town Clerk. Council member Judy Wilder was not present.

Mayor Randall Lewis called the meeting to order at 6:18 p.m.

Scott White addressed the Council with concerns about school bus safety in town; specifically vehicles not stopping for school buses and vehicles running the four way stop sign. He requested that town police officers work during the higher volume times during the day to monitor the situation. Attorney Derrick Blythe suggested that perhaps the school buses could be equipped with radios to report instances immediately; the radios could possibly be obtained from state surplus.

The Council heard from Terry Westfall and Bill Allen regarding the noise from the use of jake brakes on highway 231 in the police jurisdiction. Mr. Westfall asked if signs could be put up prohibiting the use of jake brakes in town. Mayor Lewis stated that there were signs at one time but the state had removed them because they were not the right size. Mayor Lewis has spoken with ALDOT and they are getting the proper dimensions for new signs and completing paperwork to get signs put back up.

Frankie Cousin made a motion to approve the minutes from the October 16, 2018, Council meeting. Second by Nancy Wood. All approved.

Karen Pemberton made a motion to approve the financial statements. Second by Nancy Wood. All approved.

Frankie Cousin made a motion to approve a one-time pay increase for Town personnel in the amount of $150.00. Second by Cordarious Lee. All approved.

Nancy Wood made a motion to pay Kris Rambo the remainder of her comp time for the year (74.01 hours). Second by Frankie Cousin. All approved.

Karen Pemberton made a motion to adjourn the meeting at 6:49 p.m. Second by Cordarious Lee. All approved.

I, Kris Rambo, Town Clerk, do hereby swear the above is a true and correct account of the Council Meeting which was held on Tuesday, November 20, 2018.

Kris Rambo – Town Clerk

Town of Rockford - General Fund
Profit & Loss

	Nov 18
Ordinary Income/Expense	
Income	
502 · City Sales Tax	9,651.01
504 · Advalorem Tax	1,585.92
505 · Simplified Sellers Use Tax	1,942.54
506 · Police Fines & Fees	138.00
508 · City Beer Tax	158.11
509 · Consumer Use Tax	343.27
510 · Motor Vehicle Casual Sales Tax	29.45
512 · St. Motor Veh. License	34.23
516 · Business License	35.65
520 · Manufactured Homes Tax	9.00
521 · School Gym Rental	605.00
522 · Cigarette Excise Tax	245.76
524 · Gas Tax- 3 Cent	1,459.53
526 · Rent- Gas & Water Bds.	1,000.00
546 · Library Fines	31.75
Total Income	17,269.22
Expense	
602 · Salary- Mayor & Council	699.79
605 · Town Salaries	9,076.71
611 · Theater and Concessions	0.00
622 · Bldg. Maint. & Repairs	0.00
624 · Miscellaneous	1,276.33
626 · Office Supplies & Expense	413.32
630 · Telephone	879.69
632 · Utilities	592.78
636 · Travel	266.70
642 · Community Promotions	69.00
658 · Gas and Oil - Police	258.24
672 · Repairs & Maint.- Vehicles Poli	469.93
740 · Capital Purchases - R&B	0.00
752 · Senior Citizens	70.00
754 · Civil Defense	25.00
786 · Gas & Oil - Animal Control	116.98
804 · Miscellaneous-Library	0.00
806 · Supplies-Library	0.00
810 · Postage-Library	20.90
902 · School - Repairs	0.00
904 · School - Utilities	159.84
909 · Refund on Renting Gym	100.00
Total Expense	14,495.21
Net Ordinary Income	2,774.01
Net Income	**2,774.01**

Town of Rockford - General Fund
Balance Sheet

	Nov 30, 18
ASSETS	
Current Assets	
Checking/Savings	
102 · Cash in Bank-Gen-FB	95,675.20
104 · Cash in Bank-P/R-ST	6,672.96
110 · Cash in Bank-Library-FB	1,483.14
118 · CD-First Bank- Library	20,739.92
Total Checking/Savings	124,571.22
Other Current Assets	
122 · Prepaid Insurance	6,661.13
Total Other Current Assets	6,661.13
Total Current Assets	131,232.35
Fixed Assets	
130 · Office Furniture & Fixtures	22,674.62
134 · Police Cars	17,721.28
136 · City Hall	60,959.53
138 · Improvements	30,271.27
140 · Other Equipment	24,067.72
141 · Police Equipment	2,407.93
142 · Radio Equipment	14,810.00
144 · Trucks	10,000.00
146 · Land	50,617.84
148 · Building Shop	59,069.00
150 · Park / Playground	3,871.20
160 · School Buildings	1,139,850.00
162 · Furniture - School	4,219.56
180 · Accumulated Depreciation	-462,317.64
Total Fixed Assets	978,222.31
TOTAL ASSETS	**1,109,454.66**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
213 · Accts Payable	354.02
Total Accounts Payable	354.02
Other Current Liabilities	
203 · State Tax W/H	1,812.06
205 · Retirement W/H	538.26
206 · Accrued Vacation Pay	4,473.22
252 · First Bank Note Payable - Gym	31,650.54
Total Other Current Liabilities	38,474.08
Total Current Liabilities	38,828.10
Total Liabilities	38,828.10
Equity	
302 · Inv. in Gen. Fixed Assets	123,977.41
304 · Fund Balance	90,161.52
3900 · Retained Earnings	851,189.11
Net Income	5,298.52
Total Equity	1,070,626.56
TOTAL LIABILITIES & EQUITY	**1,109,454.66**

VERNON BARNETT
Commissioner

State of Alabama Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

JOE W. GARRETT, JR.
Deputy Commissioner
CURTIS E. STEWART
Deputy Commissioner
BRENDA R. COONE
Deputy Commissioner
MICHAEL D. GAMBLE
Deputy Commissioner

September 20, 2019

IMPORTANT ***RESPONSE REQUIRED*** **IMPORTANT**

2019 Severe Weather Preparedness Tax Holiday
February 22-24, 2019

Deadline to notify ADOR: January 22, 2019

The 2019 Severe Weather Preparedness Tax Holiday begins at 12:01 a.m. on Friday, February 22, 2019, and ends at twelve midnight on Sunday, February 24, 2019. As required by the Sales Tax Holiday for Severe Weather Preparedness Rule, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the Severe Weather Preparedness Sales Tax Holiday, and any subsequent amendments thereof, to the Alabama Department of Revenue before January 22, 2019. The Department will compile this information into a list of all counties and municipalities participating in the Severe Weather Preparedness Tax Holiday and issue a current publication of the list on its website at: **https://revenue.alabama.gov/sales-use/sales-tax-holidays**

Your taxpayers want to know if your locality will participate in the 2019 Weather Preparedness Tax Holiday.

ACTION REQUIRED:

Please put it on your calendar to discuss and vote on this matter soon and notify the ADOR of the decision before January 22, 2019.

Participating? - Send a certified copy of any resolution, ordinance, or amendment adopted by your locality. (Sample Ord/Res here: https://revenue.alabama.gov/sales-use/local-government-forms/)

Not Participating? - It is important that you inform us via email, fax, or letter of that fact.

Taxpayers rely on the list provided by the Department of Revenue and the Department cannot post a locality's participation status based on assumption; notification of nonparticipation or copies of resolution/ordinance from the locality is required.

Notification can be faxed, mailed or emailed:

FAX: **334-353-7666**

MAIL: **ALABAMA DEPARTMENT OF REVENUE**
Attention: Wanda Robbins, Room 4311
Sales & Use Tax Division
Post Office Box 327900
Montgomery, Alabama 36132-7900

EMAIL: **wanda.robbins@revenue.alabama.gov**
QUESTIONS: **334-353-8044**

"An Affirmative Action / Equal Opportunity Employer"

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Ordinary Income/Expense								
Income								
502 · City Sales Tax								
Deposit	11/05/2018			Sales Tax		102 · Cash in ...	58.24	58.24
Deposit	11/05/2018			Collections/A...		102 · Cash in ...	-177.19	-118.95
Deposit	11/08/2018			ADOR (no rep...		102 · Cash in ...	0.84	-118.11
Deposit	11/15/2018			ADOR		102 · Cash in ...	3,900.90	3,782.79
Deposit	11/27/2018			sales tax		102 · Cash in ...	1,099.32	4,882.11
Deposit	11/28/2018			sales tax		102 · Cash in ...	4,768.90	9,651.01
Total 502 · City Sales Tax							9,651.01	9,651.01
504 · Advalorem Tax								
Deposit	11/08/2018			Ad val tax		102 · Cash in ...	867.64	867.64
Deposit	11/21/2018			Ad val tax		102 · Cash in ...	718.28	1,585.92
Total 504 · Advalorem Tax							1,585.92	1,585.92
505 · Simplified Sellers Use Tax								
Deposit	11/05/2018			Sellers Use Tax		102 · Cash in ...	164.83	164.83
Deposit	11/15/2018			Deposit		102 · Cash in ...	280.07	444.90
Deposit	11/27/2018			sellers use tax		102 · Cash in ...	550.85	995.75
Deposit	11/28/2018			sellers use tax		102 · Cash in ...	946.79	1,942.54
Total 505 · Simplified Sellers Use Tax							1,942.54	1,942.54
506 · Police Fines & Fees								
Deposit	11/08/2018			Police fees & ...		102 · Cash in ...	138.00	138.00
Total 506 · Police Fines & Fees							138.00	138.00
508 · City Beer Tax								
Deposit	11/21/2018			beer tax		102 · Cash in ...	47.50	47.50
Deposit	11/21/2018			Bama Bud		102 · Cash in ...	110.61	158.11
Total 508 · City Beer Tax							158.11	158.11
509 · Consumer Use Tax								
Deposit	11/05/2018			Consumer Us...		102 · Cash in ...	261.60	261.60
Deposit	11/27/2018			consumer use...		102 · Cash in ...	19.36	280.96
Deposit	11/28/2018			consumer use...		102 · Cash in ...	62.31	343.27
Total 509 · Consumer Use Tax							343.27	343.27
510 · Motor Vehicle Casual Sales Tax								
Deposit	11/26/2018			Deposit		102 · Cash in ...	29.45	29.45
Total 510 · Motor Vehicle Casual Sales Tax							29.45	29.45
512 · St. Motor Veh. License								
Deposit	11/09/2018			Deposit		102 · Cash in ...	34.23	34.23
Total 512 · St. Motor Veh. License							34.23	34.23
516 · Business License								
Deposit	11/08/2018			ACME Brick ...		102 · Cash in ...	35.65	35.65
Total 516 · Business License							35.65	35.65
520 · Manufactured Homes Tax								
Deposit	11/08/2018			Manufactured...		102 · Cash in ...	9.00	9.00
Total 520 · Manufactured Homes Tax							9.00	9.00
521 · School Gym Rental								
Deposit	11/05/2018			Park Pavilion ...		102 · Cash in ...	25.00	25.00
Deposit	11/08/2018			CC Rep Party...		102 · Cash in ...	200.00	225.00
Deposit	11/08/2018			RSVP Event ...		102 · Cash in ...	150.00	375.00
Deposit	11/13/2018			Sardis Event ...		102 · Cash in ...	80.00	455.00
Deposit	11/21/2018			Agatha Hill Ev...		102 · Cash in ...	150.00	605.00
Total 521 · School Gym Rental							605.00	605.00
522 · Cigarette Excise Tax								
Deposit	11/21/2018			Super Foods		102 · Cash in ...	28.20	28.20
Deposit	11/26/2018			Deposit		102 · Cash in ...	217.56	245.76
Total 522 · Cigarette Excise Tax							245.76	245.76
524 · Gas Tax- 3 Cent								
Deposit	11/26/2018			Deposit		102 · Cash in ...	1,459.53	1,459.53
Total 524 · Gas Tax- 3 Cent							1,459.53	1,459.53
526 · Rent- Gas & Water Bds.								

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	11/08/2018			Rent - Gas Bo...		102 · Cash in ...	500.00	500.00
Deposit	11/08/2018			Rent - Water ...		102 · Cash in ...	500.00	1,000.00
Total 526 · Rent- Gas & Water Bds.							1,000.00	1,000.00
546 · Library Fines								
Deposit	11/08/2018			Deposit		110 · Cash in ...	10.75	10.75
Deposit	11/26/2018			Deposit		110 · Cash in ...	21.00	31.75
Total 546 · Library Fines							31.75	31.75
Total Income							17,269.22	17,269.22
Expense								
602 · Salary- Mayor & Council								
Check	11/02/2018	9519	Payroll	mayor/council...		102 · Cash in ...	0.00	0.00
Check	11/02/2018	9520	Payroll	mayor/council...		102 · Cash in ...	538.25	538.25
Check	11/19/2018	9534	Payroll	mayor/council...		102 · Cash in ...	0.00	538.25
Check	11/20/2018	9535	Payroll	mayor/council...		102 · Cash in ...	161.54	699.79
Check	11/21/2018	9542	Payroll	mayor/council...		102 · Cash in ...	0.00	699.79
Check	11/26/2018	9550	Payroll	mayor/council...		102 · Cash in ...	0.00	699.79
Total 602 · Salary- Mayor & Council							699.79	699.79
605 · Town Salaries								
Check	11/02/2018	9519	Payroll	town salaries		102 · Cash in ...	2,892.53	2,892.53
Check	11/02/2018	9520	Payroll	town salaries		102 · Cash in ...	0.00	2,892.53
Check	11/19/2018	9534	Payroll	town salaries		102 · Cash in ...	2,892.53	5,785.06
Check	11/20/2018	9535	Payroll	town salaries		102 · Cash in ...	0.00	5,785.06
Check	11/21/2018	9542	Payroll	town salaries		102 · Cash in ...	398.36	6,183.42
Check	11/26/2018	9550	Payroll	town salaries		102 · Cash in ...	2,893.29	9,076.71
Total 605 · Town Salaries							9,076.71	9,076.71
611 · Theater and Concessions								
Check	11/26/2018	9543	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 611 · Theater and Concessions							0.00	0.00
622 · Bldg. Maint. & Repairs								
Check	11/26/2018	9543	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 622 · Bldg. Maint. & Repairs							0.00	0.00
624 · Miscellaneous								
Check	11/05/2018	9523	Coosa County News	PT police offic...		102 · Cash in ...	15.00	15.00
Check	11/05/2018	9527	Coosa County News	billing clerk/lib...		102 · Cash in ...	33.33	48.33
Check	11/08/2018	9531	ACME Brick, Tile & ...	overpayment ...		102 · Cash in ...	4.65	52.98
Check	11/21/2018	9536	Corey Shaw	one time pay i...		102 · Cash in ...	150.00	202.98
Check	11/21/2018	9537	Tommy Ayers	one time pay i...		102 · Cash in ...	150.00	352.98
Check	11/21/2018	9538	Kris Rambo	one time pay i...		102 · Cash in ...	75.00	427.98
Check	11/21/2018	9539	Kelly Berry	one time pay i...		102 · Cash in ...	75.00	502.98
Check	11/21/2018	9540	Lamar Taylor	one time pay i...		102 · Cash in ...	150.00	652.98
Check	11/26/2018	9543	Home Depot Credit ...	Misc. Supplies		102 · Cash in ...	623.35	1,276.33
Check	11/26/2018	9547	Kris Rambo	mileage The ...		102 · Cash in ...		1,276.33
Check	11/26/2018	9549	Kris Rambo	mileage Clerk...		102 · Cash in ...		1,276.33
Total 624 · Miscellaneous							1,276.33	1,276.33
626 · Office Supplies & Expense								
Check	11/05/2018	9522	Swen Communicatio...	inv #60784		102 · Cash in ...		0.00
Check	11/05/2018	9526	ABS Business Syste...	Maintenance ...		102 · Cash in ...	62.00	62.00
Check	11/26/2018	9544	Office Depot	Toner/Supplies		102 · Cash in ...	351.32	413.32
Total 626 · Office Supplies & Expense							413.32	413.32
630 · Telephone								
Check	11/05/2018	9521	CenturyLink	Telephone Bill		102 · Cash in ...	375.33	375.33
Check	11/05/2018	9524	Charter Communica...	Internet		102 · Cash in ...	7.21	382.54
Check	11/26/2018	9545	Charter Communica...	Internet		102 · Cash in ...	119.98	502.52
Check	11/26/2018	9548	CenturyLink	Telephone Bill		102 · Cash in ...	377.17	879.69
Total 630 · Telephone							879.69	879.69
632 · Utilities								
Check	11/05/2018	9525	Gross Revenue	City Park		102 · Cash in ...		0.00
Check	11/05/2018	9525	Gross Revenue	Office		102 · Cash in ...	79.46	79.46
Check	11/05/2018	9525	Gross Revenue	Playground		102 · Cash in ...	26.00	105.46
Check	11/05/2018	9525	Gross Revenue	Football Field		102 · Cash in ...	26.00	131.46
Check	11/05/2018	9528	Alabama Power Co...	09634-10022...		102 · Cash in ...	48.57	180.03
Check	11/05/2018	9528	Alabama Power Co...	Town Hall 98...		102 · Cash in ...	318.51	498.54
Check	11/05/2018	9528	Alabama Power Co...	Christmas Tre...		102 · Cash in ...		498.54
Check	11/05/2018	9528	Alabama Power Co...	24877-62007 ...		102 · Cash in ...	48.39	546.93

Town of Rockford - General Fund
Profit & Loss Detail

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Check	11/05/2018	9528	Alabama Power Co...	Football field		102 · Cash in ...	45.85	592.78
Total 632 · Utilities							592.78	592.78
636 · Travel								
Check	11/21/2018	9538	Kris Rambo	one time pay i...		102 · Cash in ...		0.00
Check	11/26/2018	9547	Kris Rambo	mileae The Fr...		102 · Cash in ...	20.93	20.93
Check	11/26/2018	9549	Kris Rambo	mileage Clerk...		102 · Cash in ...	245.77	266.70
Total 636 · Travel							266.70	266.70
642 · Community Promotions								
Check	11/05/2018	9522	Swen Communicatio...	banner		102 · Cash in ...	69.00	69.00
Total 642 · Community Promotions							69.00	69.00
658 · Gas and Oil - Police								
Check	11/08/2018	9533	Water Operations & ...	Fuel Reimbur...		102 · Cash in ...	258.24	258.24
Total 658 · Gas and Oil - Police							258.24	258.24
672 · Repairs & Maint.- Vehicles Poli								
Check	11/26/2018	9546	Midway Auto Parts	crown vic aut...		102 · Cash in ...	469.93	469.93
Total 672 · Repairs & Maint.- Vehicles Poli							469.93	469.93
740 · Capital Purchases - R&B								
Check	11/26/2018	9543	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 740 · Capital Purchases - R&B							0.00	0.00
752 · Senior Citizens								
Check	11/06/2018	9529	Senior Citizens	Monthly Alloc...		102 · Cash in ...	70.00	70.00
Total 752 · Senior Citizens							70.00	70.00
754 · Civil Defense								
Check	11/06/2018	9530	Civil Defense	Monthly Alloc...		102 · Cash in ...	25.00	25.00
Total 754 · Civil Defense							25.00	25.00
786 · Gas & Oil - Animal Control								
Check	11/08/2018	9533	Water Operations & ...	Lawn Mainten...		102 · Cash in ...	116.98	116.98
Total 786 · Gas & Oil - Animal Control							116.98	116.98
804 · Miscellaneous-Library								
Check	11/02/2018	1615	Cash	Story Hour		110 · Cash in ...	0.00	0.00
Total 804 · Miscellaneous-Library							0.00	0.00
806 · Supplies-Library								
Check	11/02/2018	1615	Cash	library supplies		110 · Cash in ...	0.00	0.00
Check	11/02/2018	1615	Cash	egg hunt		110 · Cash in ...	0.00	0.00
Total 806 · Supplies-Library							0.00	0.00
810 · Postage-Library								
Check	11/02/2018	1615	Cash	Postage		110 · Cash in ...	20.90	20.90
Total 810 · Postage-Library							20.90	20.90
902 · School - Repairs								
Check	11/26/2018	9543	Home Depot Credit ...	6035 3225 40...		102 · Cash in ...	0.00	0.00
Total 902 · School - Repairs							0.00	0.00
904 · School - Utilities								
Check	11/05/2018	9525	Gross Revenue	Gym Utilities		102 · Cash in ...	57.64	57.64
Check	11/05/2018	9528	Alabama Power Co...	Gym Utilities ...		102 · Cash in ...	102.20	159.84
Total 904 · School - Utilities							159.84	159.84
909 · Refund on Renting Gym								
Check	11/08/2018	9532	Coosa County Repu...	event center d...		102 · Cash in ...	50.00	50.00
Check	11/21/2018	9541	Agatha Hill	event center d...		102 · Cash in ...	50.00	100.00
Total 909 · Refund on Renting Gym							100.00	100.00
Total Expense							14,495.21	14,495.21
Net Ordinary Income							2,774.01	2,774.01
Net Income							**2,774.01**	**2,774.01**